

SHELTON STATE COMMUNITY COLLEGE FOR A LIFETIME OF LEARNING



new time. new world. new Shelton.
1998 Fall Semester Schedule of Classes

Call the Information Hot Line (205) 391-2293 or (205) 391-2232.

Admission to Shelton State Community College

Shelton State Community College is an open admissions college. All students who have earned a high school diploma or GED are eligible for admission. In addition to an application for admissions, students are required to supply the college with an official copy of their high school transcript or GED Certificate. Students with college work must submit an official copy of their transcript(s) from each college they have attended. **Transient students (visiting students) must submit a letter of good standing from their home institution stating the courses they will be allowed to take. A letter of good standing must be submitted to the college for each term in attendance at Shelton State.**

Students may be conditionally admitted for one semester without the above information. However, students will not be allowed to register for math or English courses without documentation of prerequisites or the appropriate ASSET score. Please be prepared to provide this documentation at the time of registration.

INTERNATIONAL STUDENTS

INTERNATIONAL STUDENTS MUST HAVE A COMPLETE FILE BY AUGUST 3, 1998, IN ORDER TO ATTEND SHELTON STATE COMMUNITY COLLEGE FOR THE 1998 FALL SEMESTER. A COMPLETE FILE CONSISTS OF: 1) AN APPLICATION FOR ADMISSION, 2) A DOCUMENTED TOFEL SCORE OF 500, 3) FINANCIAL SUPPORT DOCUMENTATION, 4) TRANSLATED COLLEGE OR HIGH SCHOOL TRANSCRIPT, AND 5) PROOF OF MEDICAL INSURANCE.

HOW TO REGISTER FALL 1998

There will be several opportunities to register for classes for the Fall.

1. TELEPHONE REGISTRATION

CALL - (205) 758-8089

Note: There will only be 5 telephone lines available. It may be difficult to phone in on the first day. Advising will not be available during your phone call. The operator will require your Social Security Number, and the following information concerning the class or classes you wish to take: department symbol, course number, section number, (ENG 101 - 01, for example).

Dates and times for telephone registration

| | |
|---------|-----------------|
| July 27 | Noon - 6 p.m. |
| July 28 | 3 p.m. - 6 p.m. |
| July 29 | 3 p.m. - 6 p.m. |
| July 30 | 3 p.m. - 6 p.m. |

Telephone registration is for current, former, transient and transfer students. To telephone register, transient and transfer students must have an application for admission on file by **July 22, 1998**. A transient student is one who attends another college or university and is simply taking courses at Shelton State. A transfer student is one who has attended another college or university in the past but is now transferring credits to Shelton State Community College.

**TRANSIENT STUDENTS ARE NOT
ELIGIBLE FOR FINANCIAL AID!!**

**AFTER YOU REGISTER, YOU MAY PAY ON ANY
BUSINESS DAY BETWEEN 8 A.M. AND 4 P.M.**

TUITION MUST BE PAID BY 4 P.M. ON JULY 31!!!

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON JULY 31 WILL BE REMOVED FROM THE COMPUTER.

FIRST DAY OF CLASS IS AUGUST 24!!

Steps for Telephone Registration

1. Transfer and transient students who have never attended Shelton State Community College must submit an application for admission by **July 22, 1998**. Applications are available in the Admissions Office on the Martin and the Fredd CampusES.
2. Current and returning students need not submit an application for admission if they have attended classes at Shelton any semester since 1989. Otherwise, they should update an application by **July 22, 1998**.
3. The student should determine courses(s) he/she needs to take by consulting the curriculum in the catalog and the time preferred to take the courses(s) by consulting the Fall 1998 Shelton State Course Schedule Guide.
4. Once the course(s) the student wishes to take and the time he/she wishes to take them have been determined, he/she should call **(205) 758-8089** during the dates and times listed above and give the operator his/her Social Security Number and the course(s) he/she wishes to take. If a course happens to be closed or canceled, the operator will provide alternative selections if possible.
5. If the student wishes to make a schedule change after he/she has registered by phone, he/she may do so within the times listed for telephone registration.
6. Once the student has registered by telephone, he/she may pay tuition on any business day between 8 a.m. and 4 p.m. on or before July 31 in the Cashier's Office located in the atrium on the Martin Campus. If the student wishes to pay by Visa or MasterCard, he/she may call **(205)391-2991** or **(205)391-2335** between 8 a.m. and 4 p.m. on/before **July 31, 1998**. If the student is receiving financial aid or a scholarship, he/she must report to the Financial Aid Office to clear his/her account before reporting to the Cashier's Office.
7. Classes begin **August 24, 1998**. Students may pick up a parking decal in the Security Office on the Martin campus during the first week of class.

2. ON GOING REGISTRATION

From August 3 through August 18, students who know what they want to take and who are prepared to pay that day may register for the Fall Semester in the Admissions Office between 9 a.m. and 4 p.m.

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3. REGISTRATION

WEST ENTRANCE

NOTE: TIME ASSIGNMENT CARDS WILL BE ISSUED BEGINNING AT 7:30 A.M. EACH DAY OF REGISTRATION AT THE WEST ENTRANCE TO THE BUILDING.

Fall Semester Registration
August 19: Noon - 6 p.m.
August 20: 10 a.m. - 2 p.m.

All current and returning students should obtain a free student copy of their transcripts in the Admissions and Records Office located in the atrium of the Martin Campus prior to registration. Students registering on August 19 or 20 should bring a student copy of their transcripts with them for advising purposes. Transfer and transient students should also bring student copies of all previous college work to registration for advising purposes.

CLASSES BEGIN AUGUST 24.

IT IS VITAL THAT YOU ATTEND THE FIRST DAY OF CLASS TO DETERMINE IF YOU ARE IN THE CORRECT CLASS AND TO MAKE SURE THE CLASS IS NOT CANCELED.

Payment must be made at the time of registration.

All students who are planning to attend Shelton State Community College during the Fall Semester must have an application on file by **August 14, 1998**. After this date, students should plan on bringing their applications with them when they register.

Tuition may be paid by cash, check, VISA or MasterCard. THERE ARE NO DEFERMENTS. SCHEDULES OF STUDENTS NOT PAYING THEIR TUITION ON THE DAY OF REGISTRATION WILL BE REMOVED FROM THE COMPUTER.

Registration will be held on the Martin Campus of Shelton State Community College at 9500 Old Greensboro Road. Registration will begin at the west entrance.

DROP/ADD AND LATE REGISTRATION ATRIUM - MARTIN CAMPUS

| | |
|-----------|--|
| August 21 | 11 a.m. - 1 p.m. (No classes meet on this day) |
| August 24 | 11 a.m. - 1 p.m. 4:30 p.m. - 6 p.m.. |
| August 25 | 11 a.m. - 1 p.m. 4:30 p.m. - 6 p.m. |
| August 26 | 11 a.m. - 1 p.m. |
| August 27 | 11 a.m. - 1 p.m. |

PLEASE REPORT TO DROP/ADD AT THE ABOVE TIMES IF YOUR CLASS IS CANCELED.

After August 27, you may drop classes but you may not add; this includes changing the time of the same class, changing from audit to credit or credit to audit. There will be no registration for full-term classes after August 27.

There will be a \$25.00 late fee charged for persons registering during late registration.

KEY

| | |
|--|----------------------------|
| Fredd - Fredd Campus | UA - University of Alabama |
| VA - Veterans Administration | Conf - Conference Room |
| DTW - Diesel, Truck Driving, Welding Bldg. | |
| West - West Wing of the Martin Campus | |
| East - East Wing of the Martin Campus | |
| MWF - Monday, Wednesday, Friday | |
| MW - Monday, Wednesday | TR - Tuesday, Thursday |
| M - Monday Only | T - Tuesday Only |
| W - Wednesday Only | R - Thursday Only |
| F - Friday Only | M-R Monday thru Thursday |
| M-F Monday thru Friday | |

Instructions for Beginning Freshmen

This summer, students completing the ASSET Placement Test or who have ACT exemptions, will be assigned to a STAR day. During this assigned STAR day, students will be advised and registered for their Fall Semester classes. STAR days will be held on specific Thursdays during the months of June, July, and the first week of August. Students must take the ASSET Placement Test before being assigned a STAR day. Those students exempt from the ASSET Placement Test (see test policy below) should call the Counseling Center at (205)391-2232 to sign up for a STAR day. Space in these sessions is limited so plan to attend your assigned session. Students not attending a STAR Day should register August 19 or 20.

Placement Test Policy

All first-time college students registering for more than three hours of credit or registering for courses requiring competencies must take the ASSET Placement Test prior to registration. Placement test exemptions are given for students who have completed college level math and/or English courses, or students who have equivalent ACT scores.

Students scoring 20 or higher on the English portion of the ACT are not required to take the writing skills or reading skills portion of the ASSET Placement Test and automatically qualify for English 101. Students scoring 20 or higher on the math portion of the ACT are exempt from the numerical skills portion of the placement test and automatically qualify for Math 109. If student wish a higher math placement they must take the appropriate portion of the ASSET Placement Test. Students should consult a counselor to determine the proper math test they should take.

It is the student's responsibility to have ACT scores on file with the ASSET Coordinator prior to registration. The ASSET Coordinator is located in the Counseling Center.

Test Dates for Fall Semester:

| | | |
|----------|-----------|-----------------|
| Thursday | June 25 | 5:30 p.m. |
| Tuesday | July 7 | 9 a.m. |
| Thursday | July 16 | 5:30 p.m. |
| Tuesday | July 28 | 9 a.m. |
| Thursday | July 30 | 5:30 p.m. |
| Tuesday | August 4 | 9 a.m. |
| Thursday | August 6 | 5:30 p.m. |
| Monday | August 17 | 9 a.m. & 1 p.m. |
| Tuesday | August 18 | 1 p.m. |

Plan to arrive at least ten minutes early for the placement test.

NEED FINANCIAL HELP? SHELTON OFFERS FINANCIAL AID

Shelton State Community College offers financial assistance to students who are in need of help to pay the cost of their education. Financial aid is designed to supplement the family's ability to finance the student's educational expenses. Shelton State is approved for Federal Financial Assistance, Veterans Benefits, Vocational Rehabilitation training, Alabama Student Assistance Program funds, Alabama National Guard Educational Assistance Scholarships, institutional scholarships, and private scholarship programs.

Title IV Federal Financial Aid programs which are available include: Federal Pell Grant, Federal Work Study (FWS), Federal Supplemental Educational Opportunity Grant (FSEOG), and Alabama Prepaid Affordable College Tuition (PACT). **Shelton State does not participate in any of the Federal or State loan programs.**

FALL 1998 SEMESTER REFUND SCHEDULE AND POLICY

DROPPING CLASSES

Students who drop a course (or courses) and have other courses remaining within the same term on their schedule, may receive 100% refund if the course is dropped during the drop/add period.

AFTER THE DROP/ADD PERIOD, NO REFUNDS WILL BE GIVEN TO STUDENTS WHO DROP A COURSE (OR COURSES) AND HAVE OTHER COURSES REMAINING FOR THE SAME TERM ON THEIR SCHEDULE. REFUNDS WILL BE ISSUED FOR COMPLETE WITHDRAWAL ONLY AFTER THE DROP/ADD PERIOD.

THE DROP/ADD PERIOD FOR FULL TERM IS AUG. 21 - AUG. 27, 1998.
THE DROP/ADD PERIOD FOR FIRST SPLIT-TERM IS AUG. 21 - AUG. 25, 1998.
THE DROP/ADD PERIOD FOR SECOND SPLIT-TERM IS OCT. 15 - OCT. 19, 1998.

WITHDRAWAL FROM SCHOOL

In order to receive 100% refund for complete withdrawal from school, students must withdraw **BEFORE THE FIRST SCHEDULED CLASS DAY LISTED ON THE COLLEGE CALENDAR FOR THAT TERM!** The refund schedule for complete withdrawal is as follows:

FULL TERM (Starts Aug. 24, 1998 - Ends Dec. 11, 1998)

| | |
|----------------------------|-----------|
| On or Before Aug. 21, 1998 | 100% |
| Aug. 24 - Aug. 28, 1998 | 75% |
| Aug. 31 - Sept. 4, 1998 | 50% |
| Sept. 8 - Sept. 14, 1998 | 25% |
| After Sept. 14, 1998 | NO REFUND |

FIRST SPLIT-TERM (Starts Aug. 24, 1998 - Ends Oct. 14, 1998)

| | |
|----------------------------|-----------|
| On or Before Aug. 21, 1998 | 100% |
| Aug. 24 - Aug. 26, 1998 | 75% |
| Aug. 27 - Aug. 31, 1998 | 50% |
| Sept. 1 - Sept. 3, 1998 | 25% |
| After Sept. 3, 1998 | NO REFUND |

SECOND SPLIT-TERM (Starts Oct. 16, 1998 - Ends Dec. 11, 1998)

| | |
|----------------------------|-----------|
| On or Before Oct. 15, 1998 | 100% |
| Oct. 16 - Oct. 20, 1998 | 75% |
| Oct. 21 - Oct. 23, 1998 | 50% |
| Oct. 26 - Oct. 28, 1998 | 25% |
| After Oct. 28, 1998 | NO REFUND |

****NOTE: SHELTON STATE DOES NOT GIVE CASH REFUNDS.** Refund checks are mailed from the Business Office. Students requesting refunds for complete withdrawals on or after the first scheduled day listed on the college calendar for that term will be charged a 5% administrative fee. In order for refunds to be processed, students must go through the Admissions Office to complete a drop slip. Students must then take the drop slip to the Cashier's Office and complete a refund request. **There is a one dollar (\$1.00) charge for dropping a class (or classes) unless the class is cancelled or the student withdraws from school. This fee must be paid at the time the refund is requested.**

| SHELTON STATE COMMUNITY COLLEGE RESIDENT TUITION FOR FALL, SPRING, AND SUMMER SEMESTERS 1998-1999 | | | | |
|---|----------|-----------------|----------------|----------|
| CREDIT HOURS | TUITION | MAINTENANCE FEE | TECHNOLOGY FEE | TOTAL |
| 1 | \$48.00 | \$2.00 | \$2.00 | \$52.00 |
| 2 | \$96.00 | \$4.00 | \$4.00 | \$104.00 |
| 3 | \$144.00 | \$6.00 | \$6.00 | \$156.00 |
| 4 | \$192.00 | \$8.00 | \$8.00 | \$208.00 |
| 5 | \$240.00 | \$10.00 | \$10.00 | \$260.00 |
| 6 | \$288.00 | \$12.00 | \$12.00 | \$312.00 |
| 7 | \$336.00 | \$14.00 | \$14.00 | \$364.00 |
| 8 | \$384.00 | \$16.00 | \$16.00 | \$416.00 |
| 9 | \$432.00 | \$18.00 | \$18.00 | \$468.00 |
| 10 | \$480.00 | \$20.00 | \$20.00 | \$520.00 |
| 11 | \$528.00 | \$22.00 | \$22.00 | \$572.00 |
| 12 | \$576.00 | \$24.00 | \$24.00 | \$624.00 |
| 13 | \$624.00 | \$26.00 | \$26.00 | \$676.00 |
| 14 | \$672.00 | \$28.00 | \$28.00 | \$728.00 |
| 15 | \$720.00 | \$30.00 | \$30.00 | \$780.00 |

21 hours or more REQUIRES a Dean's approval!!!

| SHELTON STATE COMMUNITY COLLEGE NON-RESIDENT TUITION FOR FALL, SPRING, AND SUMMER SEMESTERS 1998-1999 | | | | |
|---|------------|-----------------|----------------|------------|
| CREDIT HOURS | TUITION | MAINTENANCE FEE | TECHNOLOGY FEE | TOTAL |
| 1 | \$96.00 | \$2.00 | \$2.00 | \$100.00 |
| 2 | \$192.00 | \$4.00 | \$4.00 | \$200.00 |
| 3 | \$288.00 | \$6.00 | \$6.00 | \$300.00 |
| 4 | \$384.00 | \$8.00 | \$8.00 | \$400.00 |
| 5 | \$480.00 | \$10.00 | \$10.00 | \$500.00 |
| 6 | \$576.00 | \$12.00 | \$12.00 | \$600.00 |
| 7 | \$672.00 | \$14.00 | \$14.00 | \$700.00 |
| 8 | \$768.00 | \$16.00 | \$16.00 | \$800.00 |
| 9 | \$864.00 | \$18.00 | \$18.00 | \$900.00 |
| 10 | \$960.00 | \$20.00 | \$20.00 | \$1,000.00 |
| 11 | \$1,056.00 | \$22.00 | \$22.00 | \$1,100.00 |
| 12 | \$1,152.00 | \$24.00 | \$24.00 | \$1,200.00 |
| 13 | \$1,248.00 | \$26.00 | \$26.00 | \$1,300.00 |
| 14 | \$1,344.00 | \$28.00 | \$28.00 | \$1,400.00 |
| 15 | \$1,440.00 | \$30.00 | \$30.00 | \$1,500.00 |

21 hours or more REQUIRES a Dean's approval!!!

NEED A CAREER - COME TO SHELTON STATE COMMUNITY COLLEGE NURSING PROGRAMS

Are you interested in an exciting and rewarding career?

Through the nursing programs at Shelton State, you can have the opportunity to give direct client care. By completing one of our nursing programs, you can become employed by hospitals, rehabilitation centers, clinics, long-term care facilities, the military, physician offices and private homes. If you have a sincere desire to contribute to the health and well-being of people, possess sufficient academic ability, effective communication skills, along with the ability to assume responsibility, then Shelton's nursing programs may be for you.

To meet the growing and changing needs for trained health care professionals, Shelton State Community College offers three levels of nursing education: the Associate Degree Nursing (ADN) Program, the Practical Nursing (PN) Program, and the Nursing Assistant/Home Health Aide Program. Evening classes are available in the Practical Nursing Program.

Skills taught in the Nursing Programs include:

- Assisting clients with activities of Daily Living (i.e., bathing or feeding)
- Assessing Vital Signs
- Administration of prescribed medications
- Observing, reporting, and documenting client conditions
- Assisting with diagnostic procedures
- Administering Prescribed Treatments
- Performing Physical Assessments
- Using I.V. Therapy
- Working in Team Management
- Applying Critical Thinking

Practical Nursing Program

The application deadline for Shelton's Practical Nursing Program for the Spring Class is November 6. See Asset testing dates inside the 1998 Fall Schedule. Call (205) 391-2445 for more information.

Registered Nursing Program

The deadline for registering for the PAX-RN for the TWO-Year Track of the Registered Nursing Program at Shelton is November 18. The PAX-RN exam will be given on November 21. The cost of the exam is \$25.00 and must be paid prior to the exam.

The application deadline for the **Mobility Track** of the Registered Nursing Program is January 15, 1999. The Challenge exam date is February 5 and 6, 1999. The cost of the exam is \$40.00 and must be paid prior to the exam. Call (205) 391-2271 for more information.

Nursing Assistant/Home Health Aide Program

The application deadline for fall Semester is August 17. Deadline for Spring Semester application is January 8, 1999. Call (205) 391-2445 for more information.

ATTENTION ADULTS!

ARE YOU INTERESTED IN
RETURNING TO SCHOOL?

PHILIP COLEMAN,
ADULT RECRUITMENT DIRECTOR,
IS HERE TO ANSWER
YOUR QUESTIONS ABOUT:

- CLASSES THAT WILL HELP MEET YOUR PERSONAL GOALS
- TIMES CLASSES ARE OFFERED (DAY AND EVENING)
- COLLEGE ADMISSIONS PROCESS
- FINANCIAL AID FOR ADULTS

PHILIP WILL SERVE AS YOUR
PERSONAL GUIDE THROUGH THE
ENROLLMENT PROCESS.
Call Philip today at (205) 391-2476.

DANCE CLASSES

Shelton State's dance department offers ballet for beginners, advanced ballet and children's ballet. The pre-college division of the department of dance offers classes for children four and one-half years of age and older. For more information concerning ballet classes or to register for Fall semester, call (205) 345-4962.

NOTES...

TRANSFER OF COURSES: College advisors are assigned to help you complete your schedule. However, it is your responsibility to make sure you have satisfied all course prerequisites and to determine whether a course will be accepted at another institution.

PREREQUISITES: Before you enroll in a course, you must satisfy all prerequisites (including ASSET scores) of that course. If you enroll in a course for which you have not fulfilled all prerequisites, you may not receive credit for that course.

CLASS CANCELLATIONS: Shelton State reserves the right to cancel any class. Should a cancellation occur, you must see a counselor or your advisor for necessary schedule adjustments.

ASSIGNMENT OF INSTRUCTORS: The assignment of instructors to classes listed in this schedule is tentative. The college reserves the right to change the instructor assigned to any class offered.

**Although the publisher of the schedule has made every reasonable effort to attain factual accuracy herein, no responsibility is assumed for editorial, clerical, or printing errors, or errors occasioned by honest mistakes. ALL INFORMATION IN THIS SCHEDULE IS SUBJECT TO CHANGE BY SHELTON STATE WITHOUT PRIOR NOTICE.*

**It is the official policy of the Alabama Department of Postsecondary Education, including all Postsecondary institutions under the control of the State Board of Education, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin or age, be excluded from participation in, be denied the benefits of or shall be subjected to discrimination under any program, activity or employment.*

*A New Program for Careers and Continuing Education
in the Field of Water and Wastewater Management*

Alabama Water Resource Guided Study Program

Are you interested in a career in Water and Wastewater Management? Are you already a water or wastewater plant operator who plans to take the state certification exam? Do you need continuing education hours to meet state re-certification requirements? Or, do you already have a degree in the environmental sciences but want to gain certification as a water or wastewater operator. If your answer is YES to any of these questions, Shelton State Community College has an exciting new program for you called Guided Study.

What is Guided Study?

Guided study is a non-traditional learning experience that uses self-paced, home-study instructional materials (i.e. textbooks, workbooks, video tapes, compact disc, Internet, etc.) With the assistance and support of a full-time faculty member. While guided study courses are in an independent study format, regular communication and interaction between the student and the instructor is an important part of the learning experience. The instructor provides academic counseling, assists with technical questions on subject matter, provides information on career opportunities and operator certification, and serves as a point of contact for students who desire to network with other professionals in the field.

Six Good Reasons to Enroll Today !

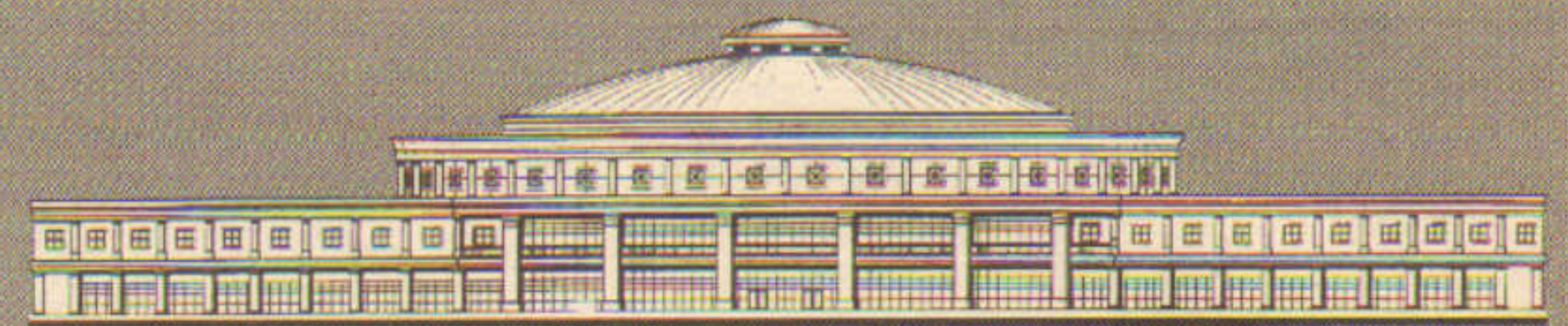
1. A great way to prepare for your state water or wastewater certification exam.
2. All course materials are approved by the Environmental Protection Agency and the Alabama Department of Environmental Management.
3. A low cost educational alternative unconstrained by time and place.
No mileage costs, trip meals, lodging expenses, or lost time from the job.
4. Satisfies state re-certification requirements for continuing education hours.
5. Earn college credit, a certificate, or degree from an accredited institution.
6. Registration is open year round for all water and wastewater courses.
You can begin a course at any time.

**FOR MORE INFORMATION
CALL (205) 391-2379 OR 391-3915**

NOT FOR BIOLOGY MAJORS!

Shelton State Community College
is now offering:

BIO 101 and BIO 102 for NON-MAJORS.
See class offerings for BIOLOGY to find
these NON-MAJORS classes for this fall.



Come Home To Shelton

If you are a current
or former student of
Shelton State
Community College,
you may be interested
in being a part of
this vibrant organization.
To learn how you can be a
part of the alumni team,
call the
Shelton State Alumni
Association office,
(205) 391-2221
or (205) 391-2252.

Barbecue Bash!

Mark your Calendars NOW for the
Shelton State Annual Barbecue
Bash that will be held Thursday,
September 17, at the college's
Martin Campus.

The evening will include a Silent
Auction, Barbecue Dinner, Bingo,
and Door Prizes. Tickets are \$20.
For more information, contact the
Shelton State Foundation Office,
(205) 391-2298.

☑ CHECK IT OUT!

SAME COURSES --- DIFFERENT NAMES

In order to better serve our students, Shelton State Community College, along with the other two-year colleges in the state, will move to a common course guide this fall. What this means is that all courses in the two-year college system will have the same numbers and contents. This new system will enable students to move easily from one two-year college to another. It will also simplify the process for students transferring to four-year institutions.

Shelton's old course numbers and class descriptions are listed in the left-hand column of this page. The new numbers and course descriptions are listed in the right-hand column. If you have any questions, please see a counselor in the Counseling Center or call 391-2232.

| OLD SHELTON STATE COURSE | NEW SHELTON STATE COURSE |
|--|--|
| AST 101 Intro to Astronomy | AST 220 Observational Astronomy |
| AST 102 Intro to Astronomy (Lab) | AST 200 Intro to Astronomy (Lab) |
| BIO 114 Prin. of Biology I (Non Majors) | BIO 101 Intro to Biology I |
| BIO 116 Prin. of Biology II (Non Majors) | BIO 102 Intro to Biology II |
| BIO 114 Prin. of Biology I (Majors) | BIO 103 Prin. of Biology I |
| BIO 116 Prin. of Biology II (Majors) | BIO 104 Prin. of Biology II |
| BIO 223 Microbiology and Man | BIO 220 General Microbiology |
| PHY 101 General Physics I | PHY 201 General Physics I w Trig |
| PHY 102 General Physics II | PHY 202 General Physics II w Trig |
| PHY 105 General Physics w Calculus I | PHY 213 General Physics I w Calculus |
| PHY 106 General Physics w Calculus II | PHY 214 General Physics II w Calculus |
| CIS 102 Microcomputer Concepts | CIS 146 Microcomputer Applications |
| CIS285 Computerized Mgt. Infor. Systems | CIS 286 Computerized Mgt. Infor. Systems |
| MTH 091 Developmental Algebra I | MTH 090 Basic Mathematics |
| MTH 092 Developmental Algebra II | MTH 098 Elementary Algebra |
| MTH 109 Intermediate College Algebra | MTH 100 Intermediate Algebra |
| MTH 112 PreCalculus Algebra | MTH 112 PreCalculus Algebra |
| MTH 116 Mathematics Appreciation | Mathematical Applications |
| MTH 118 Modern Mathematics Applications | NO LONGER OFFERED |
| MTH 120 Business PreCalculus Algebra | MTH 112 PreCalculus Algebra |
| MTH 127 Analytic Geometry & Calculus I | MTH 125 Calculus I |
| MTH 128 Analytic Geometry & Calculus II | MTH 126 Calculus II |
| MTH 146 Calculus for Business | MTH 120 Calculus & Its Applications |
| MTH 228 Analytic Geometry and Calculus III | MTH 227 Calculus III |
| MTH 253 Differential Equations | MTH 238 Applied Differential Equations |
| ECO 231 Principles of Macro Economics | ECO 231 Principles of Economics I |
| ECO 232 Principles of Micro Economics | ECO 232 Principles of Economics II |

1998 FALL SCHEDULE OF CLASSES

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
|------------------|----------|-----|------|-----------------|------------|
|------------------|----------|-----|------|-----------------|------------|

ADULT BASIC EDUCATION

| | | | | | |
|------------|-----------------|-------|------------|---|-------------------------|
| ABE 098 01 | GED Preparation | MTWRF | 8:00am-12n | 0 | Martin 171 East Stanley |
|------------|-----------------|-------|------------|---|-------------------------|

AIR CONDITIONING & REFRIGERATION

| | | | | | |
|------------|-------------------------------------|-----|---------------|---|-----------------------|
| ACR 147 01 | Refrigeration Transition & Recovery | F | 9:00am-12n | 3 | Martin 131 West Logan |
| ACR-101 50 | Intro To Air Conditioning & Refrig | MTW | 6:00pm-9:40pm | 6 | Martin 131 West Staff |
| ACR-115 50 | Heating Systems I | MTW | 6:00pm-9:40pm | 6 | Martin 131 West Staff |

FIRST SPLIT TERM

| | | | | | |
|------------|---|------|---------------|---|-----------------------|
| ACR 101 60 | Intro To Air Conditioning & Refrig (8-24 thru 10-14) | MTWR | 9:00am-3:00pm | 6 | Martin 131 West Logan |
| ACR 117 60 | Heat Pumps I (8-24 thru 10-14) | MTWR | 9:00am-3:00pm | 6 | Martin 131 West Logan |

SECOND SPLIT TERM

| | | | | | |
|------------|---|------|---------------|---|-----------------------|
| ACR 102 70 | Basic Electricity For HVACR (10-16 thru 12-11) | MTWR | 9:00am-3:00pm | 6 | Martin 131 West Logan |
| ACR 104 70 | Troubleshooting Procd For HVACR (10-16 thru 12-11) | MTWR | 9:00am-3:00pm | 6 | Martin 131 West Logan |

AIR FORCE STUDIES

| | | | | | |
|---|-------------------------|---|---------------|---|------------------|
| AFS 101 01 | Leadership Laboratory | T | 6:30am-7:50am | 0 | UA 203 Tripp |
| Advisor Approval Required/Student Must Be Concurrently Enrolled For AFS 110 | | | | | |
| AFS 101 02 | Leadership Laboratory | R | 5:00pm-6:20pm | 0 | UA 203 Tripp |
| Student Must Be Concurrently Enrolled For AFS 110 | | | | | |
| AFS 110 01 | Airforce Now | T | 2:00pm-2:50pm | 1 | UA 201 McCracken |
| AFS 110 02 | Airforce Now | W | 2:00pm-2:50pm | 1 | UA 201 McCracken |
| AFS 201 01 | Leadership Laboratory | T | 6:30am-7:50am | 0 | UA 203 Tripp |
| Advisor Approval Required/Student Must Be Concurrently enrolled For AFS 230 | | | | | |
| AFS 201 02 | Leadership Laboratory | R | 5:00pm-6:20pm | 0 | UA 203 Tripp |
| Student Must Be Concurrently Enrolled For AFS 230 | | | | | |
| AFS 230 01 | Air Power Development I | R | 2:00pm-2:50pm | 1 | UA 201 Tripp |
| AFS 230 03 | Air Power Development I | R | 3:00pm-3:50pm | 1 | UA 201 Tripp |

ANTHROPOLOGY

| | | | | | |
|------------|-----------------------------|----|-----------------|---|-------------------------|
| ANT 230 01 | Introduction to Archaeology | TR | 11:00am-12:15pm | 3 | Martin 241 West Bizzoco |
|------------|-----------------------------|----|-----------------|---|-------------------------|

ART

| | | | | | |
|------------|------------------|-----|-----------------|---|------------------------|
| ART 113 01 | Drawing I | MWF | 8:00am-9:50am | 3 | Martin 161B East Seale |
| ART 114 01 | Drawing II | MWF | 8:00am-9:50am | 3 | Martin 161B East Seale |
| ART 121 01 | Composition I | TR | 9:00am-11:50am | 3 | Martin 161C East Lien |
| ART 173 01 | Photography I | MWF | 9:00am-10:50am | 3 | Martin 125 East Lien |
| ART 174 01 | Photography II | MWF | 9:00am-10:50am | 3 | Martin 125 East Lien |
| ART 203 01 | Art History I | MWF | 1:00pm-1:50pm | 3 | Martin 151E East Lien |
| ART 203 02 | Art History I | TR | 12:30pm-1:45pm | 3 | Martin 131A East Lien |
| ART 286 01 | Art for Teachers | MWF | 11:00am-12:10pm | 3 | Martin 161C East Lien |

EVENING

| | | | | | |
|------------|------------------|----|---------------|---|------------------------|
| ART-113 50 | Drawing I | MW | 6:00pm-8:50pm | 3 | Martin 161B East Seale |
| ART-114 50 | Drawing II | MW | 6:00pm-8:50pm | 3 | Martin 161B East Seale |
| ART-174 50 | Photography II | TR | 6:00pm-8:50pm | 3 | Martin 125 East Staff |
| ART-233 50 | Painting I | MW | 6:00pm-8:50pm | 3 | Martin 161C East Seale |
| ART-234 50 | Painting II | MW | 6:00pm-8:50pm | 3 | Martin 161C Seale |
| ART-286 50 | Art for Teachers | T | 6:00pm-9:30pm | 3 | Martin 161C East Lien |

ASTRONOMY

| | | | | | |
|------------|-------------------------------|----|----------------|---|---------------------------|
| AST-220 01 | Introduction To Astronomy | TR | 8:00am-9:15am | 3 | Martin 253 West Albritton |
| AST-220 50 | Introduction To Astronomy | M | 6:00pm-8:45pm | 3 | Martin 253 West Albritton |
| AST-220 51 | Introduction To Astronomy | W | 6:00pm-8:45pm | 3 | Martin 253 West Albritton |
| AST-200 50 | Introduction To Astronomy Lab | M | 8:45pm-10:45pm | 1 | Martin 253 West Albritton |
| AST-200 51 | Introduction To Astronomy Lab | W | 8:45pm-10:45pm | 1 | Martin 253 West Albritton |
| AST-200 52 | Introduction To Astronomy Lab | T | 8:45pm-10:45pm | 1 | Martin 253 West Albritton |

AUTO BODY REPAIR

| | | | | | |
|------------|-----------------------------------|-------|----------------|---|-----------------|
| ABR 111 01 | Non-Structural Repair | MWF | 8:00am-10:00am | 3 | Fredd 302 Staff |
| ABR 112 01 | Non-Structural Panel Replacement | MTWRF | 9:45am-11:00am | 3 | Fredd 302 Staff |
| ABR 121 01 | Refinishing Materials & Equipment | MTWRF | 11:00am-12n | 3 | Fredd 302 Staff |
| ABR 151 01 | Safety & Environmental Practices | MTWR | 12:15pm-1:45pm | 3 | Fredd 302 Staff |
| ABR 154 01 | Auto Glass & Trim | MWF | 8:00am-10:00am | 3 | Fredd 302 Staff |
| ABR 155 01 | Automotive Mig Welding | MTWR | 1:45pm-3:15pm | 3 | Fredd 302 Staff |
| ABR 254 01 | Collision Damage Reports | MTRWF | 9:45am-11:00am | 3 | Fredd 302 Staff |
| ABR 256 01 | Topcoat Applications | MTWRF | 11:00am-12n | 3 | Fredd 302 Staff |

AUTOMOTIVE TECHNOLOGY

| | | | | | |
|------------|---------------------------------------|------|----------------|---|-------------------|
| AUM 101 01 | Fundamentals Of Automotive Technology | F | 8-11am 12-3pm | 3 | Fredd 300 Handley |
| AUM 214 60 | Ignition Systems | MTWR | 12:00n-3:00pm | 3 | Fredd 300 Handley |
| AUM 240 60 | Engine Performance | MTWR | 8:00am-11:00am | 3 | Fredd 300 Handley |
| AUM 181 70 | Special Topics | MTWR | 8:00am-11:00am | 3 | Fredd 300 Handley |
| AUM 212 70 | Fuel Systems | MTWR | 8:00am-11:00am | 3 | Fredd 300 Handley |
| AUM 246 70 | Emission Controls | MTWR | 12:00n-3:00pm | 3 | Fredd 300 Handley |
| AUM 281 70 | Special Topics | MTWR | 12:00n-3:00pm | 3 | Fredd 300 Handley |

BARBERING

| | | | | | |
|------------------------------------|-----------------------------|----|----------------|---|-----------------------|
| BAR 110 01 | Orientation to Barbering | M | 8:00am-11:00am | 3 | Martin 236 West Love |
| BAR 111 01 | Science of Barbering | W | 8:00am-2:00pm | 3 | Martin 236 West Love |
| BAR 112 01 | Bacteriology & Sanitation | T | 8:00am-11:00am | 3 | Martin 236 West Staff |
| BAR 113 01 | Barbering/Styling Lab | MT | | 3 | Martin 236 West Love |
| M=11:00am-4:00pm, T=11:00am-3:00pm | | | | | |
| BAR 114 01 | Advanced Barber/Styling Lab | R | 8:00am-5:00pm | 3 | Martin 236 West Love |
| BAR 132 01 | Hairstyling & Design | F | 8:00am-11:00am | 3 | Marti 236 West Love |
| BAR 140 01 | Practicum | R | TBA | 2 | Martin Staff |

PREREQUISITES: Before you enroll in a course, you must satisfy all prerequisites (including ASSET scores) for that course. If you enroll in a course where you have not fulfilled all prerequisites, you may not receive credit for that course.

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
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BIOLOGY

| | | | | | |
|------------|---|-----|-----------------|---|--------------------------------|
| BIO 101 01 | Intro To Biology I For Non-Majors Lab M 11-1pm Rm 175A | MWF | 10:00am-10:50am | 4 | Martin 275A West Anderson-Cole |
| BIO 101 02 | Intro To Biology I For Non-Majors Lab T 12:30-2:30pm Rm 275A | TR | 11:00am-12:15pm | 4 | Martin 275A West Anderson-Cole |
| BIO 103 01 | Principles Of Biology I Lab W 11-1pm Rm 275C | MWF | 8:00am-8:50am | 4 | Martin 275C West Haynes |
| BIO 103 02 | Principles Of Biology I Lab M 1-3pm Rm 275C | MWF | 8:00am-8:50am | 4 | Martin 275A West Aaron |
| BIO 103 03 | Principles Of Biology I Lab T 1-3pm Rm 275C | TR | 8:00am-9:15am | 4 | Martin 275C West Haynes |
| BIO 103 04 | Principles Of Biology I Lab R 11-1pm Rm 275C | TR | 8:00am-9:15am | 4 | Martin 275A West Aaron |
| BIO 103 05 | Principles Of Biology I Lab M 11-1pm Rm 275C | MWF | 9:00am-9:50am | 4 | Martin 275A West Brenizer |
| BIO 103 06 | Principles Of Biology I Lab W 1-3pm Rm 275C | MWF | 9:00am-9:50am | 4 | Martin 275C West Haynes |
| BIO 103 07 | Principles Of Biology I Lab R 12:30-2:30pm Rm 275A | TR | 9:30am-10:45am | 4 | Martin 275A West Anderson-Cole |
| BIO 103 08 | Principles Of Biology I Lab T 11-1pm Rm 275C | TR | 9:30am-10:45am | 4 | Martin 275C West Cooper |
| BIO 103 09 | Principles Of Biology I Lab W 11-1pm Rm 275A | MWF | 10:00am-10:50pm | 4 | Martin 275C West Aaron |
| BIO 116 01 | Principles Of Biology II Lab R 11-1pm Rm 277 | TR | 9:30am-10:45am | 4 | Martin 277 West Haynes |

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|------------|------------------------------|-----|-----------------|---|-------------------------|
| BIO 130 01 | Medical Parasitology For MLT | MWF | 10:00am-10:50am | 3 | Martin 254 West Blethen |
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|------------|--|-----|---------------|---|-------------------------|
| BIO 201 01 | Human Anatomy & Physiology I Lab W 11-1pm Rm 257D | MWF | 8:00am-8:50am | 4 | Martin 257D West Cooper |
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|------------|---|-----|---------------|---|-------------------------|
| BIO 201 02 | Human Anatomy & Physiology I Lab W 1-3pm Rm 257D | MWF | 9:00am-9:50am | 4 | Martin 257D West Cooper |
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| BIO 201 03 | Human Anatomy & Physiology I Lab T 11-1pm Rm 257D | TR | 9:30am-10:45am | 4 | Martin 257D West Blethen |
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|------------|--|----|---------------|---|--------------------|
| BIO 202 01 | Human Anatomy & Physiology II Lab T 11:30-1:30pm Rm 257 Martin Campus | TR | 8:00am-9:15am | 4 | Fredd 114 Brenizer |
|------------|--|----|---------------|---|--------------------|

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|------------|--|----|----------------|---|--------------------|
| BIO 202 02 | Human Anatomy & Physiology II Lab R 11:30-1:30pm Rm 257 Martin Campus | TR | 9:30am-10:45am | 4 | Fredd 114 Brenizer |
|------------|--|----|----------------|---|--------------------|

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|------------|--|----|----------------|---|--------------------------|
| BIO 220 01 | General Microbiology Lab M & W 12:00-2:00pm Rm 277B | MW | 11:00am-12:00n | 4 | Martin 277B West Blethen |
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EVENING

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|------------|---|----|---------------|---|--------------------------------|
| BIO-101 50 | Principles Of Biology I For Non-Majors Lab M 7:15-9:15pm Rm 275A | MW | 6:00pm-7:15pm | 4 | Martin 275A West Anderson-Cole |
| BIO-103 51 | Principles Of Biology I Lab T 7:15-9:15pm Rm 275C | TR | 6:00pm-7:15pm | 4 | Martin 275C West Cooper |
| BIO-201 50 | Human Anatomy & Physiology I Lab T 7:30-9:30pm Rm 257D | TR | 6:00pm-7:15pm | 4 | Martin 257D West Blethen |
| BIO-202 50 | Human Anatomy & Physiology II Lab M 7:15-9:15pm Rm 257 | MW | 6:00pm-7:15pm | 4 | Martin 257 West Brenizer |

BUSINESS

| | | | | | |
|------------|------------------------------------|-----|-----------------|---|-------------------------|
| BUS 100 01 | Introduction To Business | TR | 9:30am-10:45am | 3 | Martin 272 West Austin |
| BUS 100 02 | Introduction To Business | MWF | 9:00am-9:50am | 3 | Martin 272 West Austin |
| BUS 190 01 | Management Workshop I | MWF | 1:00am-1:50pm | 3 | Martin 272 West Austin |
| BUS 191 01 | Management Workshop II | TR | 12:30pm-1:45pm | 3 | Martin 272 West Austin |
| BUS 210 01 | Introduction To Accounting | MWF | 8:00am-9:10am | 4 | Martin 243 West Sellers |
| BUS 210 02 | Introduction To Accounting | TR | 8:00am-9:40am | 4 | Martin 243 West Sellers |
| BUS 210 03 | Introduction To Accounting | MWF | 9:30am-10:40am | 4 | Martin 243 West Sellers |
| BUS 210 04 | Introduction To Accounting | TR | 11:00am-12:40pm | 4 | Martin 243 West Sellers |
| BUS 263 01 | Legal/Soc. Environment Of Business | TR | 8:00am-9:15am | 3 | Martin 242 West Staff |
| BUS 271 01 | Business Statistics I | MWF | 8:00am-8:50am | 3 | Martin 242 West Hill |
| BUS 271 03 | Business Statistics I | TR | 9:30am-10:45am | 3 | Martin 242 West Hill |
| BUS 272 01 | Business Statistics II | MWF | 9:00am-9:50am | 3 | Martin 242 West Hill |
| BUS 272 02 | Business Statistics II | TR | 11:00am-12:15pm | 3 | Martin 242 West Hill |
| BUS 275 01 | Principles Of Management | MWF | 10:00am-10:50am | 3 | Martin 272 West Austin |
| BUS 285 01 | Principles of Marketing | MWF | 11:00am-11:50am | 3 | Martin 272 West Austin |

EVENING

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|------------|------------------------------------|---|---------------|---|-----------------------|
| BUS-100 50 | Introduction To Business | M | 6:00pm-8:45pm | 3 | Martin 272 West Staff |
| BUS-210 50 | Introduction To Accounting | M | 6:00pm-9:35pm | 4 | Martin 243 West Staff |
| BUS-263 50 | Legal/Soc. Environment Of Business | M | 6:00pm-8:45pm | 3 | Martin 235 West Staff |
| BUS-271 50 | Business Statistics I | W | 6:00pm-9:00pm | 3 | Martin 242 West Hill |
| BUS-272 50 | Business Statistics II | R | 6:00pm-9:00pm | 3 | Martin 242 West Staff |
| BUS-279 50 | Small Business Management | T | 6:00pm-9:00pm | 3 | Martin 243 West Staff |

CARPENTRY

| | | | | | |
|------------|--|-------|----------------|---|-------------------|
| CAR 111 01 | Construction Basics | MTWR | 12:30pm-2:00pm | 3 | Fredd 602 Sanders |
| CAR 112 01 | Floors, Walls, Site Prep. | MTW | 8:00am-9:00am | 3 | Fredd 602 Sanders |
| CAR 113 01 | Floors, Walls, Site Prep. Lab | MTW | 9:00am-12n | 3 | Fredd 602 Sanders |
| CAR 114 01 | Introduction To Car, Tools, & Material | MTWRF | 2:00pm-4:15pm | 3 | Fredd 602 Sanders |
| CAR 121 01 | Intro To Blueprint Reading | R | 9:00am-12n | 3 | Fredd 602 Sanders |

CHEMISTRY

| | | | | | |
|------------|---|-----|-----------------|---|---------------------------|
| CHM 104 01 | Introduction to Inorganic Chemistry Lab M 11-2pm Rm 251 | MWF | 9:00am-9:50am | 4 | Martin 251 West Saylor |
| CHM 104 02 | Introduction to Inorganic Chemistry Lab T 11-2pm Rm 251 | TR | 9:30am-10:45am | 4 | Martin 251 West Saylor |
| CHM 104 03 | Introduction to Inorganic Chemistry Lab W 11-2pm Rm 251 | MWF | 10:00am-10:50am | 4 | Martin 251 West Saylor |
| CHM 104 04 | Introduction to Inorganic Chemistry Lab T 4:15-7:15pm Rm 253 | TR | 3:00pm-4:15pm | 4 | Martin 253 West Albritton |
| CHM 111 01 | College Chemistry I Lab M 11-2pm Rm 256 | MWF | 9:00am-9:50am | 4 | Martin 256 West Vincent |
| CHM 111 02 | College Chemistry I Lab T 11-2pm Rm 253 | TR | 9:30am-10:45am | 4 | Martin 253 West Albritton |
| CHM 112 01 | College Chemistry II Lab R 11-2pm Rm 256 | TR | 8:00am-9:15am | 4 | Martin 256 West Vincent |
| CHM 221 01 | Organic Chemistry I Lab R 11-2pm Rm 251 | TR | 8:00am-9:15am | 4 | Martin 251 West Saylor |

EVENING

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|------------|---|----|---------------|---|-------------------------|
| CHM-105 50 | Introduction To Organic Chemistry Lab M 7:15-10pm Rm 251 | MW | 6:00pm-7:15pm | 4 | Martin 251 West Saylor |
| CHM-111 50 | College Chemistry I Lab R 7:15-10pm Rm 256 | TR | 6:00pm-7:15pm | 4 | Martin 256 West Vincent |

CHILD DEVELOPMENT

| | | |
|------------|----------------------------|-----|
| CHD-100 50 | Introduction To Child Care | T</ |
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| COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR |
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COMMERCIAL ART/ADVERTISING & DESIGN

| | | | | | | | |
|------------|--|-----|-----------------|---|-------|-----|---------|
| CAT 118 01 | Design Drawing | TR | 9:30am-12n | 3 | Fredd | 502 | LaPorte |
| CAT 175 01 | Illust I: Prin Of Draw/Intro To Freehand | MWF | 8:00am-10:00am | 3 | Fredd | 502 | LaPorte |
| CAT 176 02 | Illust II: Tech Of Freehand/Illust-Paint | MWF | 10:00am-11:00am | 3 | Fredd | 502 | LaPorte |
| CAT 176 04 | Illust II: Tech Of Freehand/Illust-Paint | TR | 9:30am-10:45am | 3 | Fredd | 502 | LaPorte |
| CAT 177 03 | Illust III: Advanced Illustrations | MWF | 11:00am-12n | 3 | Fredd | 502 | LaPorte |
| CAT 177 04 | Illust III: Advanced Illustrations | TR | 9:30am-10:45am | 3 | Fredd | 502 | LaPorte |
| CAT 180 01 | Current Topics In CAT | TR | 12:30pm-3:00pm | 3 | Fredd | 502 | LaPorte |
| CAT 185 02 | Imaging I: Prin Of Phot/Intro-Photoshop | MWF | 10:00am-11:00am | 3 | Fredd | 502 | LaPorte |
| CAT 186 03 | Imaging II: Tech Of Photoshop & Painter | MWF | 11:00am-12n | 3 | Fredd | 502 | LaPorte |
| CAT 186 04 | Imaging II: Tech Of Photoshop & Painter | TR | 9:30am-10:45am | 3 | Fredd | 502 | LaPorte |
| CAT 187 01 | Imaging III: Advanced Imaging | MWF | 9:00am-10:00am | 3 | Fredd | 502 | LaPorte |
| CAT 187 04 | Imaging III: Advanced Imaging | TR | 9:30am-10:45am | 3 | Fredd | 502 | LaPorte |
| CAT 191 01 | Cooperative Work Exp In CAT | TBA | TBA | 3 | Fredd | 502 | LaPorte |
| CAT 195 03 | Pub I: Prin Of Layout/Intro-Pagemaker | MWF | 11:00am-12:00pm | 3 | Fredd | 502 | LaPorte |
| CAT 196 01 | Publishing II | MWF | 9:00am-10:00am | 3 | Fredd | 502 | LaPorte |
| CAT 196 04 | Publishing II | TR | 9:30am-11:00am | 3 | Fredd | 502 | LaPorte |
| CAT 197 02 | Pub III: Advanced Pre-Press | MWF | 10:00am-11:00am | 3 | Fredd | 502 | LaPorte |
| CAT 197 04 | Pub III: Advanced Pre-Press | TR | 9:30am-11:00am | 3 | Fredd | 502 | LaPorte |

COMMERCIAL FOOD SERVICES

| | | | | | | | |
|------------|---|-----|-----------------|---|--------|----------|--------|
| CFS 101 01 | Orientation To The Food Service Ind | TR | 8:30am-11:30am | 3 | Fredd | 701 | Staff |
| CFS 110 01 | Basic Food Preparation | MW | 8:30am-11:30am | 3 | Fredd | 701 | Staff |
| CFS 111 01 | Foundations In Nutrition | TR | 11:30am-2:30pm | 3 | Fredd | 701 | Staff |
| CFS 112 01 | Sanitation, Safety, & Food Service | MW | 11:30am-12:45pm | 3 | Fredd | 701 | Staff |
| CFS 116 01 | Food Preparation: Dairy Products & Eggs | TR | 8:30am-11:30am | 3 | Fredd | 701 | Staff |
| CFS 117 01 | Food Preparation: Veg, Fruits & Sauces | MW | 8:30am-11:30am | 3 | Fredd | 701 | Staff |
| CFS 181 01 | Special Topics In Commerical Food Srs | TBA | TBA | 3 | Fredd | 701 | Staff |
| CFS 199 01 | Healthy Cooking | TR | 12:00n-1:30pm | 1 | Martin | 163 West | Bailey |
| CFS 260 01 | Internship For Commerical Food Sr | TBA | TBA | 3 | Fredd | 701 | Staff |

COMPUTERIZED NUMERICAL CONTROL

| | | | | | | | |
|------------|---------------------------------------|-----|---------------|---|--------|----------|-------|
| CNC 101 01 | Introduction to CNC | MW | 9:30am-2:30pm | 6 | Martin | 174 West | Fair |
| CNC 102 01 | CNC Turning Operations | TR | 9:30am-2:30pm | 6 | Martin | 174 West | Fair |
| CNC 222 01 | Comp Numerical Cont Graphics: Turning | F | 8:00am-1:00pm | 3 | Martin | 174 West | Fair |
| CNC-101 50 | Introduction to CNC | MTW | 6:00pm-9:30pm | 6 | Martin | 174 West | Staff |

COMPUTER SCIENCE

| | | | | | | | |
|---|---|-----|-----------------|-----|--------|-----------|---------|
| CIS 146 01 | Microcomputer Applications | T | 9:30am-10:45am | 1.5 | Martin | 261 West | Wright |
| Students Must Also Enroll In Either CIS 146 31, 32, 33, or 34 | | | | | | | |
| CIS 146 02 | Microcomputer Applications | R | 9:30am-10:45am | 1.5 | Martin | 261 West | Wright |
| Students Must Also Enroll In Either CIS 146 35, 36, 37, or 38 | | | | | | | |
| CIS 146 03 | Microcomputer Applications | MWF | 8:00am-8:50am | 3 | Martin | 244B West | Bearden |
| CIS 146 04 | Microcomputer Applications | TR | 8:00am-9:15am | 3 | Martin | 244B West | Bearden |
| CIS 146 05 | Microcomputer Applications | MWF | 9:00am-9:50am | 3 | Martin | 244B West | Bearden |
| CIS 196 01 | Commerical Software | F | 8:00am-10:30am | 3 | Martin | 244B West | Staff |
| CIS 231 01 | FORTTRAN Programming | MWF | 11:00am-11:50am | 3 | Martin | 244A West | Bearden |
| CIS 286 01 | Computerized Manag. Information | MWF | 1:00pm-1:50pm | 3 | Martin | 244B West | Bearden |
| CIS 146 31 | Microcomputer Applications | T | 11:00am-12:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 32 | Microcomputer Applications | T | 1:00pm-2:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 33 | Microcomputer Applications | T | 2:30pm-3:45pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 34 | Microcomputer Applications | T | 4:00pm-5:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 35 | Microcomputer Applications | R | 11:00am-12:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 36 | Microcomputer Applications | R | 1:00pm-2:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 37 | Microcomputer Applications | R | 2:30pm-3:45pm | 1.5 | Martin | 244B West | Wright |
| CIS 146 38 | Microcomputer Applications | R | 4:00pm-5:15pm | 1.5 | Martin | 244B West | Wright |
| CIS 202 01 | Introduction To The Information Highway | MWF | 8:00am-8:50am | 3 | Fredd | 110 | Moore |
| CIS 202 02 | Introduction To The Information Highway | TR | 2:30pm-3:45pm | 3 | Fredd | 110 | Moore |
| CIS 140 01 | Basic Web Page Development | MWF | 9:00am-9:50am | 3 | Fredd | 110 | Moore |
| CIS 185 01 | Ethics & The Internet | MWF | 10:00am-10:50am | 3 | Fredd | 110 | Moore |

EVENING

| | | | | | | | |
|---------------------------------------|---|-----|---------------|---|--------|-----------|---------|
| CIS-146 50 | Microcomputer Applications | T | 6:00pm-9:00pm | 3 | Martin | 244B West | Hartman |
| CIS-146 51 | Microcomputer Applications | W | 6:00pm-9:00pm | 3 | Martin | 244 West | Hartman |
| CIS-146 52 | Microcomputer Applications | R | 6:00pm-9:00pm | 3 | Martin | 244B West | Staff |
| CIS-191 50 | Introduction To Computer Prog. | T | 6:00pm-9:00pm | 3 | Martin | 244D West | Wright |
| Computer Science/math major or minor | | | | | | | |
| CIS-193 50 | Introduction To Computer Prog. Lab | TBA | TBA | 1 | Martin | TBA | Wright |
| CIS-202 50 | Introduction To The Information Highway | TR | 8:00pm-7:15pm | 3 | Fredd | 110 | Moore |
| CIS-278 50 | Prerequisite - any programming program | M | 6:00pm-9:00pm | 3 | Martin | W CONF 2 | Osmore |
| Prerequisite - any programming course | | | | | | | |
| CIS-286 50 | Computerized Manag. Information | M | 6:00pm-9:00pm | 3 | Martin | 244B West | Staff |
| CIS-299 50 | Directed Studies/Computer Science | TBA | TBA | 3 | Martin | W CONF 2 | Staff |
| Prerequisite-permission of instructor | | | | | | | |

COSMETOLOGY

| | | | | | | | |
|------------|-----------------------------------|-----|--------------------------------------|---|--------|----------|--------|
| COS 111 01 | Cosmetology Science & Art | T | 8:00am-11:00am | 3 | Martin | 235 West | Watts |
| COS-111 02 | Science & Art of Cosmetology | M | 4:00pm-7:00pm | 3 | Martin | 235 West | Staff |
| COS 112 01 | Cosmetology Science & Art Lab | TW | T=11:00am-4:00pm, W= 8:00am-12:00pm | 3 | Martin | 293 West | Watts |
| COS-112 02 | Science & Art Lab | MT | M=7:00pm-10:00pm, T=4:00pm-10:00pm | 3 | Martin | 293 West | Staff |
| COS 114 01 | Chemical Methodology Lab | WR | W=12:00pm-4:00pm, R=8:00am-1:00pm | 3 | Martin | 235 West | Nix |
| COS-114 02 | Chemical Methodology Lab | MT | M=7:00pm-10:00pm, T=4:00pm-10:00pm | 3 | Martin | 293 West | Staff |
| COS 121 01 | Colorimetry | T | 8:00am-11:00am | 3 | Martin | 234 West | Nix |
| COS-121 02 | Colorimetry | W | 4:00pm-7:00pm | 3 | Martin | 234 West | Staff |
| COS 122 01 | Colorimetry Application | TW | T=11:00am-4:00pm, W=8:00am-12:00pm | 3 | Martin | 293 West | Nix |
| COS-122 02 | Colorimetry Application | WR | W=7:00pm-10:00pm, R=4:00pm-10:00pm | 3 | Martin | 293 West | Staff |
| COS 125 01 | Career & Personal Development | M | 8:00am-2:00pm | 3 | Martin | 235 West | Staff |
| COS-125 02 | Career & Personal Development | W | 4:00pm-10:00pm | 3 | Martin | 235 West | Staff |
| COS 131 01 | Esthetics | R | 1:00pm-4:00pm | 3 | Martin | 293 West | Watts |
| COS 132 01 | Esthetics Application | WR | W=12:00pm-4:00pm, R=8:00am-1:00pm | 3 | Martin | 234 West | Watts |
| COS 133 01 | Salon Management Technology | T | 8:00am-11:00am | 3 | Martin | 293 West | Staff |
| COS 141 01 | Applied Chemistry For Cosmetology | R | 1:00pm-4:00pm | 3 | Martin | 293 West | Nix |
| COS-141 02 | Applied Chemistry | M | 4:00pm-7:00pm | 3 | Martin | 234 West | Staff |
| COS 143 01 | Hair Design | R | 8:00am-2:00pm | 3 | Martin | 293 West | Staff |
| COS-143 02 | Hair Design | R | 4:00pm-10:00pm | 3 | Martin | 293 West | Staff |
| COS 144 01 | Hair Shaping | M | 8:00am-2:00pm | 3 | Martin | 126 West | Nix |
| COS 151 01 | Nail Care | M | 8:00am-11:00am | 3 | Martin | 293 West | Marlow |
| COS 152 01 | Nail Care Application | MTW | M=11:1:00pm, T=8:1:00pm, W=8:10:00am | 3 | Martin | 293 West | Marlow |
| COS 153 01 | Nail Art | WRF | W=10:1:00pm, R=8:1:00pm, F=8:9:00am | 3 | Martin | 293 West | Marlow |
| COS 154 01 | Nail Art Applications | F | 9:00am-12n | 3 | Martin | 293 West | Marlow |

Brooks - Cork Library

Alabama State Board of Education member Sandra Ray and Shelton President Tom Umphrey pose with Susan Phifer Cork and Karen Phifer Brooks during the recent dedication of the Brooks-Cork Library.

DEDICATION OF SHELTON'S NEW LIBRARY

This spring the new Brooks-Cork Library at Shelton State Community College was dedicated. The library, which is located on the second floor of the atrium area, offers students many new innovations. A different internal organization has been established that includes an area for items, such as audiovisuals and reserves, that circulates inside the library. This approach is new for libraries and is referred to as the "information commons" because resources that are in the electronic or other non-print format are centralized in one area.

The computer terminals and audicivisuals used by students in the library are also centralized. Small group viewing rooms accommodate students who want to use the audiovisual materials together. This whole new approach of adding group rooms to the library reflects a change to teaching methods that emphasize student collaboration and group learning.

The library is named for Susan Phifer Cork and Karen Phifer Brooks. "Karen and Susan have been loyal friends of education in West Alabama for many years. The naming of the new library in honor of them recognizes their many contributions to education and their leadership in our community," said Shelton President Tom Umphrey. A reception followed the ceremony in the library.

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR |
|------------------|-------------------------------|-----|------------------------------------|-----|--------|----------|------------|
| COS 158 01 | Employability Skills | T | 8:00am-11:00am | 3 | Martin | 126 West | Staff |
| COS 160 01 | Image Projection | TBA | TBA | 3 | Martin | TBA | Staff |
| COS 167 01 | State Board Review | TW | T=11:00am-4:00pm, W=8:00am-12:00pm | 3 | Martin | 293 West | Staff |
| COS 182 01 | Special Topics In Cosmetology | M | 8:00am-2:00pm | 3 | Martin | 293 West | Watts |
| COS 191 01 | Co-Op | RF | R=8:00am-1:00pm, F=8:00am-1:00pm | 2 | Martin | 293 West | Staff |

COSMETOLOGY INSTRUCTOR TRAINING

| | | | | | | | |
|------------|--------------------------------------|-----|-----|---|--------|--|-------|
| CIT 211 01 | Teaching & Curriculum Development | TBA | TBA | 3 | Martin | | Staff |
| CIT 212 01 | Teacher Mentorship | TBA | TBA | 3 | Martin | | Staff |
| CIT 213 01 | Lesson Plan Development | TBA | TBA | 3 | Martin | | Staff |
| CIT 221 01 | Lesson Plan Implementation | TBA | TBA | 3 | Martin | | Staff |
| CIT 222 01 | Instructional Material & Methods | TBA | TBA | 3 | Martin | | Staff |
| CIT 223 01 | Instructional Material & Methods App | TBA | TBA | 3 | Martin | | Staff |

CALENDAR OF EVENTS

FULL TERM

| | |
|--|-----------------|
| Registration | August 19, 20 |
| Local Professional Development/Drop Add | August 21 |
| First Day of Class | August 24 |
| Last Day to Drop/Add | August 27 |
| Labor Day | September 7 |
| Last Day to Drop Without Penalty | October 7 |
| State Professional Development | October 29, 30 |
| (No day classes / Thursday October 29 night classes will meet) | |
| Veteran's Day | November 11 |
| Thanksgiving Holiday | November 26, 27 |
| Last Day of Class | December 11 |
| Finals | December 14-18 |

FIRST SPLIT TERM

| | |
|--|---------------|
| Registration | August 19, 20 |
| First Day of Class | August 24 |
| Labor Day | September 7 |
| Last Day to Drop/Add | August 25 |
| Last Day to Drop Without Penalty | September 14 |
| Last Day of Class | October 14 |
| Finals | October 15 |

SECOND SPLIT TERM

| | |
|---|-----------------|
| Registration | October 15 |
| First Day of Class | October 16 |
| Last Day to Drop/Add | October 19 |
| Professional Development (No classes) | October 29, 30 |
| Last Day to Drop Without Penalty | November 9 |
| Veterans Day | November 11 |
| Thanksgiving Holidays | November 26, 27 |
| Last Day of Class | December 11 |
| Finals | December 14 |

FALL 1998 FINAL EXAM SCHEDULE

| MWF CLASSES | | | 2pm T 2-4pm | | |
|-------------|---------|--|-------------|-------------|--|
| Class | Exam | | 3:30pm R | 3:30-5:30pm | |
| 8am M | 8-10am | | 4pm R | 4-6pm | |
| 9am W | 9-11am | | | | |
| 10am F | 10-12pm | | | | |
| 11am M | 11-1pm | | | | |
| 12n W | 12-2pm | | | | |
| 1pm F | 1-3pm | | | | |
| 2pm M | 2-4pm | | | | |
| 3pm W | 3-5pm | | | | |
| 4pm W | 4-6pm | | | | |

Friday Only Classes
F 8-10am

| TR CLASSES | | |
|------------|--------------|--|
| Class | Exam | |
| 8am T | 8-10am | |
| 9:30am R | 9:30-11:30am | |
| 11am T | 11-1pm | |
| 12:30pm R | 12:30-2:30pm | |

EVENING CLASSES

| | |
|-------|-------|
| MW | |
| 6pm M | 6-8pm |
| TR | |
| 6pm T | 6-8pm |

One Day Only Classes 6pm

| | |
|---|-------|
| M | M 6-8 |
| T | T 6-8 |
| W | W 6-8 |
| R | R 6-8 |

One Day Only Classes 7pm

| | |
|---|---------|
| M | M 7-9pm |
| T | T 7-9pm |
| W | W 7-9pm |
| R | R 7-9pm |

PREREQUISITES: Before you enroll in a course, you must satisfy all prerequisites (including ASSET scores) for that course. If you enroll in a course where you have not fulfilled all prerequisites, you may not receive credit for that course.

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR |
|------------------------------|--|-------|-----------------|-----|--------|-----------|--------------|
| DRAFTING | | | | | | | |
| DDT 113 01 | Intro to Computer Aided Drafting | MWF | 8:00am-9:40am | 3 | Martin | 151A West | Stringfellow |
| DDT 123 01 | Intermediate CAD | MWF | 8:00am-9:40am | 3 | Martin | 151A West | Stringfellow |
| DDT 231 01 | Advanced CAD | MWF | 8:00am-9:45am | 3 | Martin | 151A West | Stringfellow |
| FIRST SPLIT TERM | | | | | | | |
| DDT 111 60 | Fund Of Drafting & Design Technology (8-24 thru 10-14) | MTWRF | 9:45am-12n | 3 | Martin | 151B West | Stringfellow |
| DDT-111 61 | Fund of Drafting & Design Technology (8-24 thru 10-14) | MTW | 6:00pm-9:45pm | 3 | Martin | 151B West | Staff |
| DDT 112 60 | Introductory Technical Drawing (8-24 thru 10-14) | MTWRF | 12:30pm-2:45pm | 3 | Martin | 151B West | Stringfellow |
| DDT 113 61 | Intro to Computer Aided Drafting (8-24 thru 10-14) | MTW | 6:00pm-9:45pm | 3 | Martin | 151A West | Staff |
| DDT 213 60 | Civil Drafting, Plat Maps (8-24 thru 10-14) | MTWRF | 9:45am-12n | 3 | Martin | 151B West | Stringfellow |
| SECOND SPLIT TERM | | | | | | | |
| DDT 112 71 | Introductory Technical Drawing (10-16 thru 12-11) | MTW | 6:00pm-9:45pm | 3 | Martin | 151B West | Staff |
| DDT 118 70 | Basic Electrical Drafting (10-16 thru 12-11) | MTWRF | 9:45am-12n | 3 | Martin | 151A West | Stringfellow |
| DDT 121 70 | Intermediate Technical Drawing (10-16 thru 12-11) | MTWRF | 9:45am-12n | 3 | Martin | 151B West | Stringfellow |
| DDT 123 71 | Intermediate CAD (10-16 thru 12-11) | MTW | 6:00pm-9:45pm | 3 | Martin | 151A West | Staff |
| DDT 134 70 | Descriptive Geometry (10-16 thru 12-11) | MTWRF | 12:30pm-2:45pm | 3 | Martin | 151B West | Stringfellow |
| DDT 231 71 | Advanced CAD (10-16 thru 12-11) | MTW | 6:00pm-9:00pm | 3 | Martin | 151A West | Staff |
| DANCE | | | | | | | |
| DNC 143 01 | Ballet I | MWF | 1:00pm-2:30pm | 3 | Martin | 141East | Crofton |
| PED 161 01 | Beginning Ballet | MW | 12:00n-12:50pm | 1 | Martin | DNC | Crofton |
| DIESEL | | | | | | | |
| DEM 104 01 | Basic Engines | MWF | 8:00am-9:40am | 3 | Martin | DTW | Speights |
| DEM 119 01 | Bearings & Lubricants | MTWRF | 9:45am-11:00am | 3 | Martin | DTW | Speights |
| DEM 121 01 | Equipment Safety/Mech.Fundamentals | MTWRF | 11:00am-12:15am | 3 | Martin | DTW | Speights |
| DEM 122 01 | Heavy Vehicle Brakes | MTWR | 12:45pm-2:15pm | 3 | Martin | DTW | Speights |
| DEM 135 01 | Heavy Vehicle Steering & Suspension | MTWR | 2:15pm-3:30pm | 3 | Martin | DTW | Speights |
| DEM 181 01 | Special Topics In Diesel Mechanics | MTWR | 2:15pm-3:30pm | 3 | Martin | DTW | Speights |
| DEM 190 01 | Selected Topics In Diesel | MTWRF | 9:45am-11:00am | 3 | Martin | DTW | Speights |
| DEM 191 01 | Special Projects In Diesel Mechanics | MTWRF | 11:00am-12:15pm | 3 | Martin | DTW | Speights |
| DEM 192 01 | Co-Op Elective | MT | 12:45pm-2:15pm | 3 | Martin | DTW | Speights |
| ECONOMICS | | | | | | | |
| ECO 231 01 | Principles Of Economics I | MWF | 9:00am-9:50am | 3 | Martin | 241 West | Aldridge |
| ECO 231 02 | Principles Of Economics I | MWF | 10:00am-10:50am | 3 | Martin | 241 West | Aldridge |
| ECO 231 03 | Principles Of Economics I | TR | 1:00pm-2:15pm | 3 | Fredd | 114 | Staff |
| ECO 232 01 | Principles Of Economics II | TR | 9:30am-10:45am | 3 | Fredd | 114 | Aldridge |
| ECO 232 02 | Principles Of Economics II | TR | 11:00am-12:15pm | 3 | Fredd | 114 | Aldridge |
| ECO 232 03 | Principles Of Economics II | MWF | 11:00am-11:50am | 3 | Martin | 241 West | Aldridge |
| EVENING | | | | | | | |
| ECO-231 50 | Principles Of Economics I | T | 6:00pm-9:00pm | 3 | Martin | 241 West | Hunter |
| ECO-232 50 | Principles Of Economics II | R | 6:00pm-9:00pm | 3 | Martin | 241 West | Hunter |
| ELECTRICAL TECHNOLOGY | | | | | | | |
| ELT 111 01 | Residential Wiring Methods | MWF | 8:00am-9:45am | 3 | Martin | 192 West | Quimby |
| ELT 181 01 | Special Topics | TR | 8:00am-9:30am | 3 | Martin | 192 West | Staff |
| ELT 221 01 | Electronics for Electricians I | MTW | 8:00am-9:45am | 3 | Martin | 193 West | Staff |
| ELT 231 01 | Programmable Control I | TR | 8:00am-9:30am | 3 | Martin | 192 West | Quimby |
| ELT 232 01 | Programmable Control II | TR | 8:00am-9:30am | 3 | Martin | 192 West | Quimby |
| ELT 241 01 | National Electric Code | TR | 8:00am-9:30am | 3 | Martin | 193 West | Freeman |
| ELT-244 01 | Conduit Bending & Installation | MTW | 8:00am-9:45am | 3 | Martin | 192 West | Quimby |
| FIRST SPLIT TERM | | | | | | | |
| ELT 101 60 | DC Principles Of Electricity I (8-24 thru 10-14) | MTWRF | 10:00am-2:30pm | 3 | Martin | 192 West | Quimby |
| ELT-101 61 | DC Principles of Electricity I (8-24 thru 10-14) | MTWR | 5:30pm-10:30pm | 3 | Martin | 192 West | McBride |
| ELT 106 60 | DC Principles Of Electricity II (8-24 thru 10-14) | MTWRF | 10:00am-2:30pm | 3 | Martin | 192 West | Quimby |
| ELT-106 61 | DC Principles of Electricity II (8-24 thru 10-14) | MTWR | 5:30pm-10:30pm | 3 | Martin | 192 West | McBride |
| ELT 121 60 | Basic AC/DC Machines (8-24 thru 10-14) | MTW | | 3 | Martin | 193 West | Freeman |
| | MT=10:00am-2:30pm, W=10:00am-12:00pm | | | | | | |
| ELT-121 61 | Basic AC/DC Machines (8-24 thru 10-14) | MT | 5:30pm-10:30pm | 3 | Martin | 193 West | Staff |
| ELT 131 60 | Commerical/Industrial Wiring I (8-24 thru 10-14) | WRF | | 3 | Martin | 193 West | Freeman |
| | W=12:30pm-2:30pm, RF=10:00am-2:30pm | | | | | | |
| ELT-131 61 | Commerical/Industrial Wiring I (8-24 thru 10-14) | WR | 5:30pm-10:30pm | 3 | Martin | 193 West | Staff |
| ELT 211 60 | Motor Control I (8-24 thru 10-14) | MTW | | 3 | Martin | 193 West | Freeman |
| | MT=10:00am-2:30pm, W=10:00am-12:00pm | | | | | | |
| SECOND SPLIT TERM | | | | | | | |
| ELT 102 70 | AC Principles Of Electricity (10-16 thru 12-11) | MTWRF | 10:00am-2:30pm | 3 | Martin | 192 West | Quimby |
| ELT-102 71 | AC Principles Of Electricity (10-16 thru 12-11) | MTWR | 5:30pm-10:30pm | 3 | Martin | 192 West | McBride |
| ELT 105 70 | AC Principles Of Electricity II (10-16 thru 12-11) | MTWRF | 10:00am-2:30pm | 3 | Martin | 192 West | Quimby |
| ELT-105 71 | AC Principles of Electricity II (10-16 thru 12-11) | MTWR | 5:30pm-10:30pm | 3 | Martin | 192 West | McBride |
| ELT 122 70 | Advanced AC/DC Machines (10-16 thru 12-11) | MTW | | 3 | Martin | 193 West | Freeman |
| | MT=10:00am-12:30pm, W=10:00am-12:00pm | | | | | | |
| ELT-122 71 | Advanced AC/DC Machines (10-16 thru 12-11) | MT | 5:30pm-10:30pm | 3 | Martin | 193 West | Staff |
| ELT 132 70 | Commerical/Industrial Wiring II (10-16 thru 12-11) | WRF | | 3 | Martin | 193 West | Freeman |
| | W=12:30pm-2:30pm, RF=10:00am-2:30pm | | | | | | |
| ELT-132 71 | Commerical/Industrial Wiring II (10-16 thru 12-11) | WR | 5:30pm-10:30pm | 3 | Martin | 193 West | Staff |
| ELT 212 70 | Motor Control II (10-16 thru 12-11) | MTW | | 3 | Martin | 193 West | Freeman |
| | MT=10:00am-2:30pm, W=10:00am-12:00pm | | | | | | |

EVENING

| | | | | | | | | | |
|---------|----|--------------------------------|----|----------------|---|--------|-----|------|-------|
| ELT-111 | 50 | Residential Wiring Methods | WR | 8:00pm-10:30pm | 3 | Martin | 193 | West | Staff |
| ELT-181 | 50 | Special Topics | WR | 8:00pm-9:30pm | 3 | Martin | 193 | West | Staff |
| ELT-231 | 50 | Programmable Controls I | W | 5:00pm-8:00pm | 3 | Martin | 193 | West | Staff |
| ELT-241 | 50 | National Electric Code | R | 5:00pm-8:00pm | 3 | Martin | 193 | West | Staff |
| ELT-244 | 50 | Conduit Bending & Installation | WR | 8:00pm-10:30pm | 3 | Martin | 193 | West | Staff |

| | | | | | | | | |
|-------------------------------|--------------------------|-----|-----------------|---|--------|------|------|-----------|
| ENG 092 01 | Basic English I | MWF | 8:00am-9:10am | 4 | Martin | 235 | East | Bennett |
| ENG 092 02 | Basic English II | MWF | 9:30am-10:40am | 4 | Martin | 235 | East | Bennett |
| ENG 092 03 | Basic English II | MWF | 11:00am-12:10pm | 4 | Martin | 235 | East | Staff |
| ENG 092 04 | Basic English II | TR | 12:00n-1:40pm | 4 | Martin | 235 | East | Staff |
| ENG 092 05 | Basic English II | TR | 2:00pm-3:40pm | 4 | Martin | 235 | East | Staff |
| ENG 093 01 | Basic English III | MWF | 8:00am-9:10am | 4 | Martin | 234 | East | Staff |
| ENG 093 02 | Basic English III | MWF | 9:30am-10:40am | 4 | Martin | 234 | East | Freeman |
| ENG 093 03 | Basic English III | TR | 10:00am-11:40am | 4 | Martin | 235 | East | Staff |
| ENG 093 04 | Basic English III | MWF | 11:00am-12:10pm | 4 | Martin | 234 | East | Staff |
| ENG 093 05 | Basic English III | TR | 12:00n-1:40pm | 4 | Martin | 234 | East | Staff |
| ENG 093 06 | Basic English III | MW | 2:00pm-3:40pm | 4 | Martin | 234 | East | Freeman |
| ENG 100 01 | Technical English Skills | TR | 8:00am-9:15am | 3 | Martin | 235 | East | Bennett |
| ENG 100 02 | Technical English Skills | MW | 3:00pm-4:15pm | 3 | Martin | 235 | East | Bennett |
| ENG 101 01 | English Composition I | MWF | 8:00am-8:50am | 3 | Martin | 252 | East | Alexander |
| ENG 101 02 | English Composition I | MWF | 8:00am-8:50am | 3 | Fredd | 115 | | Staff |
| ENG 101 03 | English Composition I | TR | 8:00am-9:15am | 3 | Martin | 234 | East | Ryan |
| ENG 101 04 | English Composition I | TR | 8:00am-9:15am | 3 | Fredd | 115 | | Johnson |
| ENG 101 05 | English Composition I | MWF | 9:00am-9:50am | 3 | Martin | 252 | East | Gregory |
| ENG 101 06 | English Composition I | TR | 9:30am-10:45am | 3 | Martin | 234 | East | Davis |
| ENG 101 07 | English Composition I | TR | 9:30am-10:45am | 3 | Fredd | 103 | | Staff |
| ENG 101 08 | English Composition I | MWF | 10:00am-10:50am | 3 | Martin | 252 | East | Gregory |
| ENG 101 11 | English Composition I | MWF | 11:00am-11:50am | 3 | Martin | 252 | East | Dice |
| ENG 101 12 | English Composition I | TR | 11:00am-12:15pm | 3 | Martin | 252 | East | Deck |
| ENG 101 13 | English Composition I | TR | 11:00am-12:15pm | 3 | Martin | 238 | East | Alexander |
| ENG 101 14 | English Composition I | MWF | 12:00n-12:50pm | 3 | Martin | 252 | East | Dice |
| ENG 101 15 | English Composition I | MWF | 12:00n-12:50pm | 3 | Martin | 237 | East | Sandy |
| International Students Only | | | | | | | | |
| ENG 101 16 | English Composition I | MWF | 1:00pm-1:50pm | 3 | Martin | 252 | East | Alexander |
| ENG 101 17 | English Composition I | TR | 12:30pm-1:45pm | 3 | Martin | 252 | East | Deck |
| ENG 101 18 | English Composition I | TR | 12:30pm-1:45pm | 3 | Martin | 244F | West | Johnson |
| Computer Assisted Instruction | | | | | | | | |
| ENG 101 19 | English Composition I | MW | 2:00pm-3:15pm | 3 | Martin | 254 | East | Davis |
| ENG 101 20 | English Composition I | TR | 2:00pm-3:15pm | 3 | Martin | 252 | East | Freeman |
| ENG 101 21 | English Composition I | MW | 4:30pm-5:45pm | 3 | Martin | 244F | East | Johnson |
| Computer Assisted Instruction | | | | | | | | |
| ENG 102 01 | English Composition II | MWF | 8:00am-8:50am | 3 | Martin | 254 | East | Davis |
| ENG 102 02 | English Composition II | TR | 8:00am-9:15am | 3 | Martin | 254 | East | Staff |
| ENG 102 03 | English Composition II | MWF | 9:00am-9:50am | 3 | Martin | 254 | East | Davis |
| ENG 102 05 | English Composition II | TR | 9:30am-10:45am | 3 | Martin | 254 | East | Freeman |
| ENG 102 06 | English Composition II | MWF | 11:00am-11:50am | 3 | Martin | 254 | East | Alexander |
| ENG 102 07 | English Composition II | TR | 11:00am-12:15pm | 3 | Martin | 254 | East | Dice |
| ENG 102 08 | English Composition II | TR | 12:30pm-1:45pm | 3 | Martin | 254 | East | Gregory |
| ENG 102 09 | English Composition II | TR | 12:30pm-1:45pm | 3 | Martin | 238 | East | Sandy |
| International Students Only | | | | | | | | |
| ENG 102 10 | English Composition II | TR | 2:00pm-3:15pm | 3 | Martin | 254 | East | Alexander |
| ENG 102 11 | English Composition II | TR | 4:30pm-5:45pm | 3 | Martin | 254 | East | Freeman |
| ENG 246 01 | Creative Writing I | TR | 9:30am-10:45am | 3 | Martin | 255 | East | Dice |
| ENG 247 01 | Creative Writing II | TR | 9:30am-10:45am | 3 | Martin | 255 | East | Dice |
| ENG 248 01 | Creative Writing III | TR | 9:30am-10:45am | 3 | Martin | 255 | East | Dice |
| ENG 249 01 | Creative Writing IV | TR | 9:30am-1 | | | | | |

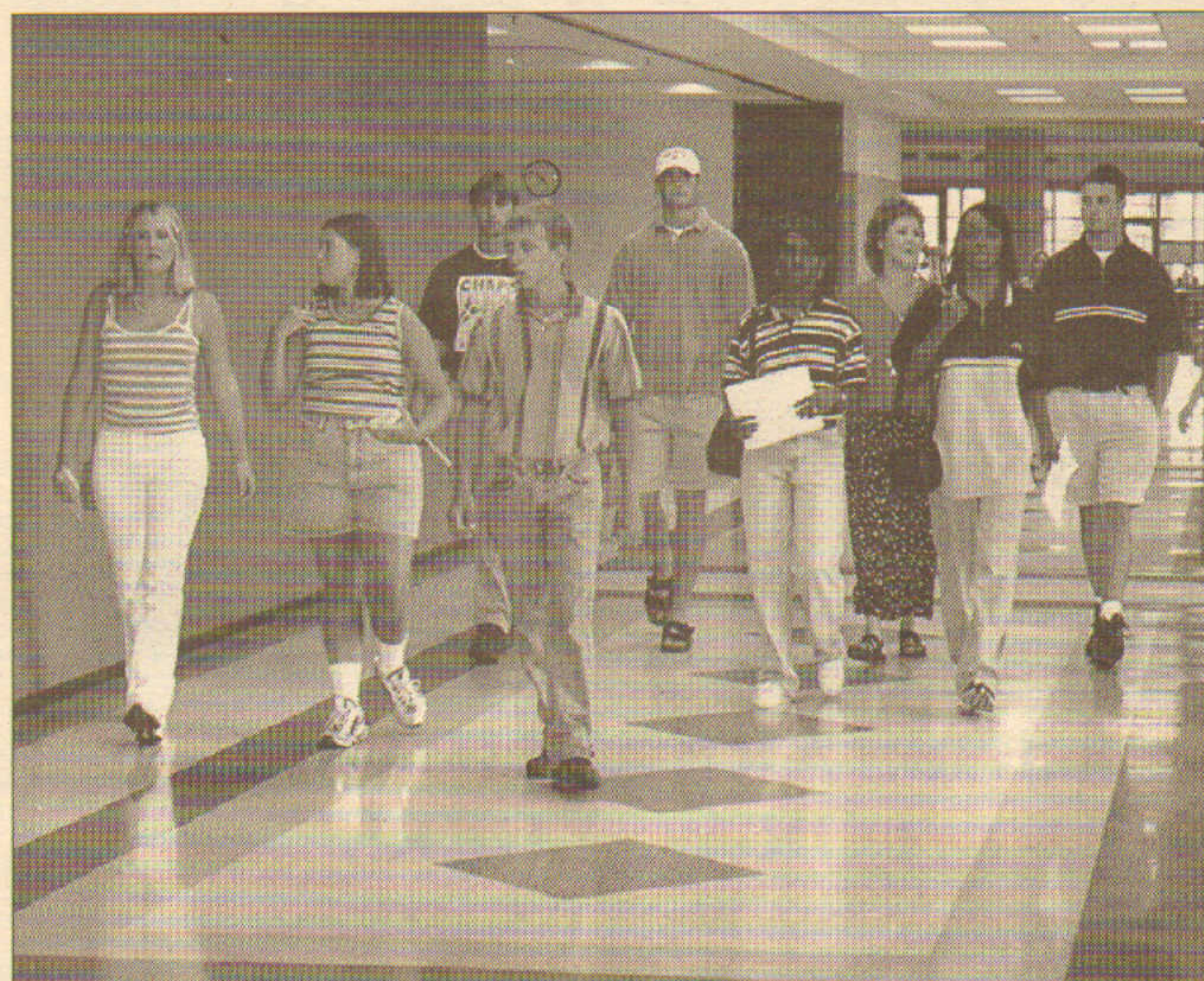
EVENING

| | | | | | | | | |
|------------|--------------------------|---|---------------|---|--------|-----|------|---------|
| ENG-092 50 | Basic English II | T | 6:00pm-9:40pm | 4 | Martin | 252 | East | Staff |
| ENG-093 50 | Basic English III | M | 6:00pm-9:40pm | 4 | Martin | 252 | East | Staff |
| ENG-100 50 | Technical English Skills | R | 6:00pm-8:45pm | 3 | Martin | 252 | East | Bennett |
| ENG-101 51 | English Composition I | T | 6:00pm-8:45pm | 3 | Martin | 254 | East | Staff |
| ENG-101 52 | English Composition I | W | 7:00pm-9:45pm | 3 | Martin | 252 | East | Dice |
| ENG-101 53 | English Composition I | R | 6:00pm-8:45pm | 3 | Martin | 254 | East | Staff |
| ENG-102 50 | English Composition II | T | 6:00pm-8:45pm | 3 | Martin | 237 | East | Staff |
| ENG-102 51 | English Composition II | W | 7:00pm-9:45pm | 3 | Martin | 254 | East | Staff |
| ENG-251 50 | American Literature I | M | 6:00pm-8:45pm | 3 | Martin | 233 | East | Johnson |
| ENG-261 50 | English Literature I | W | 6:00pm-8:45pm | 3 | Martin | 233 | East | Staff |

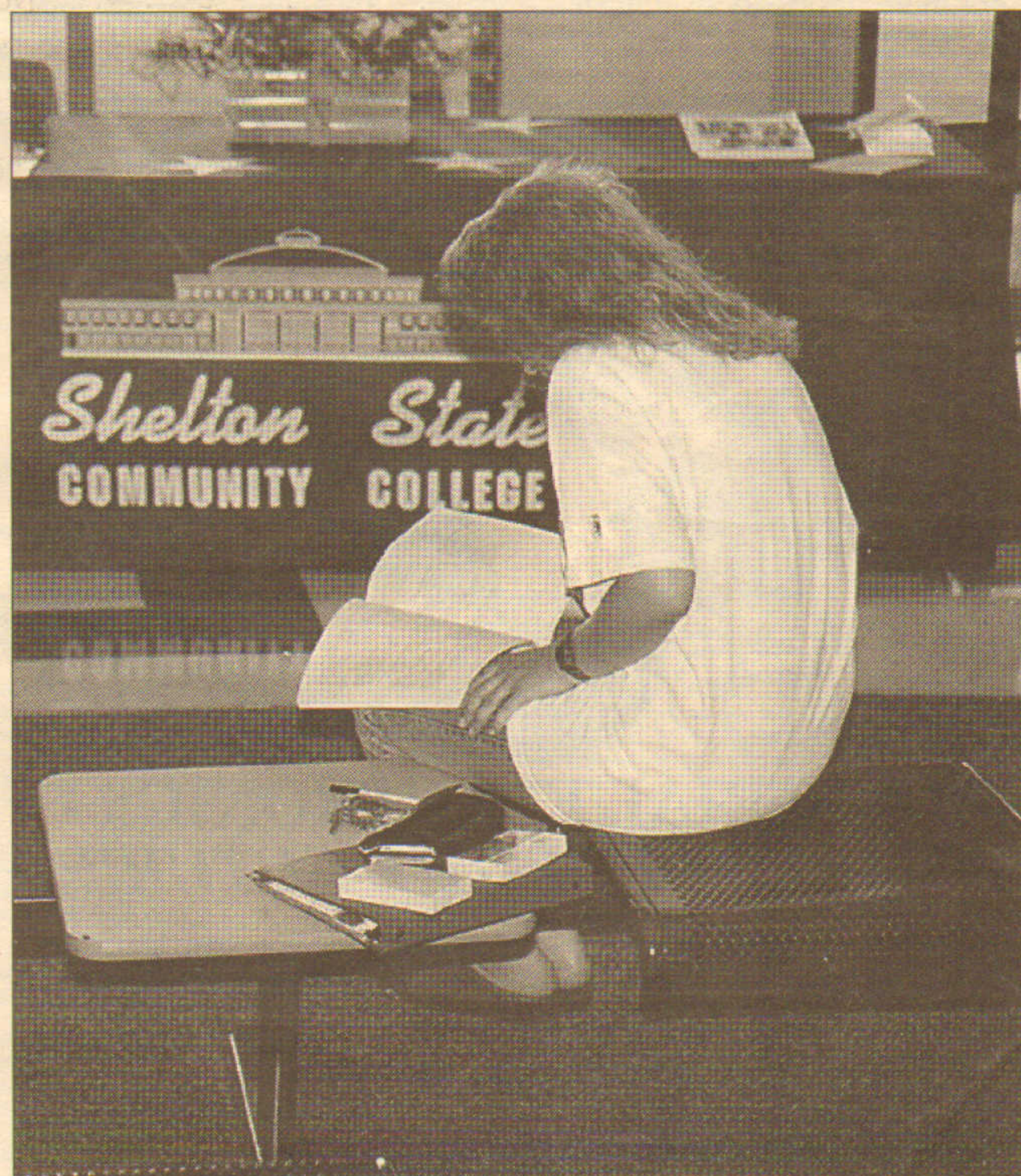
| | | | | | | | | |
|------------|--------------------------|----|---------------|---|--------|-----|------|---------|
| GEO 100 01 | World Regional Geography | TR | 8:00am-9:15am | 3 | Martin | 277 | West | Hartley |
| GEO-100 50 | World Regional Geography | M | 6:00pm-8:45pm | 3 | Martin | 277 | West | Hartley |

| | | | | | | | | |
|------------|---|-----|---------------|---|--------|-----|------|--------|
| GLY 101 01 | Introduction To Geology I Lab W 10-12pm Rm 277 | MWF | 9:00am-9:50am | 4 | Martin | 277 | West | Bartek |
| GLY 101 50 | Introduction To Geology I Lab W 7:15pm-9:15pm Rm 277 Staff | T/R | 6:00pm-7:15pm | 4 | Martin | 277 | West | Staff |

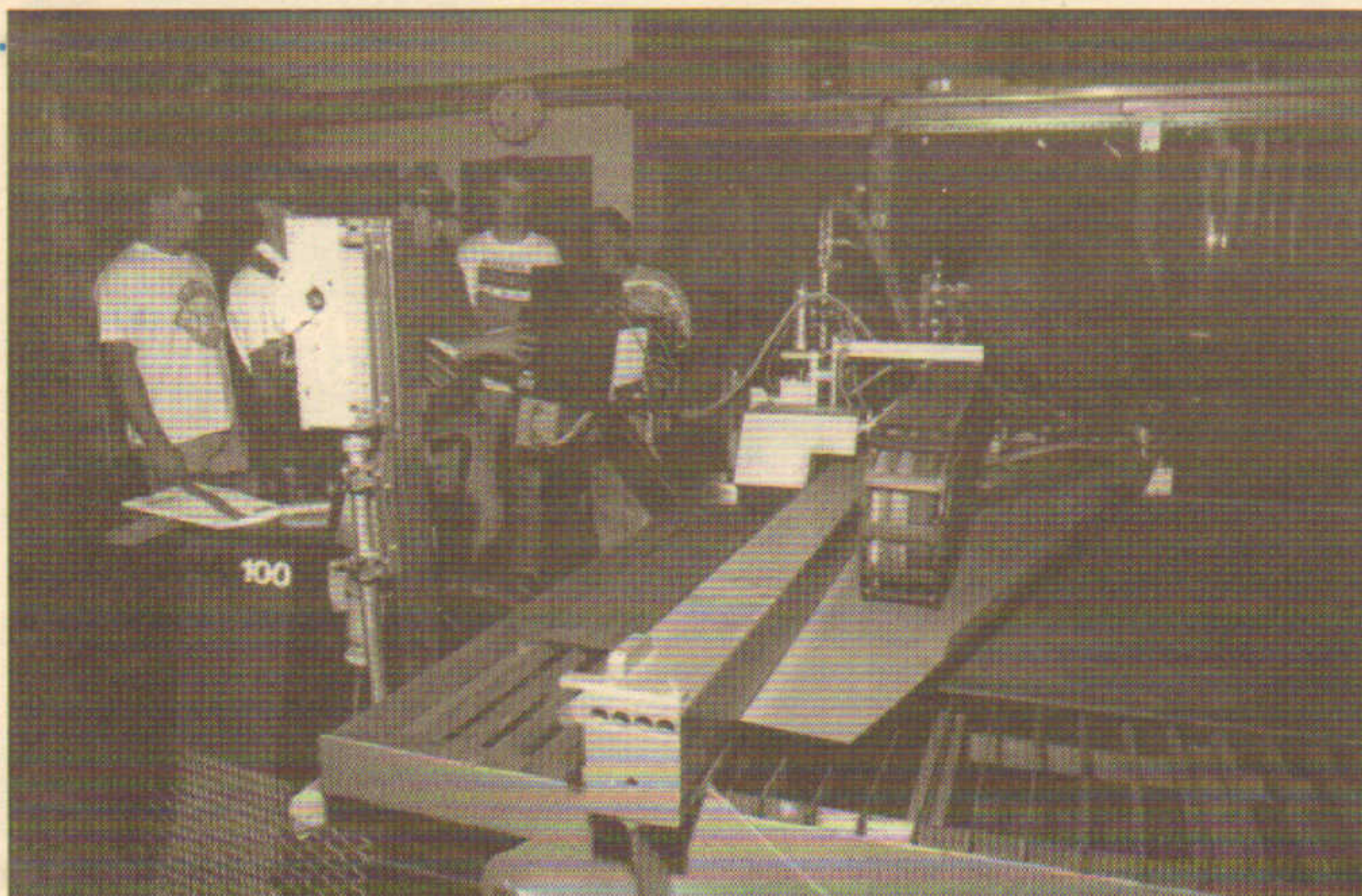
| GERONTOLOGICAL SERVICES | | | | | | | |
|-------------------------|-----------------------------|-----|-----|---|-------|-----|--------|
| GRS 110 01 | Introduction To Gerontology | MWF | TBA | 3 | Fredd | 502 | Hill C |
| GRS 111 01 | Health & Aging | MWF | TBA | 3 | Fredd | 502 | Hill C |
| GRS 112 01 | Aging & Society | MWF | TBA | 3 | Fredd | 502 | Hill C |
| GRS 113 01 | Social Casework | MWF | TBA | 3 | Fredd | 502 | Hill C |
| GRS 121 01 | Fieldwork | F | TBA | 3 | Fredd | 502 | Hill C |



Shelton students enjoy the relaxed atmosphere of the college's new state-of-the-art campus.



PREREQUISITES: Before you enroll in a course, you must satisfy all prerequisites (including ASSET scores) for that course. If you enroll in a course where you have not fulfilled all prerequisites, you may not receive credit for that course.

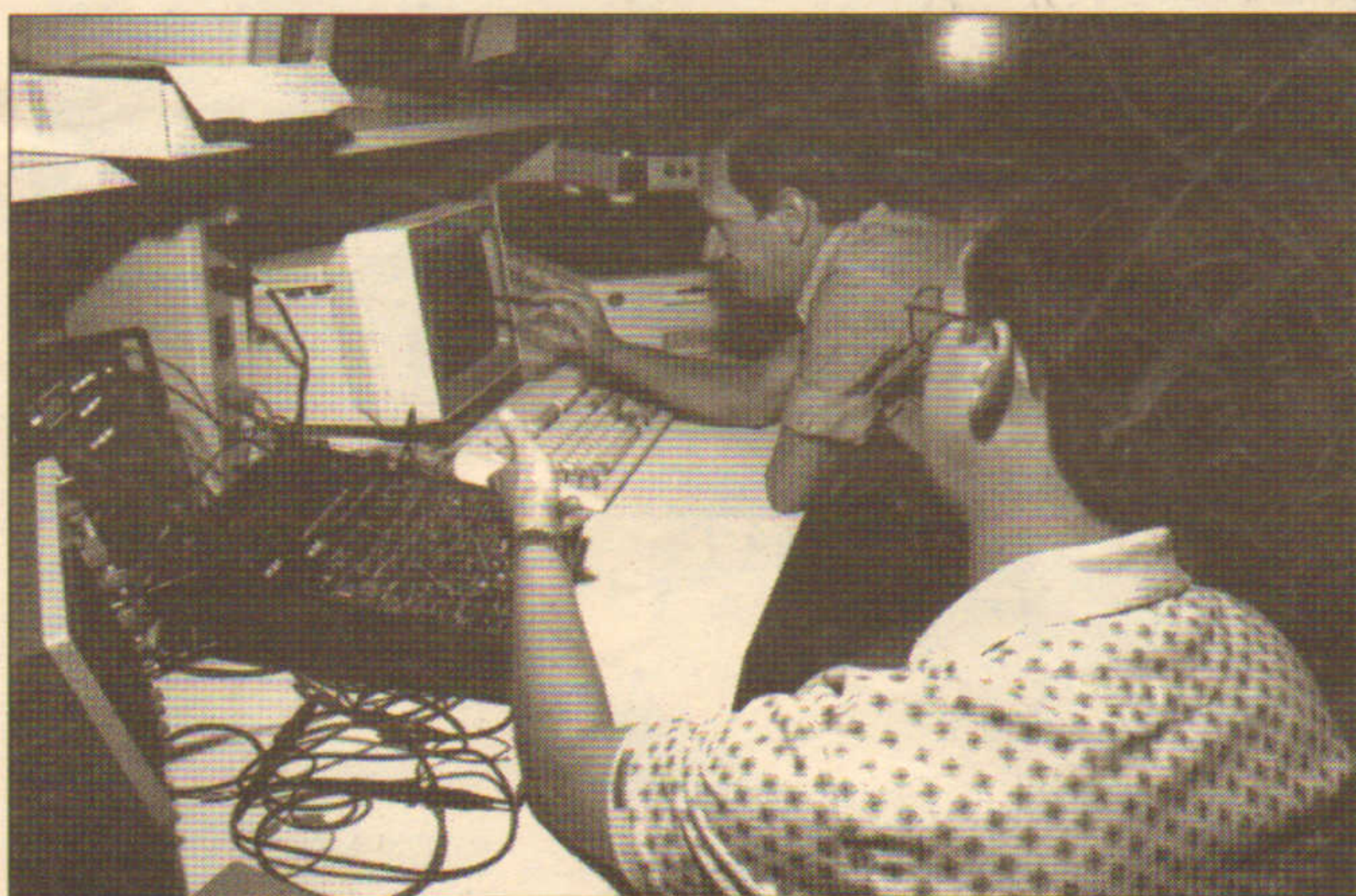


JOBS ARE AVAILABLE FOR WELDERS

Good jobs are available in West Alabama for qualified welders. Shelton State's welding program can help you learn the skills you need to enter the job market or to improve the skills you may already have as an experienced welder.

Classes are taught year round during the day and evening. You can earn a certificate in the program in as little as three to four semesters and may enter the welding program even if you are not a high school graduate. However, you must first take the Ability-to-Benefit test if you do not have a high school diploma or GED and are applying for financial aid.

For more information, contact the Welding Technology department, (205) 391-2451.



INDUSTRIAL ELECTRONICS - A CAREER FOR THE FUTURE

In Shelton's Electronics Technology program, you can learn the skills you will need to become an electronics technician. Courses are offered during the day and evening, and split term. You can earn a certificate in three to four semesters or an Associate in Applied Science Degree (AAS) in two years.

If you have a high school diploma or GED certificate, you are eligible to enter the Electronics Technology program. Call 391-2460 for more information.

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
|---------------|----------|-----|------|-----------------|------------|
|---------------|----------|-----|------|-----------------|------------|

GRAPHIC & PRINTING COMMUNICATIONS

| | | | | | | |
|------------|---|-------|-----------------|---|-----------|-------|
| GPC 111 01 | Intro to Comp. in Graphics/Design Commun. | MTWRF | 8:00am-9:15am | 3 | Fredd 501 | Freed |
| GPC 122 01 | Technical Processes | MTWRF | 10:30am-11:45am | 3 | Fredd 501 | Freed |
| GPC 126 01 | Typesetting Fundamentals | MTWRF | 9:15am-10:30am | 3 | Fredd 501 | Freed |
| GPC 150 01 | Basic Printing & Press Operations | MTWRF | 12:30pm-3:00pm | 6 | Fredd 501 | Freed |

HEALTH

| | | | | | | |
|------------|---------------------------------|-----|-----------------|---|-----------------|---------------|
| HED 199 01 | Ecological App/Health & Fitness | MWF | 10:00am-10:50am | 3 | Martin 234 West | Saylor |
| HED 199 02 | Ecological App/Health & Fitness | MWF | 11:00am-11:50am | 3 | Martin 234 West | Saylor |
| HED 199 03 | Ecological App/Health & Fitness | TR | 11:00am-12:15pm | 3 | Martin 238 West | Saylor S |
| HED 199 04 | Ecological App/Health & Fitness | TR | 2:00pm-3:15pm | 3 | Martin 238 West | Staff |
| HED 221 03 | Personal Health | MWF | 9:00am-9:50am | 3 | Martin 238 West | Hoven |
| HED 221 04 | Personal Health | TR | 11:00am-12:15pm | 3 | Martin 163 West | Khoury-Murphy |
| HED 221 07 | Personal Health | MWF | 10:00am-10:50am | 3 | Martin 163 West | Green |
| HED 231 01 | First Aid | TR | 8:00am-9:15am | 3 | Martin 163 West | Holsonback |
| HED 231 02 | First Aid | MWF | 10:00am-10:50am | 3 | Martin 262 West | Hoven |
| HED 231 03 | First Aid | MWF | 9:00am-9:50am | 3 | Martin 163 West | Holsonback |

EVENING

| | | | | | | |
|------------|---------------------------------|---|---------------|---|-----------------|----------------|
| HED-199 50 | Ecological App/Health & Fitness | T | 6:00pm-8:45pm | 3 | Martin 262 West | Staff |
| HED-221 50 | Personal Health | W | 6:00pm-9:00pm | 3 | Martin 163 West | Schollenberger |
| HED-221 51 | Personal Health | R | 6:00pm-9:00pm | 3 | Martin 163 West | Schollenberger |
| HED-231 50 | First Aid | M | 6:00pm-9:00pm | 3 | Martin 163 West | Davis |

HISTORY

| | | | | | | |
|------------|-------------------------|-----|-----------------|---|-----------------|--------|
| HIS 101 01 | Western Civilization I | MWF | 8:00am-8:50am | 3 | Martin 261 West | Bussey |
| HIS 101 02 | Western Civilization I | MWF | 9:00am-9:50am | 3 | Martin 261 West | Bussey |
| HIS 101 03 | Western Civilization I | TR | 9:30am-10:45am | 3 | Martin 261 West | Bussey |
| HIS 102 01 | Western Civilization II | MWF | 11:00am-11:50am | 3 | Martin 261 West | Bussey |
| HIS 102 02 | Western Civilization II | TR | 12:30pm-1:45pm | 3 | Martin 261 West | Bussey |
| HIS 201 01 | U.S. History I | TR | 8:00am-9:15am | 3 | Martin 261 West | Staff |
| HIS 201 02 | U.S. History I | MWF | 9:00am-9:50am | 3 | Martin 262 West | Staff |
| HIS 202 01 | U.S. History II | MWF | 11:00am-11:50am | 3 | Martin 262 West | Staff |

EVENING

| | | | | | | |
|------------|-------------------------|---|---------------|---|-----------------|-------|
| HIS-101 50 | Western Civilization I | T | 6:00pm-8:45pm | 3 | Martin 274 West | Staff |
| HIS-102 50 | Western Civilization II | R | 6:00pm-8:45pm | 3 | Martin 274 West | Staff |
| HIS-201 50 | U.S. History I | M | 6:00pm-8:45pm | 3 | Martin 274 West | Staff |
| HIS-202 50 | U.S. History II | W | 6:00pm-8:45pm | 3 | Martin 274 West | Staff |

HOME ECONOMICS

| | | | | | | |
|------------|-------------------------|----|----------------|---|-----------------|----------|
| HEC 140 01 | Principles of Nutrition | TR | 9:30am-10:45am | 3 | Martin 238 West | Saylor S |
| HEC-140 50 | Principles of Nutrition | T | 6:00pm-8:45pm | 3 | Martin 238 West | Saylor S |

HUMANITIES

| | | | | | | |
|--|------------------------------------|----|---------------|---|-------------------|------------|
| HUM 299 01 | Directed Studies In The Humanities | MW | 1:00pm-1:50p | 1 | Martin Conf1 East | Grote/Ryan |
| Honors Topic Seminar Unit I Aug. 24-Sept. 28 1998 | | | | | | |
| HUM 299 02 | Directed Studies In The Humanities | MW | 1:00pm-1:50pm | 1 | Martin Conf1 East | Grote/Ryan |
| Honors Topic Seminar Unit II Sept. 30-Oct. 28 1998 | | | | | | |
| HUM 299 03 | Directed Studies In The Humanities | MW | 1:00pm-1:50pm | 1 | Martin Conf1 East | Grote/Ryan |
| Honors Topic Seminar Unit III Nov. 2-Dec. 11 1998 | | | | | | |

INTERDISCIPLINARY STUDIES

| | | | | | | |
|------------|--------------------------------|-----|----------------|---|-------------------|----------|
| IDS 111 01 | Practical Nursing Leadership | TBA | TBA | 1 | Martin TBA | Smith |
| IDS 112 01 | ADN Leadership | TBA | TBA | 1 | Martin TBA | Williams |
| IDS 200 01 | College Scholars Bowl Workshop | TR | 12:30pm-1:30pm | 2 | Martin Conf2 West | Layton |

INDUSTRIAL ELECTRONICS

| | | | | | | |
|------------|---------------------------------|-----|----------------|---|------------------|--------|
| ILT 100 01 | Applied Electronic Computations | MTW | 8:00am-9:00am | 3 | Martin 171C West | Tucker |
| ILT 117 01 | Applied Boolean Algebra | MTW | 8:00am-9:00am | 3 | Martin 171C West | Seales |
| ILT 170 01 | AC/DC Machinery & Controls | TBA | TBA | 3 | Martin 171C West | Staff |
| ILT 172 01 | Programmable Logic Controllers | TBA | TBA | 3 | Martin 171C West | Staff |
| ILT 207 01 | RF Communications | TR | 9:00am-10:30am | 3 | Martin 171C West | Staff |
| ILT 208 01 | RF Communications Lab | TR | 10:30am-1:30pm | 2 | Martin 171C West | Staff |
| ILT 229 01 | PC Repair | MW | 9:00am-10:30am | 3 | Martin 171C West | Seales |
| ILT 230 01 | Computer Repair Lab | MW | 10:30am-1:30pm | 2 | Martin 171C West | Seales |
| ILT 236 01 | TV & Video Systems Repair | MW | 9:00am-10:30am | 3 | Martin 171C West | Seales |
| ILT 237 01 | TV & Video Systems Lab | MW | 10:30am-2:45pm | 3 | Martin 171C West | Seales |
| ILT 299 01 | Advanced Directed Studies | TBA | 1:30pm-2:45pm | 1 | Martin 171C West | Staff |

FIRST SPLIT TERM

| | | | | | | |
|------------|---|------|----------------|---|------------------|--------|
| ILT 123 69 | Digital Electronics (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 124 69 | Digital Electronics Lab (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 138 60 | DC Fundamentals (8-24 thru 10-14) | MTWR | 9:00am-10:30am | 3 | Martin 171C West | Tucker |
| ILT 138 69 | DC Fundamentals (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 139 60 | DC Fundamentals Lab (8-24 thru 10-14) | MTWR | 10:30am-3:00pm | 3 | Martin 171C West | Tucker |
| ILT 139 69 | DC Fundamentals Lab (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 176 60 | Solid State Devices (8-24 thru 10-14) | MTWR | 9:00am-10:30am | 3 | Martin 171C West | Tucker |
| ILT 176 69 | Solid State Devices (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 177 60 | Solid State Devices Lab (8-24 thru 10-14) | MTWR | 10:30am-3:00pm | 3 | Martin 171C West | Tucker |
| ILT 177 69 | Solid State Devices Lab (8-24 thru 10-14) | MTWR | TBA | 3 | Martin 171C West | Seales |

SECOND SPLIT TERM

| | | | | | | |
|------------|--|------|----------------|---|------------------|--------|
| ILT 119 70 | Electronic Circuits (10-16 thru 12-11) | MTWR | 9:00am-10:30am | 3 | Martin 171C West | Tucker |
| ILT 119 79 | Electronic Circuits (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 120 70 | Electronic Circuits Lab (10-16 thru 12-11) | MTWR | 10:30am-3:00pm | 3 | Martin 171C West | Tucker |
| ILT 120 79 | Electronic Circuits Lab (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 140 70 | AC Fundamentals (10-16 thru 12-11) | MTWR | 9:00am-10:30am | 3 | Martin 171C West | Tucker |
| ILT 140 79 | AC Fundamentals (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 141 70 | AC Fundamentals Lab (10-16 thru 12-11) | MTWR | 10:30am-3:00pm | 3 | Martin 171C West | Tucker |
| ILT 141 79 | AC Fundamentals Lab (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 205 79 | Microprocessors (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 206 79 | Microprocessors Lab (10-16 thru 12-11) | MTWR | TBA | 3 | Martin 171C West | Seales |
| ILT 100 90 | Applied Electronic Computations | TBA | TBA | 3 | Martin 171C West | Tucker |
| ILT 117 90 | Applied Boolean Algebra | TBA | TBA | 3 | Martin 171C West | Seales |

| COURSE NUMBER | SEC/TITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
|--|---------------------------------|-----|----------------|-----------------|------------|
| LANDSCAPE & TURF MANAGEMENT | | | | | |
| LOM 110 01 | Introduction To Floral Culture | MW | 10:00am-1:00pm | 3 Fredd 206 | Crim |
| LOM 115 01 | Ornamental Plant Identification | TR | 2:00pm-5:00pm | 3 Fredd 206 | Crim |
| LOM 136 01 | Landscape Installation | MW | 2:00pm-5:00pm | 3 Fredd 206 | Crim |
| LOM-125 50 | Turf Plant Management | MT | 6:00pm-9:00pm | 3 Fredd 206 | Crim |
| LOM-135 50 | Interior Plant Materials | WR | 6:00pm-9:00pm | 3 Fredd 206 | Crim |
| TRF 110 01 | Horticulture Science | MW | 10:00am-1:00pm | 3 Fredd 206 | Crim |
| TRF-125 50 | Turf Management | MT | 5:00pm-8:00pm | 3 Fredd 206 | Crim |

LIBRARY SCIENCE (Institutional Elective/non-transferable)

| | | | | | |
|------------|-------------------------------|---|-----------------|------------------|--------------|
| LBS 101 01 | Introduction To Library Use I | R | 11:00am-11:50am | 1 Martin Library | Bradt |
| LBS 101 02 | Introduction To Library Use I | T | 12:30pm-1:20pm | 1 Martin Library | Schellhammer |
| LBS 101 03 | Introduction To Library Use I | W | 2:00pm-2:50pm | 1 Martin Library | Johnson |
| LBS-101 50 | Introduction To Library Use I | W | 6:00pm-6:50pm | 1 Martin Library | Bell |

MACHINE TOOL TECHNOLOGY

| | | | | | |
|------------|---|----|----------------------------------|-------------------|-----|
| MTT 101 01 | Basic Machining Technology | MT | M=8:00am-2:30pm, T=9:30am-2:30pm | 6 Martin 153 West | Guy |
| MTT 105 01 | Lathe Set-Up & Operations | WR | W=8:00am-2:30pm, R=9:30am-2:30pm | 6 Martin 153 West | Guy |
| MTT 121 01 | Basic Blueprinting Reading For Machinists | F | 8:00am-11:00am | 3 Martin 153 West | Guy |

EVENING

| | | | | | |
|------------|---|-----|---------------|-------------------|-------|
| MTT-101 50 | Basic Machining Technology | MTW | 5:30pm-9:00pm | 6 Martin 173 West | Staff |
| MTT-121 50 | Basic Blueprinting Reading For Machinists | R | 6:00pm-9:00pm | Martin 173 West | Guy |

MASS COMMUNICATION

| | | | | | |
|------------|------------------------------------|-----|-----------------|-------------------|----------|
| MCM 10001 | Introduction To Mass Communication | MWF | 9:00am-9:50am | 3 Martin 222 West | Kenny |
| MCM 113 01 | Student Publications I | TBA | TBA | 2 Martin TBA | Kenny |
| MCM 13001 | News Reporting | TR | 9:30am-10:45am | 3 Martin 222 West | Kenny |
| MCM 240 01 | Introduction To Public Relations | MWF | 10:00am-10:50am | 3 Martin 242 East | Kubiszyn |

MATH

Students will not be allowed to register for math classes without documentation showing they have satisfied pre-requisites or have appropriate ASSET scores.

| | | | | | |
|--|-------------------|----|----------------|-------------------|----------|
| MTH 090 01 | Basic Mathematics | MW | 12:00n-12:50pm | 2 Martin 261 West | Cochrane |
| * Stud must reg for lecture (2hrs) & one lab session (2hrs) for a total of 4 hrs (Sec 31, 32, 33, 34, 35, 36, 37, or 38) | | | | | |
| MTH 090 04 | Basic Mathematics | MW | 1:00pm-1:50pm | 2 Martin 261 West | Staff |
| * Stud must reg for lecture (2hrs) & one lab session (2hrs) for a total of 4 hrs (Sec 31, 32, 33, 34, 35, 36, 37, or 38) | | | | | |

| | | | | | |
|------------|------------------------------|-----|-----------------|--------------------|-----------|
| MTH 090 31 | Basic Mathematics | WF | 8:00am-8:50am | 2 Martin 244D West | Cochrane |
| MTH 090 32 | Basic Mathematics | WF | 9:00am-9:50am | 2 Martin 244D West | Cochrane |
| MTH 090 33 | Basic Mathematics | WF | 10:00am-10:50am | 2 Martin 244D West | Cochrane |
| MTH 090 34 | Basic Mathematics | TR | 10:00am-10:50am | 2 Martin 244D West | Cochrane |
| MTH 090 35 | Basic Mathematics | TR | 11:00am-11:50am | 2 Martin 244D West | Cochrane |
| MTH 090 36 | Basic Mathematics | TR | 12:00n-12:50pm | 2 Martin 244D West | Cochrane |
| MTH 090 37 | Basic Mathematics | TR | 1:00pm-1:50pm | 2 Martin 244D West | Cochrane |
| MTH 090 38 | Basic Mathematics | WF | 11:00pm-11:50am | 2 Martin 244D West | Staff |
| MTH 090 02 | Basic Mathematics | MW | 3:30pm-5:10pm | 4 Fredd 401 | Staff |
| MTH 090 03 | Basic Mathematics | TR | 3:30pm-5:10pm | 4 Martin 241 East | Jones |
| MTH 098 01 | Elementary Algebra | MWF | 8:00am-9:10am | 4 Martin 255 East | Cantrell |
| MTH 098 02 | Elementary Algebra | MWF | 9:30am-10:40am | 4 Martin 255 East | Cantrell |
| MTH 098 03 | Elementary Algebra | MWF | 11:00am-12:10pm | 4 Martin 255 East | Cantrell |
| MTH 098 04 | Elementary Algebra | TR | 12:00n-1:40pm | 4 Martin 255 East | Staff |
| MTH 098 05 | Elementary Algebra | MWF | 12:30pm-1:40pm | 4 Martin 255 East | Blount |
| MTH 098 07 | Elementary Algebra | MW | 4:00pm-5:40pm | 4 Martin 255 East | Staff |
| MTH 098 08 | Elementary Algebra | TR | 4:00pm-5:40pm | 4 Martin 242 East | Staff |
| MTH 100 01 | Intermediate College Algebra | MWF | 8:00am-8:50am | 3 Martin 241 East | Gourdouze |
| MTH 100 02 | Intermediate College Algebra | MW | 8:00am-9:15 am | 3 Fredd 401 | McCracken |

| | | | | | |
|------------|------------------------------|-----|-----------------|-------------------|-----------|
| MTH 100 03 | Intermediate College Algebra | MWF | 9:00am-9:50am | 3 Martin 241 East | Gourdouze |
| MTH 100 04 | Intermediate College Algebra | TR | 9:00am-10:15am | 3 Fredd 401 | Baggett |
| MTH 100 05 | Intermediate College Algebra | MW | 9:30am-10:45am | 3 Fredd 401 | McCracken |
| MTH 100 06 | Intermediate College Algebra | TR | 9:30am-10:45am | 3 Martin 242 East | Blount |
| MTH 100 07 | Intermediate College Algebra | MWF | 10:00am-10:50am | 3 Martin 221 East | Blount |
| MTH 100 08 | Intermediate College Algebra | MWF | 11:00am-11:50am | 3 Martin 221 East | Taylor |
| MTH 100 09 | Intermediate College Algebra | TR | 11:00am-12:15pm | 3 Martin 242 East | Blount |
| MTH 100 10 | Intermediate College Algebra | MW | 11:15am-12:30pm | 3 Fredd 401 | McCracken |

| | | | | | |
|------------|----------------------------------|-----|-----------------|--------------------|-----------|
| MTH 100 11 | Intermediate College Algebra | TR | 11:30am-12:45pm | 3 Fredd 401 | Baggett |
| MTH 100 12 | Intermediate College Algebra | MWF | 12:00n-12:50pm | 3 Martin 221 East | Taylor |
| MTH 100 13 | Intermediate College Algebra | TR | 12:30pm-1:45pm | 3 Martin 241 East | Taylor |
| MTH 100 14 | Intermediate College Algebra | MWF | 1:00pm-1:50 pm | 3 Martin 241 East | Gourdouze |
| MTH 100 15 | Intermediate College Algebra | TR | 2:00pm-3:15pm | 3 Martin 241 East | Taylor |
| MTH 100 16 | Intermediate College Algebra | MW | 4:00pm-5:15pm | 3 Martin 242 East | Baggett |
| MTH 101 01 | Vocational Technical Mathematics | TR | 4:00pm-5:15pm | 3 Martin 251 East | Staff |
| MTH 110 01 | Finite Mathematics | TR | 8:00am-9:15am | 3 Martin 241 East | Taylor |
| MTH 110 02 | Finite Mathematics | TR | 9:30am-10:45am | 3 Martin 241 East | Taylor |
| MTH 112 01 | Precalculus Algebra | MWF | 8:00am-8:50am | 3 Martin 242 East | Baggett |
| MTH 112 02 | Precalculus Algebra | MWF | 9:00am-9:50am | 3 Martin 242 East | Baggett |
| MTH 112 03 | Precalculus Algebra | MWF | 10:00am-10:50am | 3 Martin 241 East | Gourdouze |
| MTH 112 04 | Precalculus Algebra | MWF | 11:00am-11:50am | 3 Martin 241 East | Gourdouze |
| MTH 112 05 | Precalculus Algebra | TR | 12:30pm-1:45pm | 3 Martin 242 East | McCracken |
| MTH 113 01 | Precalculus Trigonometry | MWF | 8:00am-8:50am | 3 Martin 221 East | Blount |
| MTH 116 01 | Mathematical Applications | TR | 8:00am-9:15am | 3 Martin 244C West | McCracken |
| MTH 116 02 | Mathematical Applications | TR | 9:30am-10:45am | 3 Martin 244C West | McCracken |

Only LPN & Other Health Related Professions

| | | | | | |
|---|-----------------------------|-----|-----------------|--------------------|----------|
| MTH 120 01 | Calculus & Its Applications | TR | 8:00am-9:15am | 3 Martin 244F West | Jones |
| Computer Assisted Instruction | | | | | |
| Formerly MTH 146/will transfer to UA as MTH 121 | | | | | |
| MTH 120 02 | Calculus & Its Applications | TR | 9:30am-10:45am | 3 Martin 244F West | Jones |
| Computer Assisted Instruction | | | | | |
| Formerly MTH 146/will transfer to UA as MTH 121 | | | | | |
| MTH 120 03 | Calculus & Its Applications | TR | 2:00pm-3:15pm | 3 Martin 244F West | Jones |
| Computer Assisted Instruction | | | | | |
| Formerly MTH 146/will transfer to UA as MTH 121 | | | | | |
| MTH 125 01 | Calculus I | TR | 8:00am-9:40am | 4 Martin 244D West | Cantrell |
| Computer Assisted Instruction | | | | | |
| MTH 126 01 | Calculus II | TR | 11:00am-12:40pm | 4 Martin 244C West | Jones |
| Computer Assisted Instruction | | | | | |
| MTH 227 01 | Calculus III | MWF | 12:00am-1:10pm | 4 Martin 244F West | Blount |
| Computer Assisted Instruction | | | | | |

| COURSE NUMBER | SEC/TITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
|---|------------------------------|-----|---------------|--------------------|------------|
| MATH (Continued) | | | | | |
| MTH-090 50 | Basic Mathematics | M | 6:00pm-9:35pm | 4 Martin 255 East | Staff |
| MTH-090 51 | Basic Mathematics | T | 6:00pm-9:35pm | 4 Martin 255 East | Staff |
| MTH-098 50 | Elementary Algebra | M | 6:00pm-9:35pm | 4 Martin 241 East | Staff |
| MTH-098 51 | Elementary Algebra | R | 6:00pm-9:35pm | 4 Martin 241 East | Staff |
| MTH-100 50 | Intermediate College Algebra | T | 6:00pm-8:45pm | 3 Martin 242 East | Staff |
| MTH-100 51 | Intermediate College Algebra | R | 6:00pm-8:45pm | 3 Martin 242 East | Staff |
| MTH-110 50 | Finite Mathematics | W | 6:00pm-8:45pm | 3 Martin 241 East | Staff |
| MTH-112 50 | Precalculus Algebra | T | 6:00pm-8:45pm | 3 Martin 241 East | Gourdouze |
| MTH-116 50 | Mathematical Applications | R | 6:00pm-8:45pm | 3 Martin 245 East | Staff |
| MTH-120 50 | Calculus & Its Applications | W | 6:00pm-8:45pm | 3 Martin 244F West | Jones |
| Computer Assisted Instruction | | | | | |
| Formerly MTH 146/will transfer to UA as MTH 121 | | | | | |
| MTH-125 50 | Calculus I | T | 6:00pm-8:45pm | 4 Martin 244D | Cantrell |
| Computer Assisted Instruction | | | | | |

EVENING**MUSIC**

*Applied instruction requires permission of instructor

*Applied instruction includes a weekly repertoire class as listed

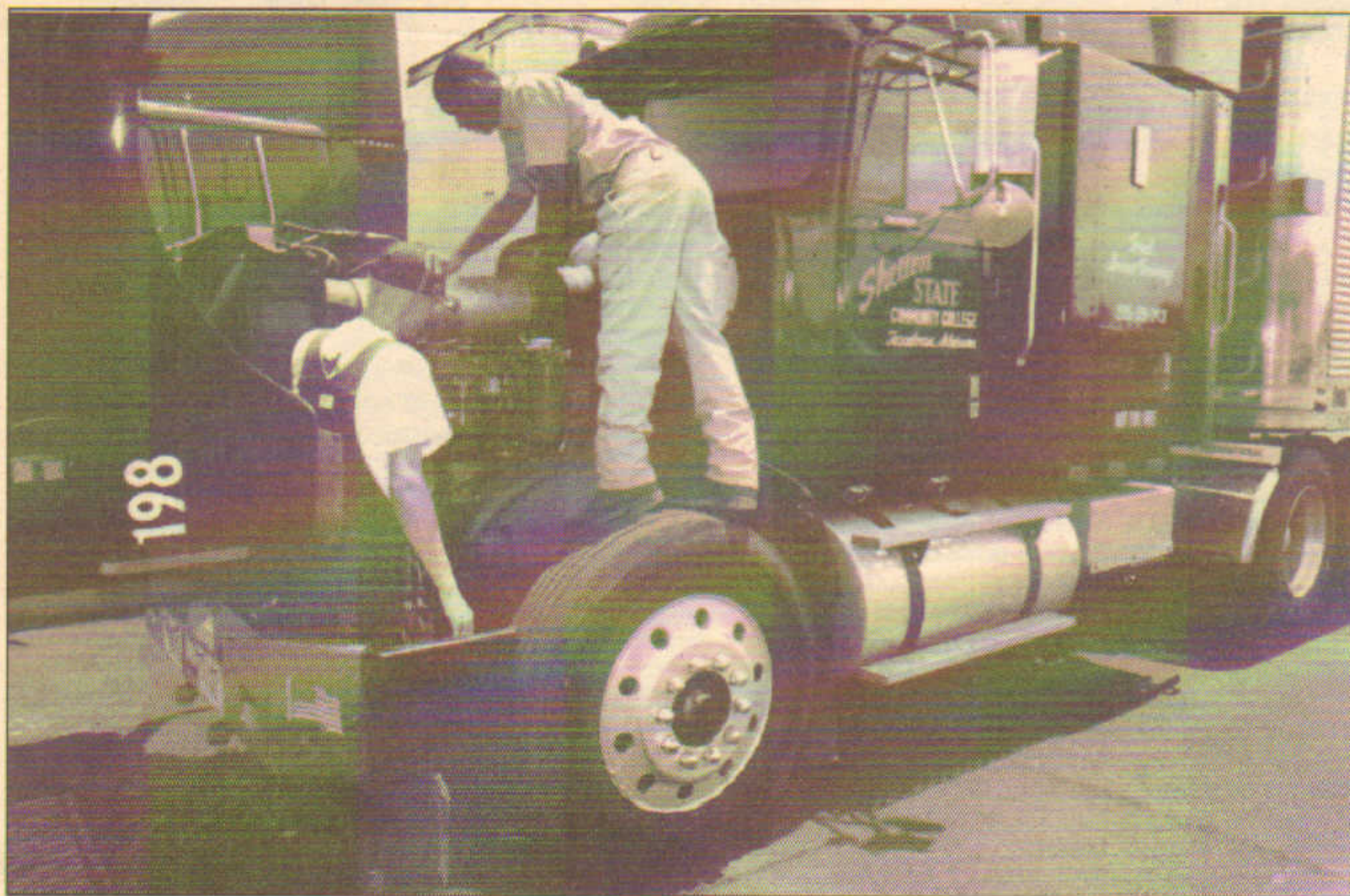
*All applied students should meet at noon on the 1st class day in the choral room to be assigned a lesson time.

| | | | | | |
|------------|--------------------------------|------|-----------------|--------------------|------------|
| MUL 101 01 | Beginning Class Piano | MW | 10:00am-10:50am | 1 Martin 132K East | Coats |
| MUL 111 01 | Class Voice I | MWF | 9:00am-9:50am | 1 Martin 132P East | Brown |
| MUL 161 01 | Beginning Class Guitar | TR | 9:30am-10:30am | 1 Martin 132S East | Johnson |
| MUL 180 01 | Shelton Singers I | TR | 2:00pm-3:30pm | 1 Martin 132P East | Blackshear |
| MUL 184 01 | Back To Rock I | F | 12:00n-12:50pm | 1 Martin 132P East | Blackshear |
| MUL 192 01 | Pep Band | TBA | TBA | 1 Martin 132S East | Blackshear |
| MUL 196 01 | Jazz Band I | MW | 2:00pm-3:30pm | 1 Martin 132S East | Blackshear |
| MUL 198 01 | Marching Band I | MTWR | 4:00pm-6:00pm | 1 UA | TBA |
| MUL 201 01 | Class Piano III | MW | 1:00pm-1:50pm | 1 Martin 132K East | Coats |
| MUL 280 01 | Shelton Singers II | TR | 2:00pm-3:30pm | 1 Martin 131P East | Blackshear |
| MUL 284 01 | Back To Rock II | F | 12:00n-12:50pm | 1 Martin 132P East | Blackshear |
| MUL 296 01 | Jazz Band II | MW | 2:00pm-3:30pm | 1 Martin 132S East | Blackshear |
| MUL-190 50 | Brass Ensemble I | T | 6:00pm-8:30pm | 1 EWood Band Room | Hampton |
| MUL-290 50 | Brass Ensemble II | T | 6:00pm-8:30pm | 1 EWood Band Room | Hampton |
| MUP 101 01 | Applied Piano I | R | 12n Repertoire | 1 Martin 132D East | Coats |
| MUP 102 01 | Applied Piano I | R | 12n Repertoire | 2 Martin 132D East | Coats |
| MUP 101 02 | Applied Piano II | R | 12n Repertoire | 1 Martin 132D East | Coats |
| MUP 102 02 | Applied Piano II | R | 12n Repertoire | 2 Martin 132D East | Coats |
| MUP 111 01 | Applied Voice I | R | 1pm Repertoire | 1 Martin 132F East | Blackshear |
| MUP 111 02 | Applied Voice I | R | 1pm Repertoire | 2 Martin 132F East | Blackshear |
| MUP 112 01 | Applied Voice II | R | 1pm Repertoire | 1 Martin 132F East | Blackshear |
| MUP 112 02 | Applied Voice II | R | 1pm Repertoire | 2 Martin 132F East | Blackshear |
| MUP 201 01 | Applied Piano III | R | 12n Repertoire | 1 Martin 132D East | Coats |
| MUP 201 02 | Applied Piano III | R | 12n Repertoire | 2 Martin 132D East | Coats |
| MUP 202 01 | Applied Piano IV | R | 12n Repertoire | 1 Martin 132D East | Coats |
| MUP 202 02 | Applied Piano IV | R | 12n Repertoire | 2 Martin 132D East | Coats |
| MUP 211 01 | Applied Voice III | R | 1pm Repertoire | 1 Martin 132F East | Blackshear |
| MUP 211 02 | Applied Voice III | R | 1pm Repertoire | 2 Martin 132F East | Blackshear |
| MUP 212 01 | Applied Voice IV | R | 1pm Repertoire | 1 Martin 132F East | Blackshear |
| MUP 212 02 | Applied Voice IV | R | 1pm Repertoire | 2 Martin 132F East | Blackshear |
| MUS 100 01 | Terrific Tuesday | T | 1:00pm-1:50pm | 1 Martin 151 East | Coats |
| MUS 101 01 | Music Appreciation | MWF | 9:00am-9:50am | 3 Martin 132N East | Coats |
| MUS 101 02 | Music Appreciation | TR | 9:30am-10:45am | 3 Martin 132P East | Blackshear |
| MUS 110 01 | Basic Musicianship | TR | 11:00am-12:15pm | 3 Martin 132N East | Coats |
| MUS 115 01 | Fundamentals Of Music | TR | 9:30am-10:45am | 3 Martin 132N East | Coats |
| MUS 116 01 | Computer Applications In Music | MW | 1:00pm-1:50pm | 2 Martin 132S East | Blackshear |
| MUS 211 01 | Music Theory III | MTWR | 11:00am-11:50am | 4 Martin 132S East | Blackshear |
| MUS 215 01 | Composition I | T | 12:00n-12:50pm | 1 Martin 132S East | Blackshear |
| MUS 251 01 | Introduction To Conducting | MW | 10:00am-10:50am | 2 Martin 132P East | Brown |
| MUS-101 50 | Music Appreciation | M | 6:00pm-8:45pm | 3 Martin 132S East | Blackshear |
| MUS-170 50 | Introduction To Church Music | T | 6:00pm-7:40pm | 2 Martin 132N East | Brown |

NURSING

| | | | | | | | |
|--|---------------------------|----|----------------|---|--------|-----------|---------|
| LPN 110 01 | Introduction to Nursing | TR | 8:00am-9:15am | 6 | Martin | 284 West | Roberts |
| LPN 111 01 | Basic Nursing | TR | 1:30pm-2:45pm | 3 | Martin | 284 West | Bowden |
| Students Must Also Enroll In Either LPN 112 01, 02, 03, or 04 | | | | | | | |
| LPN 112 01 | Clinical/Lab | M | | 3 | Martin | TBA | Bowden |
| Lab 8/20-10/20 1998 8-3pm | | | | | | | |
| Clinical 10/26-12/9 1998 6:45-8pm | | | | | | | |
| LPN 112 02 | Clinical/Lab | M | | 3 | Martin | 291 West | Roberts |
| Lab 8/20-10/20 1998 8-3pm | | | | | | | |
| Clinical 10/26-12/9 1998 6:45-3pm | | | | | | | |
| LPN 112 03 | Clinical/Lab | W | | 3 | Martin | 291 West | Staff |
| Lab 8/20-10/20 1998 8-3pm | | | | | | | |
| Clinical 10/26-12/9 1998 6:45-3pm | | | | | | | |
| LPN 112 04 | Clinical/Lab | W | | 3 | Martin | 291 West | Staff |
| Lab 8/20-10/20 1998 8-3pm | | | | | | | |
| Clinical 10/26-12/9 1998 6:45-3pm | | | | | | | |
| LPN 113 01 | Body Structure & Function | TR | 9:30am-11:10am | 3 | Martin | 282 West | Roberts |
| LPN 115 01 | Nutrition & Diet Therapy | TR | 12:00n-1:15pm | 3 | Martin | 282 West | Bowden |
| LPN 124 01 | Maternal Child Nursing | TR | 8:00am-10:05am | 5 | Martin | 283 West | Smith |
| Students Must Also Enroll In Either LPN 124 31, 32, 33, or 34 | | | | | | | |
| LPN 124 31 | Clinical | MW | 7:30am-3:00pm | 2 | Martin | Hospitals | Staff |
| LPN 124 32 | Clinical | MW | 7:30am-3:00pm | 2 | Martin | Hospitals | Staff |
| LPN 124 33 | Clinical | MW | 7:30am-3:00pm | 2 | Martin | Hospitals | Staff |
| LPN 124 34 | Clinical | MW | 7:30am-3:00pm | 2 | Martin | Hospitals | Staff |
| LPN 135 01 | Clinical Symposium III | T | 2:15pm-3:15pm | 1 | Martin | 283 West | Smith |
| LPN 141 01 | Nursing Of Adults II | TR | | 6 | Martin | 283 West | Hill |
| Meets T(10:30-12pm) & R(1-2:00pm) Must Also Enroll In LPN 141 31, 32, 33 or 34 | | | | | | | |
| LPN 141 31 | Clinical | MW | 7:00am-3:00pm | 5 | Martin | TBA | Smith |
| LPN 141 32 | Clinical | MW | 7:00am-3:00pm | 5 | Martin | TBA | Hill C |
| LPN 141 33 | Clinical | MW | 7:00am-3:00pm | 5 | Martin | TBA | Staff |
| LPN 141 34 | Clinical | MW | 7:00am-3:00pm | 5 | Martin | TBA | Staff |

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR | COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR |
|-----------------------------------|--|-----|-----------------|-----|--------|-----------|-----------------|--|------------------------------------|-----|-----------------|-----|--------|-----------|---------------|
| NURSING (Continued) | | | | | | | | OFFICE ADMINISTRATION (Continued) | | | | | | | |
| NAS 112 02 | Fundamentals Of Longterm Care Clinical | WF | 7:00am-3:00pm | 2 | Martin | TBA | Frizzell | OAD-101 50 | Beginning Keyboarding | M | 6:00pm-9:00pm | 3 | Martin | 265C West | Staff |
| NAS 115 01 | CPR & First Aid | T | 10:00am-11:40am | 2 | Martin | TBA | Staff | OAD-102 50 | Keyboarding Skillbuilding | W | 6:00pm-9:00pm | 3 | Martin | 265 West | Staff |
| (ASSOCIATE DEGREE PROGRAM) | | | | | | | | OAD-103 50 | Intermediate Keyboarding | W | 6:00pm-9:00pm | 3 | Martin | 265C West | Staff |
| NUR 111 01 | Fundamentals Of Nursing | MW | 8:00am-9:40am | 4 | Martin | 281 West | Williams | OAD-104 50 | Advanced Keyboarding | W | 6:00pm-9:00pm | 3 | Martin | 265C West | Staff |
| NUR 121 01 | Clinical Nursing Skills | R | 10:00am-11:40am | 2 | Martin | 283West | Williams | OAD-125 50 | Word Processing | M | 6:00pm-9:00pm | 3 | Martin | 265D West | Staff |
| NUR 121 02 | Clinical Nursing Skills | R | 10:00am-11:40am | 2 | Martin | 291 | Staff | OAD-200 50 | Machine Transcription | W | 6:00pm-9:00pm | 3 | Martin | 265 West | Staff |
| NUR 121 03 | Clinical Nursing Skills | R | 10:00am-11:40am | 2 | Martin | 291 | Staff | OAD-202 50 | Legal Transcription | W | 6:00pm-9:00pm | 3 | Martin | 265 West | Staff |
| NUR 121 04 | Clinical Nursing Skills | F | 10:00am-11:40am | 2 | Martin | 291 | Staff | OAD-212 50 | Medical Transcription | W | 6:00pm-9:00pm | 3 | Martin | 265 West | Staff |
| NUR 121 05 | Clinical Nursing Skills | F | 10:00am-11:40am | 2 | Martin | 291 | Staff | OAD-213 50 | Advanced Medical Transcription | W | 6:00pm-9:00pm | 3 | Martin | 265 West | Staff |
| NUR 131 01 | Health Assessment | M | 10:15am-1:00pm | 1 | Martin | 291 West | Williams | OAD-215 50 | Health Information Management | T | 6:00pm-9:00pm | 3 | Martin | 283 West | Lewis |
| NUR 131 02 | Health Assessment | M | 10:15am-1:00pm | 1 | Martin | 291 West | Staff | ORIENTATION | | | | | | | |
| NUR 131 03 | Health Assessment | M | 10:15am-1:00pm | 1 | Martin | 291 West | Staff | ORI 105 01 | New Options Seminar | WF | 10:00am-1:30pm | 3 | Martin | 237 West | Staff |
| NUR 131 04 | Health Assessment | W | 10:15am-1:00pm | 1 | Martin | 291 West | Williams | ORT 100 01 | Introduction to College | M | 3:00pm-3:50pm | 1 | Martin | 261 West | Staff |
| NUR 131 05 | Health Assessment | W | 10:15am-1:00pm | 1 | Martin | 291 West | Staff | ORT 100 02 | Introduction to College | T | 3:30pm-4:20pm | 1 | Martin | 261 West | Staff |
| NUR 202 01 | Specialized Area of Study | T | 1:00pm-2:40pm | 2 | Martin | 291 West | Williams | ORT 100 03 | Introduction to College | M | 3:30pm-4:20pm | 1 | Fredd | 114 West | Staff |
| NUR 241 01 | Basic Pharmacology | T | 8:00am-10:40am | 1 | Martin | 283 West | Horton | ORT-100 50 | Introduction to College | M | 6:00pm-6:50pm | 1 | Martin | 261 West | Staff |
| NUR 242 01 | Advanced Pharmacology | T | 11:30am-1:10pm | 2 | Martin | 283 West | Horton | ORT-100 52 | Introduction to College | T | 6:00pm-6:50pm | 1 | Martin | 261 West | Staff |
| NUR 252 01 | Adult Nursing II | MW | 8:00am-10:40am | 3 | Martin | 282 West | Robinson/Horton | PARALEGAL | | | | | | | |
| NUR 252 31 | Clinical Session I | RF | 6:30am-2:30pm | 2 | Martin | TBA | Robinson | PRL 100 01 | Introduction to Paralegal Studies | TR | 11:00am-12:15pm | 3 | Martin | 241 West | Staff |
| NUR 252 32 | Clinical Session I | RF | 6:30am-2:30pm | 2 | Martin | TBA | Horton | PRL-100 50 | Introduction to Paralegal Studies | M | 6:00pm-8:45pm | 3 | Martin | 243 West | Staff |
| NUR 252 33 | Clinical Session I | RF | 6:30am-2:30pm | 2 | Martin | TBA | Staff | PRL-103 50 | Fund. of Litigation for Paralegals | R | 6:00pm-8:45pm | 3 | Martin | 243 West | Staff |
| NUR 252 34 | Clinical Session I | RF | 6:30am-2:30pm | 2 | Martin | TBA | Staff | PRL-105 50 | Legal Analysis and Writing | T | 6:00pm-8:45pm | 3 | Martin | 242 West | Staff |
| NUR 252 02 | Adult Nursing II | MW | 8:00am-10:40am | 3 | Martin | 282 West | Robinson/Horton | PRL-110 50 | Torts | W | 7:00pm-8:40pm | 2 | Martin | 241 West | Staff |
| NUR 252 35 | Clinical Session II | RF | 6:30am-2:30pm | 2 | Martin | TBA | Robinson | PRL-111 50 | Domestic Relations | W | 6:00pm-6:50pm | 1 | Martin | 241 West | Staff |
| NUR 252 36 | Clinical Session II | RF | 6:30am-2:30pm | 2 | Martin | TBA | Horton | PHILOSOPHY | | | | | | | |
| NUR 252 37 | Clinical Session II | RF | 6:30am-2:30pm | 2 | Martin | TBA | Staff | PHL 206 01 | Ethics & Society | F | 1:00pm-3:45pm | 3 | Martin | 238 West | Chapman |
| NUR 271 01 | Maternal Newborn Nursing | MW | 8:00am-9:40am | 2 | Martin | 284 West | Mitchell | PHL-206 50 | Ethics & Society | R | 6:00pm-8:45pm | 3 | Martin | 238 West | Chapman |
| NUR 271 31 | Clinical Session I | RF | 6:30am-3:00pm | 2 | Martin | TBA | Mitchell | PHYSICAL EDUCATION | | | | | | | |
| NUR 271 32 | Clinical Session I | RF | 6:30am-3:00pm | 2 | Martin | TBA | Thruett | PED 103 03 | Beginning Weight Training | TR | 8:00am-9:30am | 2 | Martin | 164A West | Sutton |
| NUR 271 02 | Maternal Newborn Nursing | MW | 8:00am-9:40am | 2 | Martin | 284 West | Mitchell | PED 103 04 | Beginning Weight Training | TR | 8:00am-8:50am | 1 | Martin | 164A West | Sutton |
| NUR 271 33 | Clinical Session II | TR | 6:30am-3:00pm | 2 | Martin | TBA | Mitchell | PED 103 05 | Beginning Weight Training | MWF | 10:00am-10:50am | 2 | Martin | 164A West | Hawkins |
| NUR 271 34 | Clinical Session II | TR | 6:30am-3:00pm | 2 | Martin | TBA | Thruett | PED 103 06 | Beginning Weight Training | MWF | 10:00am-10:30am | 1 | Martin | 164A West | Hawkins |
| NUR 274 01 | Concepts of Pediatrics I | MW | 10:00am-10:50am | 1 | Martin | 284 West | Mitchell | PED 103 07 | Beginning Weight Training | TR | 10:00am-11:30am | 2 | Martin | 164A West | Emplainscourt |
| NUR 274 31 | Clinical Session I | TBA | 6:30am-3:00pm | 2 | Martin | TBA | Mitchell | PED 103 08 | Beginning Weight Training | TR | 10:00am-10:50am | 1 | Martin | 164A West | Emplainscourt |
| NUR 274 32 | Clinical Session I | TBA | 6:30am-3:00pm | 2 | Martin | TBA | Thruett | PED 103 09 | Beginning Weight Training | TR | 12:30pm-1:30pm | 2 | Martin | 164A West | Staff |
| NUR 274 02 | Concepts of Pediatrics I | MW | 10:00am-10:50am | 1 | Martin | 284 West | Mitchell | PED 103 10 | Beginning Weight Training | TR | 12:30pm-1:00pm | 1 | Martin | 164A West | Staff |
| NUR 274 33 | Clinical Session II | TBA | 6:30am-3:00pm | 2 | Martin | TBA | Thruett | PED 104 03 | Intermediate Weight Training | TR | 8:00am-9:30am | 2 | Martin | 164A West | Sutton |
| NUR 274 34 | Clinical Session II | TBA | 6:30am-3:00pm | 2 | Martin | TBA | Thruett | PED 104 04 | Intermediate Weight Training | TR | 8:00am-8:50am | 1 | Martin | 164A West | Sutton |
| NUR 280 01 | Psychosocial Nursing | MW | 8:00am-9:40am | 2 | Martin | 283 West | Staff | PED 104 05 | Intermediate Weight Training | MWF | 10:00am-10:50am | 2 | Martin | 164A West | Hawkins |
| NUR 280 31 | Clinical Session I | RF | 8:00am-2:00pm | 2 | Martin | TBA | Staff | PED 104 06 | Intermediate Weight Training | MWF | 10:00am-10:30am | 1 | Martin | 164A West | Hawkins |
| NUR 280 32 | Clinical Session I | RF | 8:00am-2:00pm | 2 | Martin | TBA | Staff | PED 104 07 | Intermediate Weight Training | TR | 10:00am-11:30am | 2 | Martin | 164A West | Emplainscourt |
| NUR 280 02 | Psychosocial Nursing | MW | 8:00am-9:40am | 2 | Martin | 283 West | Staff | PED 104 08 | Intermediate Weight Training | TR | 10:00am-10:50am | 1 | Martin | 164A West | Emplainscourt |
| NUR 280 33 | Clinical Session II | RF | 8:00am-2:00pm | 2 | Martin | TBA | Staff | PED 104 09 | Intermediate Weight Training | TR | 12:30pm-1:30pm | 2 | Martin | 164A West | Staff |
| NUR 280 34 | Clinical Session II | RF | 8:00am-2:00pm | 2 | Martin | TBA | Staff | PED 104 10 | Intermediate Weight Training | TR | 12:30pm-1:00pm | 1 | Martin | 164A West | Staff |
| NUR-202 50 | Specialized Area of Study | M | 6:00pm-7:35pm | 2 | Martin | 291 West | Williams | PED 107 01 | Beginning Aerobic Dance | MWF | 10:00am-10:50am | 2 | Martin | 164B West | Underwood |
| NUR-202 51 | Specialized Area of Study | T | 6:00pm-7:35pm | 2 | Martin | 282 West | Williams | PED 107 02 | Beginning Aerobic Dance | MWF | 10:00am-10:30am | 1 | Martin | 164B West | Underwood |
| OFFICE ADMINISTRATION | | | | | | | | PED 107 03 | Beginning Aerobic Dance | TR | 10:00am-11:30am | 2 | Martin | 164B West | Sutton |
| OAD 101 01 | Beginning Keyboarding | MW | 8:00am-9:15am | 3 | Martin | 265C West | Strong | PED 107 04 | Beginning Aerobic Dance | TR | 10:00am-10:50am | 1 | Martin | 164B West | Sutton |
| OAD 101 02 | Beginning Keyboarding | MW | 12:30pm-1:45pm | 3 | Martin | 265C West | Lewis | PED 108 01 | Personal Fitness | TR | 12:00n-1:30pm | 2 | Martin | 164B West | Holsonback |
| OAD 101 03 | Beginning Keyboarding | TR | 11:00am-12:15pm | 3 | Martin | 265C West | Lewis | PED 108 02 | Personal Fitness | TR | 12:00n-12:50pm | 1 | Martin | 164B West | Holsonback |
| OAD 101 04 | Beginning Keyboarding | F | 8:00am-11:00am | 3 | Martin | 265C West | Harvard | PED 118 01 | Beginning General Conditioning | MWF | 10:00am-10:50am | 2 | Martin | 164B West | Potts |
| OAD 101 05 | Beginning Keyboarding | TR | 2:00pm-3:15pm | 3 | Martin | 265C West | Hammons | PED 118 02 | Beginning General Conditioning | MWF | 10:00am-10:30am | 1 | Martin | 164B West | Potts |
| OAD 102 01 | Keyboarding Skillbuilding | TR | 12:30pm-1:45pm | 3 | Martin | 265C West | Strong | PED 118 03 | Beginning General Conditioning | MW | 3:00pm-4:00pm | 1 | Martin | 164B West | Potts |
| OAD 103 01 | Intermediate Keyboarding | TR | 9:30am-10:45am | 3 | Martin | 265C West | Strong | PED 119 01 | Intermediate General Conditioning | TR | 10:00am-11:30am | 2 | Martin | 164C West | Potts |
| OAD 103 02 | Intermediate Keyboarding | TR | 12:30pm-1:45pm | 3 | Martin | 265C West | Lewis | PED 119 02 | Intermediate General Conditioning | TR | | | | | |



TRUCK DRIVING TECHNOLOGY

Shelton's Truck Driving Technology program trains students for entry-level jobs in industry as tractor-trailer drivers or as straight-truck drivers. Classes are taught year round, 8 a.m. - 3 p.m., Monday - Friday, in eight-week sessions. As a student in the program, you can earn a certificate in eight weeks.

To enter the program, you must be at least 21 years old, possess a current DOT Type D driver's license and have a good driving record. You must also be able to pass a DOT physical examination verifying that you have the ability to perform manual requirements associated with any type of driving assignment. For more information on the program, call (205) 391-2442.

DIESEL MECHANICS TECHNOLOGY

As a student in the Diesel Mechanics Technology program, you will study engines made by Caterpillar, Cummings, Detroit Diesel, John Deere, and other companies. These engines are used in heavy equipment, farm tractors, locomotives, marine applications, trucks and generators.

Courses are offered year round and students may earn a certificate in three to four semesters. You may enter the program without a high school diploma or GED certificate, but if you are applying for financial aid, you must take the Ability-to-Benefit test.

For more information, call (205) 391-2431.



| COURSE NUMBER | SEC TITLE | DAY | TIME | CHS CAMPUS ROOM | INSTRUCTOR |
|---------------|-----------|-----|------|-----------------|------------|
|---------------|-----------|-----|------|-----------------|------------|

PHYSICAL EDUCATION (Evening Continued)

| | | | | | | | |
|---------|----|-----------------------------------|----|---------------|---|------------------|-----------|
| PED-118 | 53 | Beginning General Conditioning | MW | 7:40pm-8:30pm | 1 | Martin 164C West | Beck |
| PED-119 | 50 | Intermediate General Conditioning | TR | 6:00pm-7:30pm | 2 | Martin 164C West | Robertson |
| PED-119 | 51 | Intermediate General Conditioning | TR | 6:00pm-6:50pm | 1 | Martin 164C West | Robertson |
| PED-133 | 50 | Beginning Tennis | MW | 7:30pm-9:00pm | 2 | | Staff |
| | | Bowers Park | | | | | |
| PED-134 | 50 | Intermediate Tennis | MW | 7:30pm-9:00pm | 2 | | Staff |
| | | Bowers Park | | | | | |
| PED-223 | 50 | Methods Exercise/Wellness Inst. | T | 6:00pm-8:45pm | 3 | Martin 163 West | Green |

PHYSICAL SCIENCE

| | | | | | | | |
|---------|----|---------------------|----|----------------|---|-----------------|---------|
| PHS 112 | 01 | Physical Science | TR | 9:30am-10:45am | 4 | Martin 256 West | Vincent |
| | | Lab T 11-2pm Rm 256 | | | | | |

PHYSICS

| | | | | | | | |
|---------|----|------------------------------|-----|-----------------|---|------------------|------|
| PHY 201 | 01 | General Physics I/w Trig | TR | 9:30am-10:45am | 4 | Martin 239E West | Fang |
| | | Lab T 1-3pm Rm 239E | | | | | |
| PHY 201 | 02 | General Physics I/w Trig | TR | 11:00am-12:15pm | 4 | Martin 239E West | Fang |
| | | Lab R 1-3pm Rm 239E | | | | | |
| PHY 213 | 01 | General Physics/w Calculus I | MWF | 9:00am-9:50am | 4 | Martin 239E West | Fang |
| | | Lab M 1-3pm Rm 239E | | | | | |
| PHY 213 | 02 | General Physics/w Calculus I | MWF | 11:00am-11:50am | 4 | Martin 239E West | Fang |
| | | Lab W 1-3pm Rm 239E | | | | | |

POLITICAL SCIENCE

| | | | | | | | |
|---------|----|------------------------------|----|---------------|---|-----------------|-------|
| POL 211 | 01 | American National Government | TR | 8:00am-9:15am | 3 | Martin 262 West | Staff |
|---------|----|------------------------------|----|---------------|---|-----------------|-------|

PSYCHOLOGY

| | | | | | | | |
|---------|----|----------------------------|-----|-----------------|---|-----------------|---------|
| PSY 107 | 01 | Study Skills | TR | 9:30am-10:20am | 2 | Martin 162 West | Terry |
| PSY 108 | 01 | Stress Management | MW | 4:00pm-5:00pm | 2 | Martin 163 West | Davis |
| PSY 200 | 01 | General Psychology | MWF | 8:00am-8:50am | 3 | Martin 263 West | Staff |
| PSY 200 | 02 | General Psychology | MWF | 9:00am-9:50am | 3 | Martin 263 West | Staff |
| PSY 200 | 03 | General Psychology | TR | 9:30am-10:45am | 3 | Martin 263 West | Staff |
| PSY 200 | 04 | General Psychology | TR | 11:00am-12:15pm | 3 | Martin 263 West | Staff |
| PSY 200 | 05 | General Psychology | TR | 2:00pm-3:15pm | 3 | Martin 261 West | Jarrell |
| PSY 210 | 01 | Human Growth & Development | MWF | 11:00am-11:50am | 3 | Martin 263 West | Mallory |
| PSY 210 | 02 | Human Growth & Development | TR | 11:00am-12:15pm | 3 | Martin 262 West | Mallory |
| PSY 210 | 03 | Human Growth & Development | MWF | 12:00n-12:50pm | 3 | Martin 263 West | Mallory |

| | | | | | | | |
|---------|----|---------------------|---|---------------|---|-----------------|---------|
| PSY-200 | 50 | General Psychology | M | 6:00pm-8:45pm | 3 | Martin 262 West | Houston |
| PSY-200 | 51 | General Psychology | R | 6:00pm-8:45pm | 3 | Martin 262 West | Burns |
| PSY 230 | 50 | Abnormal Psychology | W | 6:00pm-8:45pm | 3 | Martin 263 West | Staff |

READING

| | | | | | | | |
|---------|----|------------------------------|-----|-----------------|---|------------------|--------|
| RDG 084 | 01 | Developmental Reading II | MWF | 8:00am-9:10am | 4 | Martin 221G West | Staff |
| RDG 084 | 02 | Developmental Reading II | TR | 10:00am-11:40am | 4 | Martin 221G West | Staff |
| RDG 085 | 01 | Developmental Reading III | MWF | 8:00am-9:10am | 4 | Martin 223 West | Staff |
| RDG 085 | 02 | Developmental Reading III | TR | 8:00am-9:40am | 4 | Martin 223 West | Staff |
| RDG 085 | 03 | Developmental Reading III | MWF | 9:30am-10:40am | 4 | Martin 223 West | Turner |
| RDG 085 | 04 | Developmental Reading III | MWF | 11:00am-12:10pm | 4 | Martin 221G West | Turner |
| RDG 085 | 05 | Developmental Reading III | TR | 12:30pm-2:10pm | 4 | Martin 223 West | Staff |
| RDG 114 | 01 | Critical Reading for College | TR | 8:00am-9:15am | 3 | Martin 221G West | Turner |
| RDG 114 | 02 | Critical Reading for College | TR | 9:30am-10:45am | 3 | Martin 221G West | Turner |
| RDG 114 | 03 | Critical Reading for College | TR | 11:00am-12:15am | 3 | Martin 221G West | Turner |

| | | | | | | | |
|---------|----|------------------------------|---|---------------|---|------------------|-------|
| RDG-084 | 50 | Developmental Reading II | R | 6:00pm-9:35pm | 4 | Martin 221G West | Staff |
| RDG-085 | 50 | Developmental Reading III | W | 6:00pm-9:35pm | 4 | Martin 223 West | Staff |
| RDG-114 | 50 | Critical Reading for College | M | 6:00pm-8:45pm | 3 | Martin 221G West | Staff |

REAL ESTATE

| | | | | | | | |
|---------|----|-------------|---|---------------|---|-----------------|--------|
| RLS-286 | 50 | Real Estate | M | 6:00pm-9:35pm | 4 | Martin 273 West | Turner |
|---------|----|-------------|---|---------------|---|-----------------|--------|

RECREATION

| | | | | | | | |
|---------|----|------------------------------------|----|---------------|---|------------------|---------------|
| REC 232 | 01 | Health & Fitness Manag. Internship | TR | 3:00pm-4:00pm | 3 | Martin 164B West | Khoury-Murphy |
| | | Instructor Training | | | | | |
| REC-231 | 50 | Health Club & Wellness Management | TR | 3:00pm-4:15pm | 3 | Martin 163 West | Green |
| | | Wellness Management | | | | | |

RELIGION

| | | | | | | | |
|---------|----|-----------------------------|----|---------------|---|-----------------|-------|
| REL 151 | 01 | Survey of the Old Testament | TR | 8:00am-9:15am | 3 | Martin 263 West | Staff |
| REL-152 | 50 | Survey of the New Testament | M | 6:00pm-8:45pm | 3 | Martin 238 West | Staff |

RESPIRATORY THERAPY

| | | | | | | | |
|---------|----|-------------------------------------|-------|-----------------|----|-----------|---------|
| RPT 210 | 01 | Clinical Practice I | MTWRF | 7:00am-3:00pm | 2 | Hospitals | Rainey |
| RPT 211 | 01 | Intro to Respiratory Care | WF | 8:30am-9:30am | 2 | Fredd 114 | Spruell |
| RPT 212 | 01 | Fundamentals of Respiratory Care I | WF | 9:30am-10:30am | 4 | Fredd 114 | Spruell |
| | | Labs TR 9-11pm & 11-3pm Rm 106 | | | | | |
| RPT 213 | 01 | A & P for Respiratory Care | MW | 1:00pm-2:30pm | 3 | Fredd 114 | Spruell |
| RPT 214 | 01 | Pharmacology/Resp Care Practitioner | MW | 10:45am-11:45am | 2 | Fredd 114 | Spruell |
| RPT 221 | 01 | Advanced CP Care Clinical | MTWRF | 7:00am-3:00pm | 13 | Hospitals | Rainey |
| RPT 224 | 01 | Directed Study in Advanced CP Care | TBA | TBA | 2 | Fredd | Spruell |

SOCIOLOGY

| | | | | | | | |
|---------|----|---------------------------|-----|-----------------|---|-----------------|---------|
| SOC 200 | 01 | Introduction to Sociology | TR | 8:00am-9:15am | 3 | Martin 274 West | Hill |
| SOC 200 | 02 | Introduction to Sociology | MWF | 11:00am-11:50am | 3 | Martin 274 West | Hill |
| SOC 200 | 03 | Introduction to Sociology | MWF | 1:00pm-1:50pm | 3 | Martin 274 West | Hill |
| SOC 247 | 01 | Marriage & Family | TR | 9:30am-10:45am | 3 | Martin 274 West | Mallory |

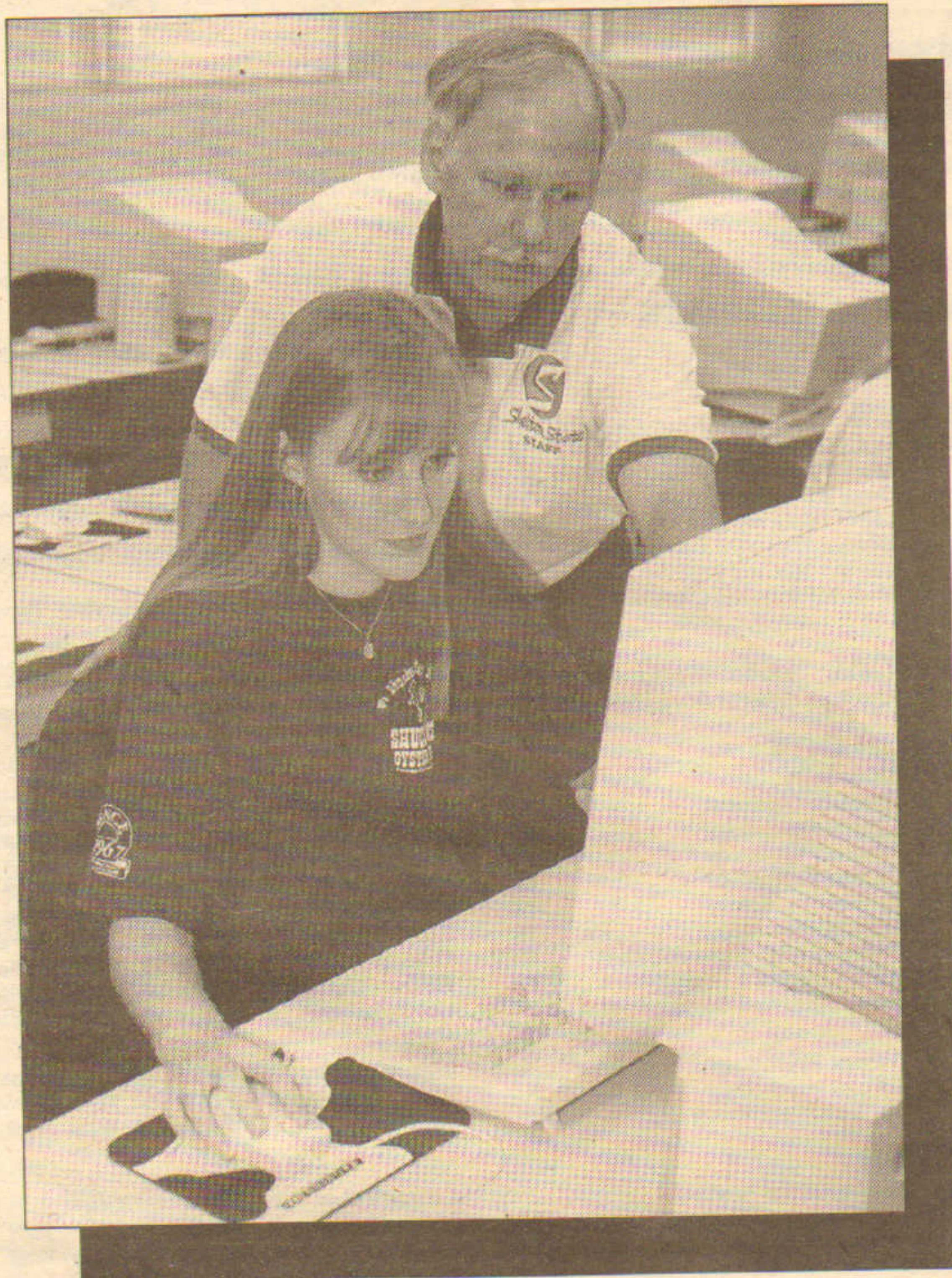
| | | | | | | | |
|---------|----|-----------------------------|---|---------------|---|-----------------|---------|
| SOC-200 | 50 | Introduction to Sociology | M | 6:00pm-8:45pm | 3 | Martin 263 West | Harris |
| SOC-207 | 50 | Introduction to Social Work | R | 6:00pm-8:45pm | 3 | Martin 263 West | Staff |
| SOC-247 | 50 | Marriage & Family | T | 6:00pm-8:45pm | 3 | Martin 263 West | Mallory |

SPANISH

| | | | | | | | |
|---------|----|----------------------|-----|-----------------|---|-----------------|-------|
| SPA 101 | 02 | Elementary Spanish I | MWF | 11:00am-12:10pm | 4 | Martin 162 West | Terry |
| SPA 101 | 03 | Elementary Spanish I | TR | 11:00am-12:40pm | 4 | Martin 162 West | Terry |
| SPA-101 | 50 | Elementary Spanish I | M | 6:00pm-9:35pm | 4 | Martin 162 West | Terry |
| SPA-201 | 50 | Intermediate Spanish | T | 6:00pm-8:45pm | 3 | Martin 162 West | Terry |

SPEECH

| | | | | | | | |
|---------|----|---------------------------------|-----|---------------|---|-----------------|-------|
| SPH 107 | 01 | Fundamentals of Public Speaking | MWF | 8:00am-8:50am | 3 | Martin 237 East | Grote |
| SPH 107 | 02 | Fundamentals of Public Speaking | MWF | 9:00am-9:50am | 3 | Martin 237 East | Grote |
| SPH 107 | 03 | Fundamentals of Public Speaking | TR | 8:00am-9:15am | 3 | Martin 237 East | Staff |
| SPH 107 | 04 | Fundamentals of Public Speaking | MW | 2:00pm-3:15pm | 3 | Martin 238 East | Jolly |
| SPH 108 | 01 | Voice & Diction | TR | 8:00am-9:15am | 3 | Martin 238 East | Carr |



SHELTON SURFS THE WEB

Shelton's new computer lab offers Internet classes on the C.A. Fredd Campus. Shelton's Web Master program helps train people to create a Web Site, set up a local computer network, learn how to send E-mail, and enjoy the Internet for personal use. Call Brad Moore, 391-2640.

WELLNESS IS THE WORD

Medical authorities agree that it is more important than ever for individuals to maintain a healthy lifestyle. Shelton State's Wellness Center has classes that can help you achieve your health goals, no matter what those goals may be.

At Shelton, you can learn to be an exercise instructor or a personal trainer through our certificate program. You can also take fun exercise classes that will help get you in shape while you learn to manage your stress. Call the Wellness Center today, 391-2994, to see how you can get started.

| COURSE NUMBER | SECTITLE | DAY | TIME | CHS | CAMPUS | ROOM | INSTRUCTOR |
|---------------|----------|-----|------|-----|--------|------|------------|
|---------------|----------|-----|------|-----|--------|------|------------|

SPEECH (Continued)

| | | | | | | | |
|------------|-----------------------------------|-----|-----------------|---|--------|----------|-------|
| SPH 116 01 | Intro/Interpersonal Communication | MWF | 8:00am-8:50am | 3 | Martin | 238 East | Jolly |
| SPH 116 02 | Intro/Interpersonal Communication | TR | 9:30am-10:45am | 3 | Martin | 237 East | Grote |
| SPH 116 04 | Intro/Interpersonal Communication | TR | 11:00am-12:15pm | 3 | Martin | 237 East | Grote |

EVENING

| | | | | | | | |
|------------|-----------------------------------|---|---------------|---|--------|-----|-------|
| SPH-107 50 | Fundamentals of Public Speaking | M | 6:00pm-8:45pm | 3 | Martin | TBA | Jones |
| SPH-107 51 | Fundamentals of Public Speaking | W | 6:00pm-8:45pm | 3 | Martin | TBA | Mims |
| SPH-108 50 | Voice & Diction | R | 6:00pm-8:45pm | 3 | Martin | TBA | Staff |
| SPH-116 50 | Intro/Interpersonal Communication | T | 6:00pm-8:45pm | 3 | Martin | TBA | Staff |

THEATRE

| | | | | | | | | |
|------------|------------------------------------|-----|-----------------|---|--------|--------|--------|--------|
| THR 113 01 | Theatre Workshop I | | | | 1 | Martin | TBA | Looney |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 114 01 | Theatre Workshop II | | | | 1 | Martin | TBA | Looney |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 115 01 | Theatre Workshop III | | | | 1 | Martin | TBA | Looney |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 120 01 | Theatre Appreciation | TR | 8:00am-9:15am | 3 | Martin | TBA | Looney | |
| THR 120 02 | Theatre Appreciation | TR | 9:30am-10:45am | 3 | Martin | TBA | Looney | |
| THR 126 01 | Introduction to Theatre | TR | 8:00am-9:15am | 3 | Martin | TBA | Looney | |
| THR 126 02 | Introduction to Theatre | TR | 9:30am-10:45am | 3 | Martin | TBA | Looney | |
| THR 131 01 | Acting Techniques I | TR | 11:00am-12:15pm | 3 | Martin | TBA | Carr | |
| THR 213 01 | Theatre Workshop IV | TR | 12:30pm-1:45pm | 2 | Martin | TBA | Looney | |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 214 01 | Theatre Workshop V | TR | 12:30pm-1:45pm | 2 | Martin | TBA | Looney | |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 215 01 | Theatre Workshop VI | TR | 12:30pm-1:45pm | 2 | Martin | TBA | Looney | |
| | Call 391-2258 for class day & time | | | | | | | |
| THR 296 01 | Directed Studies in Theatre | TBA | TBA | 3 | Martin | TBA | Staff | |
| | Call 391-2258 for class day & time | | | | | | | |

TRAVEL & TOURISM (This Program Is Approved For 1.5 Credit Hours)

| | | | | | | | |
|------------|----------------------------------|---|---------------|---|--------|----------|-------|
| TTM-111 50 | Intro. to Travel & Tourism Mang. | M | 6:00pm-9:00pm | 3 | Martin | 233 West | Staff |
| TTM-113 50 | Introduction to Hospitality | T | 6:00pm-9:00pm | 3 | Martin | 233 West | Staff |
| TTM-285 50 | Travel Marketing | W | 6:00pm-9:00pm | 3 | Martin | 233 West | Staff |

TRUCK DRIVING

FIRST SPLIT TERM

| | | | | | | | |
|------------|--|-------|-----------------|---|--------|-----|--------|
| TRK 111 60 | Basic Vehicle Operation (8-24 thru 10-14) | MTWRF | 8:00am-10:15am | 4 | Martin | DTW | Warren |
| TRK 112 60 | Safe Operating Practices (8-24 thru 10-14) | MTWRF | 10:25am-12:15pm | 3 | Martin | DTW | Warren |
| TRK 113 60 | Non-Vehicle Activities (8-24 thru 10-14) | MTWRF | 12:30pm-1:45pm | 2 | Martin | DTW | Warren |
| TRK 114 60 | Vehicle Maintenance (8-24 thru 10-14) | MTWRF | 2:00pm-3:15pm | 2 | Martin | DTW | Staff |
| TRK 116 60 | Proficiency Development (8-24 thru 10-14) | F | 12:30pm-2:15pm | 1 | Martin | DTW | Warren |

SECOND SPLIT TERM

| | | | | | | | |
|------------|---|-------|-----------------|---|--------|-----|--------|
| TRK 111 70 | Basic Vehicle Operation (10-16 thru 12-11) | MTWRF | 8:00am-10:15am | 4 | Martin | DTW | Warren |
| TRK 112 70 | Safe Operating Practices (10-16 thru 12-11) | MTWRF | 10:25am-12:15pm | 3 | Martin | DTW | Warren |
| TRK 113 70 | Non-Vehicle Activities (10-16 thru 12-11) | MTWRF | 12:30pm-1:45pm | 2 | Martin | DTW | Warren |
| TRK 114 70 | Vehicle Maintenance (10-16 thru 12-11) | MTWRF | 2:00pm-3:15pm | 2 | Martin | DTW | Warren |
| TRK 116 70 | Proficiency Development (10-16 thru 12-11) | F | 12:30pm-2:15pm | 1 | Martin | DTW | Warren |

WELDING

| | | | | | | | |
|------------|--------------------------------|-----|---------------|---|--------|-----|-------|
| WDT 113 01 | Blueprint Reading | MW | 8:00am-9:30am | 3 | Martin | DTW | Pugh |
| WDT-101 50 | Basic Arc/Oxycutting Welding | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-102 50 | Advanced Arc Welding/SMAW | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-103 50 | GMAW/FCAW/PAC | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-104 50 | Basic Gas Tungsten Arc Welding | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-105 50 | Pipe Layout/Fitting/SMAW | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-106 50 | Pipe Welding/SMAW | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |
| WDT-107 50 | Industrial Applications | MTW | 5:30pm-9:30pm | 6 | Martin | DTW | Staff |

FIRST SPLIT TERM

| | | | | | | | |
|------------|--|-------|---------------|---|--------|-----|------|
| WDT 101 60 | Basic Arc/Oxycutting Welding (8-24 thru 10-14) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 102 60 | Advanced Arc Welding/SMAW (8-24 thru 10-14) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 106 60 | Pipe Welding/SMAW (8-24 thru 10-14) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 107 60 | Industrial Applications (8-24 thru 10-14) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |

SECOND SPLIT TERM

| | | | | | | | |
|------------|---|-------|---------------|---|--------|-----|------|
| WDT 103 70 | GMAW/FCAW/PAC (10-16 thru 12-11) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 104 70 | Basic Gas Tungsten Arc Welding (10-16 thru 12-11) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 105 70 | Pipe Layout/Fitting/SMAW (10-16 thru 12-11) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |
| WDT 107 70 | Industrial Applications (10-16 thru 12-11) | MTWRF | 9:30am-3:00pm | 6 | Martin | DTW | Pugh |

WATER & WASTEWATER MANAGEMENT & TECHNOLOGY (FOR MORE INFORMATION CALL JOHNNY PARKER AT 391-2379)

| | | | | |
|-----------|--|---|--------------|--------|
| WMT 10109 | Water Quality & Treatment Processes I | 4 | Indep. Study | Haynes |
| WMT 10209 | Water Quality & Treatment Processes II | 4 | Indep. Study | Haynes |
| WMT 10309 | Wastewater Treatment Processes I | 4 | Indep. Study | Haynes |
| WMT 10409 | Wastewater Treatment Processes II | 4 | Indep. Study | Haynes |
| WMT 12009 | Industrial Waste Treatment I | 3 | Indep. Study | Haynes |
| WMT 12109 | Industrial Waste Treatment II | 3 | Indep. Study | Haynes |
| WMT 20309 | Advanced Waste Treatment | 4 | Indep. Study | Haynes |
| WMT 20509 | Wastewater Collection Systems I | 4 | Indep. Study | Haynes |
| WMT 20609 | Wastewater Collection Systems II | 4 | Indep. Study | Haynes |
| WMT 22009 | Small Water Systems | 3 | Indep. Study | Haynes |
| WMT 22109 | Water Distribution Systems | 3 | Indep. Study | Haynes |
| WMT 23009 | Advanced Industrial Waste Treatment I | 3 | Indep. Study | Haynes |
| WMT 23109 | Advanced Industrial Waste Treatment II | 3 | Indep. Study | Haynes |
| WMT 23209 | Treatment of Metal Wastestreams | 3 | Indep. Study | Haynes |
| WMT 23309 | Pretreatment Facility Inspection | 3 | Indep. Study | Haynes |

EMERGENCY MEDICAL TECHNICIAN PROGRAM



*Interested in an
exciting career
as a paramedic?*



Through the EMT training you can become confident that if a medical emergency threatens, you can provide important emergency care in the critical early minutes of an emergency. EMT training is helpful to anyone regardless of occupation and especially to those who deal with people, such as teachers, physical therapists, sports medicine personnel, social workers and parents. The Program in Emergency Medicine, in addition to the EMT Basic, offers the Intermediate and Paramedic levels of training, which teaches advanced medical procedures.

The EMT course includes:

- ⊗ Cardiopulmonary resuscitation (CPR)
- ⊗ Patient-assist medication administration
- ⊗ Bandaging and splinting
- ⊗ Assessing and treating emergency conditions
- ⊗ Automatic external defibrillation

Registration is June 15 – August 1, 1998

8:00 a.m. – 5:00 p.m.

Registration MUST be made at the Alabama Fire College 2501 Phoenix Drive, Tuscaloosa.

However, if you are on a grant or receiving financial aid you must also make arrangements with the financial aid office at Shelton State Community College on Old Greensboro Highway to insure that all registry procedures have been fulfilled.



**To enroll in the
EMT Basic course
a student must:**

- ⊗ Be 18 years of age
- ⊗ Have a high school diploma or GED
- ⊗ Have a current Alabama drivers license
- ⊗ Provide ASSET scores or proof of test.
- ⊗ Provide proof of a negative TB Test.

For more information, contact
Emergency Medicine
Alabama Fire College
Phone 391-3777
Monday – Friday 8-5

FALL 1998 EMERGENCY MEDICINE CLASS SCHEDULE

| | | | | |
|--|-------|-----------------------------|--------------------------------|--------------------------|
| EMS 140-01 EMS 141 EMS 142 | } * | Basic/Day | Tue / Thu 9:00 am – 1:00 pm | Fire College Room 107 |
| EMS 140-50 EMS 141 EMS 142 | } * | Basic/Night | Tue / Thu 6:00 – 10:00 pm | Fire College Room 107 |
| EMS 180-01 EMS 181 EMS 182 | } * | Intermediate/Day | Tue / Thu 9:00 am – 1:00 pm | Fire College Room 110 |
| EMS 180-50 EMS 181 EMS 182 | } * | Intermediate/Night | Mon / Wed 6:00 – 10:00 pm | Fire College Room 110 |
| EMS 183-50 EMS 186 EMS 189 | } ** | Intermediate Clinical/Night | Tuesday 6:00 – 10:00 pm | Fire College Room 110 |
| EMP 240 EMP 241 EMP 242 | } * | Paramedic Didactic | Mon / Wed 6:00 – 10:00 pm | Fire College Room 102 |
| EMP 243 EMP 244 EMP 245 | } *** | Paramedic Clinical | Tuesday 6:00 – 10:00 pm | Fire College Room 102 |
| EMP 246 EMP 247 EMP 248 EMP 249 | } *** | Paramedic Field Internship | Thursday 6:00 – 10:00 pm | Fire College Room 102 |

* An additional 32 hours are spent in Field and Clinical Rotations.
** An additional 280 hours are spent in Field and Clinical Rotations.

*** An additional 160 hours are spent in Field and Clinical Rotations.

SHELTON STATE COMMUNITY COLLEGE CONTINUING EDUCATION FALL PROGRAM 1998

REGISTRATION INFORMATION

To receive information on Continuing Education classes, telephone (205) 391-2386, or fax (205) 391-2316. For your convenience, three enrollment options are available: (1) credit payment by telephone, using MasterCard or VISA; (2) payment in person, office E # 117 on the Martin Campus, (3) payment by check or money order made payable to Shelton State Community College and mailed to:

Division of Continuing Education, Box 210
Shelton State Community College
9500 Old Greensboro Road
Tuscaloosa, AL 35405
Attn: June Hollingsworth

Enrollment is not official until payment is received. If your business or organization is paying the registration fee, please enclose a copy of the requisition form or other information that reflects your request for payment. If the course has been filled at the time the registration form and fee are received, your payment will be returned. Incomplete application forms will not be processed.

| | | |
|---------------------------|-----------------|----------------------|
| Name: _____ | | |
| Address: _____ | | |
| _____ | _____ | _____ |
| City | State | Zip |
| Home Phone: _____ | | Work Phone: _____ |
| Fax: _____ | | Sex: _____ |
| Social Security # _____ | | Date of Birth: _____ |
| Driver's License #: _____ | | State: _____ |
| Car Tag #: _____ | Car Make: _____ | Model: _____ |
| MasterCard #: _____ | | EXD: _____ |
| VISA #: _____ | | EXD: _____ |
| Class/es desired: _____ | | |
| _____ | | |
| Amount enclosed: _____ | | |

PARKING

A parking permit is required for everyone participating in Continuing Education classes. The permit will be mailed with your confirmation letter. If your registration is not received in time for a confirmation letter to be sent, you may come by the Division of Continuing Education, to pick up your permit. The permit must be placed on the right hand side of the dashboard of your car. In the event that your permit is misplaced, you will be required to purchase a replacement at your expense. All cars parked without a permit will be ticketed.

CEU POLICY

Continuing Education Units (CEUs) are offered for many of the Continuing Education courses. One CEU is granted for each ten contact hours of class instruction. In order for a participant to qualify for the CEU, he/she must attend at least ninety percent of the classes and display an understanding of the information covered in the course.

CANCELLATION POLICY

Class participants have three working days following the first class meeting to file a written request for a refund. The request should include name, address, telephone number and social security number; a statement regarding the reason for the request; course name and number; instructor's name and class meeting schedule. This deadline will not be extended under any circumstances. All registrations will automatically be refunded for class cancellations due to insufficient enrollment.

TEXT BOOK RETURN POLICY

When purchasing your textbook, please do not remove the wrapper or write your name in the text until after the first class. This will prevent problems in returning the text in the event of class cancellation. Please make sure that you have purchased the correct text for your class before leaving the bookstore as refunds are not given unless a class cancels.

TAX DEDUCTION

All expenses of Continuing Education professional development courses (including registration fees, travel, meals, and lodging) taken to maintain and improve professional skills are tax deductible. (Treas. Reg. 1.162-5 Coughlin vs. Commissioner, 203 F2d307.)

CUSTOMIZED COURSES

Customized computer courses specifically designed to meet your needs may be contracted for your business, organization, or for groups. Year-round scheduling of hands-on, flexible, and affordable classes on campus or at your company site is offered. For more information, contact (205) 391-2360 - telephone, or (205) 391-2316 - fax.

COMPUTERS

WINDOWS 95 COMPUTER TRAINING

CEU 151-50 KEYBOARDING

Martin Campus W 244-C 1.8 CEU - 6 sessions Cost: \$85
Registration is required by August 20, 1998. Max. 18 students
Instructor: Eva Lee Plyler Thurs. Aug. 27 - Oct. 1 6-9:15 p.m.
Learn to use a keyboard to prepare for data/word processing machines and computers. If you have never had any keyboard experience or typing training and need to learn in a short period of time, this course is for you. Alphabetic keys, numbers and common symbols will be covered. Drills and exercises will be utilized with speed and accuracy recorded. This course will help you to learn the touch typing system.

CEU 317-50 INTRODUCTION TO COMPUTERS

Martin Campus W 244-E 1.5 CEU - 5 sessions Cost: \$85
Registration is required by August 17, 1998. Max. 18 students
Instructor: Anthony Flannigan Mon. Aug. 24 - Sept. 28 6-9:15 p.m.
Course description follows.

CEU 317-51 INTRODUCTION TO COMPUTERS

Martin Campus W 244-C 1.5 CEU - 5 sessions Cost: \$85
Registration is required by September 29, 1998. Max. 18 students
Instructor: Dave Cooper Tues. Oct. 6 - Nov. 3 6-9:15 p.m.
Keyboarding or the equivalent is a prerequisite for this class. The Introduction to Computer courses are the same in content differing only in date, time and instructor for your scheduling convenience. If you want to develop computer skills but don't even know how to turn it on, this course is for you. Included in the instruction will be basic information regarding hardware and software, terminology and helpful hints on how to purchase a computer to meet your needs. This is an entry level course that will prepare you for Introduction to Windows 95.

CEU 317-01 INTRODUCTION TO COMPUTERS

Martin Campus W 244-E 1 CEU - 5 sessions Cost: \$60
Registration is required by August 20, 1998. Max. 18 students
Instructor: Anthony Flannigan Thurs. Aug. 27 - Sept. 24 2-4 p.m.
Keyboarding or the equivalent is a prerequisite for this class. This Introduction to Computer course is basically the same as the other Introduction to Computer courses but will be held for a shorter period of time. If you want to develop computer skills and you have never used a computer before, this course is for you. Included in the instruction will be basic information regarding hardware and software, terminology and helpful hints on how to purchase a computer to meet your needs. This is an entry level course that will prepare you for Introduction to Windows 95.

CEU 227-50 INTRODUCTION TO WINDOWS 95 I

Martin Campus W 244-C 1.5 CEU - 5 sessions Cost: \$99
Registration is required by August 18, 1998. Max. 18 students
Instructor: Bryant Haines Tues. Aug. 25-Sept. 22 6-9:15 p.m.
Course description follows.

CEU 227-51 INTRODUCTION TO WINDOWS 95 II

Martin Campus W 244-C 1.5 CEU - 5 sessions Cost: \$99
Registration is required by October 8, 1998. Max. 18 students
Instructor: Eva Lee Plyler Thurs. Oct. 15 - Nov. 12 6-9:15 p.m.
Course description follows.

CEU 227-52 INTRODUCTION TO WINDOWS 95 III

Martin Campus W 244-E 1.5 CEU - 5 sessions Cost: \$99
Registration is required by October 28, 1998. Max. 18 students
Instructor: Dave Cooper Wed. Nov. 4 - Dec. 9 6-9:15 p.m.

Keyboarding and Introduction to Computers or the equivalent are prerequisites for this course. The Windows 95 courses are identical in content and are provided on different days for the convenience of student scheduling. This introductory course to Windows 95 will cover window basics to include exploring the windows desktop, working with disk organization, working with windows and menus, getting online help, managing files and folders, using windows explorer, starting applications, faxing, electronic mail and more. This course provides a foundation for beginning PC users and is encouraged as a prerequisite for other computer courses. Text: WINDOWS 95 STEP BY STEP, by Catapult, Inc. Please bring one 3.5" high density disk.

CEU 227-01 WINDOWS 95

Martin Campus W 244-E 1.0 CEU - 5 sessions Cost: \$60
Registration is required by October 1, 1998. Max. 18 students
Instructor: Anthony Flannigan Thurs. Oct. 8 - Nov. 5 2-4 p.m.

This course is basically the same as the other Introduction to Windows 95 courses but will be held for a shorter period of time covering window basics including exploring the windows desktop, working with disk organization, working with windows and menus, getting on line help, managing files and folders, using windows explorer and other information as time allows. Please bring one 3.5" high density disk. Optional text: WINDOWS 95 STEP BY STEP, by Catapult, Inc.

CEU 228 ONE DAY COMPUTER SEMINARS WINDOWS 95

Martin Campus W 244-E .6 CEU 9 a.m. - 4 p.m.
Max. 16 students. Cost: \$75

| | | | |
|------------|---------------|----------------------------|----------------------|
| CEU 228-01 | Fri. Aug. 28 | Level I for Windows 95 | Register by Aug. 21 |
| CEU 228-02 | Fri. Sept. 4 | Level I for Word | Register by Aug. 28 |
| CEU 228-03 | Fri. Sept. 11 | Level I for Excel | Register by Sept. 4 |
| CEU 228-04 | Fri. Sept. 18 | Intro to Computers | Register by Sept. 11 |
| CEU 228-05 | Fri. Sept. 25 | Level I for Quickbooks Pro | Register by Sept. 18 |
| CEU 228-06 | Fri. Oct. 2 | Level I for Windows 95 | Register by Sept. 25 |
| CEU 228-07 | Fri. Oct. 9 | Level I for WordPerfect | Register by Oct. 2 |
| CEU 228-08 | Fri. Oct. 16 | Level II for Windows 95 | Register by Oct. 9 |
| CEU 228-09 | Fri. Oct. 23 | Level I for Access | Register by Oct. 16 |
| CEU 228-10 | Fri. Oct. 30 | Level I for Powerpoint | Register by Oct. 23 |
| CEU 228-11 | Fri. Nov. 6 | Level II for Word | Register by Oct. 30 |
| CEU 228-12 | Fri. Nov. 13 | Level II for Excel | Register by Nov. 6 |
| CEU 228-13 | Fri. Nov. 20 | Level II Quickbooks Pro | Register by Nov. 13 |
| CEU 228-14 | Fri. Dec. 4 | Level I Internet* | Register by Nov. 25 |
| CEU 228-15 | Fri. Dec. 11 | Level II for Access | Register by Dec. 4 |

Each one day seminar is a condensed course in the Windows 95 environment designed for those who do not have time to invest in a full course but need to develop computer skills, or for those who want a refresher course. Level I classes are introductory courses with Level II taught on a more intermediate level. Please bring one 3.5" high density disk. *The computers are now on-line for the use of each class participant for the Internet course.

CEU 233-50 BASIC INTERNET

Martin Campus W 244-E 1.2 CEU - 4 sessions Cost: \$99
Registration is required by August 19, 1998. Max. 18 students
Instructor: Anthony Flannigan Wed. Aug. 26 - Sept. 16 6-9:15 p.m.
Learn about the Internet and going online, E-mail and LISTSERV in this course. Also explore the Web, Web Sites, and The Future. In no time you will maneuver through the Internet with ease. The computers are now on-line for use by each class participant. Text: CONQUERING THE INTERNET, by Rutter, Ashton, Barksdale & Stephens.

CEU 128-50 INTRODUCTION TO MICROSOFT WORD FOR WINDOWS 95 I

Martin Campus W 244-E 1.8 CEU - 6 sessions Cost: \$99
Registration is required by August 18, 1998. Max. 18 students
Instructor: Martha Shirley Tues. Aug. 25 - Sept. 29 6-9:15 p.m.
Course description follows.

CEU 128-51 INTRODUCTION TO MICROSOFT WORD FOR WINDOWS 95 II

Martin Campus W 244-C 1.8 CEU - 6 sessions 6-9:15 p.m. Cost: \$99
Registration is required by November 10, 1998. Max. 18 students
Instructor: Dawn Godwin Tues/Thurs. Nov. 17, 24, Dec. 1, 3, 8, 10
Prerequisites for this course include keyboarding and an Introduction to Windows 95 or the equivalent. Word for Windows is the most powerful word processor written by Microsoft for the Windows environment. Topics include opening, closing, saving, previewing, and printing documents; bullets and numbering; fonts; character and paragraph settings; move/copy; search/replace; mouse movement; spell, thesaurus and grammar check; glossaries and macros; document merge; tabs and indents; headers/footers; page numbering; time and date key; document views; selecting text; scroll bars; pagination; shortcut keys, inserting files and graphics. Text: MICROSOFT WORD FOR WINDOWS 95 SMART START, by Jerry Horazdovsky and Jodi Jensen. Please bring one 3.5" high density disk.

CEU 128-01 MICROSOFT WORD FOR WINDOWS 95

Martin Campus W 244-E 1.2 CEU - 6 sessions Cost: \$60
Registration is required by November 10, 1998. Max. 18 students
Instructor: Anthony Flannigan Tue/Thurs. Nov. 17 - Dec. 8 2-4 p.m.
Prerequisites for this course include keyboarding and Introduction to Windows 95 or the equivalent. Word for Windows is a powerful word processing software. In this course you will be taught to establish documents using font, margins, tabs, indents, saving, printing, opening and closing documents, spell, thesaurus and grammar check. Other topics will be included as time allows. Optional text: MICROSOFT WORD FOR WINDOWS 95 SMART START, by Jerry Horazdovsky and Jodi Jensen. Please bring one 3.5" high density disk.

CEU 160-50 INTERMEDIATE MICROSOFT WORD FOR WINDOWS 95

Martin Campus W 244-E 1.8 CEU - 6 sessions Cost: \$99
Registration is required by October 6, 1998. Max. 18 students
Instructor: Martha Shirley Tues. Oct. 13 - Nov. 17 6-9:15 p.m.
Prerequisite to this course is Introduction to Microsoft Word or the equivalent. Learn to use style design, mail merge, graphics, tables, charts and produce forms. Advanced document management and some desktop publishing will also be included as well as integrating with other Windows applications. Text: WORD FOR WINDOWS 95 SMART START, by Jerry Horazdovsky and Jodi Jensen. Please bring one 3.5" high density disk.

CEU 132-50 INTRODUCTION TO MICROSOFT EXCEL FOR WINDOWS 95

Martin Campus W 244-E 1.8 CEU - 6 sessions Cost: \$99
Registration is required by August 20, 1998. Max. student 18
Instructor: Richard Carroll Thurs. Aug. 27 - Oct. 1 6-9:15 p.m.
Microsoft Excel is a powerful spreadsheet program which performs financial, mathematical and logical functions displaying and linking multiple spreadsheets. You will learn to add emphasis to numeric data on the screen and to print documents by adding borders, boxes, shading and more. The class will concentrate on work sheets, working with ranges, using functions, editing, moving & copying data, graphing, project-costing, commands and non-command macros, and linking spreadsheets. Text: POWER USERS GUIDE TO EXCEL FOR WINDOWS 95 NT, by Mary Terese Cozzola & Dr. Ed Martin. Please bring one 3.5" high density disk.

CEU 161-50 INTERMEDIATE MICROSOFT EXCEL FOR WINDOWS 95

Martin Campus W 244-E 1.8 CEU - 6 sessions Cost: \$99
Registration is required by October 8, 1998. Max. students 18
Instructor: Richard Carroll Thurs. Oct. 15 - Nov. 19 6-9:15 p.m.
Prerequisite for this course is Introduction to Microsoft Excel or the equivalent. Creating charts and sorting data are easy in Excel. Learn to create, modify and format charts; autoformats, work with graphics, sort data and use auto filter. Learn to customize your work area, use advanced formula construction, troubleshoot, use multiple file linking, consolidate worksheets, and use the protest and display options. Text: POWER USERS GUIDE TO EXCEL FOR WINDOWS 95 NT, by Mary Terese Cozzola & Dr. Ed martin. Please bring one 3.5" high density disk.

CEU 173-50 INTRODUCTION TO POWERPOINT

Martin Campus W 244-E 1.2 CEU - 4 sessions Cost: \$99
Registration is required by September 23, 1998. Max. 18 students
Instructor: Martha Shirley Wed. Sept. 30 - Oct. 21 6-9:15 p.m.
Prerequisites for this course include knowledge of Windows and word processing. Discover this excellent presentation software that includes drawing, graphics and word processing capabilities. Learn to create and enhance presentations. Please bring one 3.5" high density disk. Text: MICROSOFT POWERPOINT 7 FOR WINDOWS 95, by David Beskeen.

CEU 231-50 INTRODUCTION TO QUICKBOOKS PRO

Martin Campus W 244-E 1.8 CEU - 6 sessions Cost: \$99
Registration is required by October 5, 1998. Max. 18 students
Instructor: Scott Whisenant Mon. Oct. 12 - Nov. 16 6-9:15 p.m.
Prerequisite for this course is a basic understanding of accounting. This course offers a checkbook format for computerized accounting. Included in the training will be instruction regarding establishing accounts; creating company lists for employees, jobs and vendors; customizing fields; establishing product inventory records, ordering, receiving and paying for inventory; tracking and paying sales tax, doing payroll with Quickbooks, time tracking, job costing, and more. Please bring one 3.5" high density disk.

CEU 175-50 ASSEMBLE, UPGRADE, MAINTAIN, TROUBLESHOOT AND NETWORK YOUR PC

Martin Campus E CF #1 2.4 CEU - 8 sessions Cost: \$125
Registration is required by August 18, 1998. Max. 15 students
Instructor: Anthony Flannigan Tues. Aug. 25 - Oct. 13 6-9:15 p.m.
This course demonstrates inexpensive and painless methods for reviving your old, out-of-date PC. Clear, concise instructions will be provided making the upgrade, repair and networking of your system fun and easy. This course will allow you to save money and get to know your PC first hand and is a must for anyone wishing to truly understand and own a PC. Hands-on experience is a part of this class, but you must furnish your own equipment for upgrade. Supplies are not included in the cost of this course. A regular conference room setting is used for this class as a lab is not available for this course. Text: TROUBLESHOOTING, MAINTAINING & REPAIRING PERSONAL COMPUTERS a Technician's Guide, by Stephen J. Bigelow.

ENTREPRENEUR DEVELOPMENT INSTITUTE

Are you interested in starting your own business? Maybe you already have a business but are interested in improving your "bottom line" based on today's competitive environment? Shelton State now offers the Entrepreneur Development Institute as part of the college's Center for Advanced Productivity. Instructors will assist you in learning to develop, write and test a business plan. Resource persons will be available to advise regarding trends, legal issues, financing, risk management, marketing and record keeping. The following courses are designed to accomplish this end.

CEU 291-50 DEVELOP A BUSINESS PLAN & MARKETING APPROACH

Martin Campus W Room 141-C 6 sessions
Registration is required by August 17, 1998. Cost: \$150 6-9 p.m.
Instructor: Larry Mund & Fran Viselli Mon. Aug. 24 - Oct. 5
A well planned approach to business is a critical factor at the onset of any business. This course will include the following topics: what and who is an Entrepreneur; the successful business plan; business opportunities; help for the entrepreneur; a personalized strategic marketing plan; and location plan.

CEU 324-50 BUSINESS & FINANCIAL MANAGEMENT

Martin Campus W 141-C 6 sessions
Registration is required by October 5, 1998. Cost: \$150 6-9 p.m.
Instructor: Larry Mund & Fran Viselli Mon. Oct. 12 - Nov. 16
Getting your business started on firm financial ground is an important factor for lasting success. This course concentrates on the following topics: financing the business; business management; legal issues; record keeping; financial analysis; and marketing analysis.

CEU 325-50 SELLING IN YOUR MARKET

Martin Campus W Room 141-C 6 sessions
Registration is required by November 16, 1998. Cost: \$150 6-9 p.m.
Instructor: Larry Mund & Fran Viselli Mon. Nov. 23 - Jan. 18
The management of day-to-day operations is critical to the success of any business. The following topics are included in this course: pricing strategy; human resources; operations; selling - the life blood of all business; computers and customer credit - risk management.

LEADERSHIP & ORGANIZATIONAL DEVELOPMENT

ZENGER-MILLER: CORE INTERPERSONAL SKILLS SEMINARS

The Center for Advanced Productivity (CAP) is proud to present the Zenger-Miller Training - a leadership development training program for managers and supervisors. Zenger-Miller, Inc. is internationally recognized as a leader of skills training programs and services. Over 2000 private and public organizations have implemented Zenger-Miller systems, including half of the Fortune 500 Companies. Frontline Leadership: Your Role and the Basic Principles is a prerequisite for all the remaining courses and components of the Zenger series. Those who attend all six classes will receive a certificate for 2.4 CEUs at the conclusion of the courses.

CEU 142-50 Zenger-Miller FRONT LINE LEADERSHIP: YOUR ROLE & THE BASIC PRINCIPLES

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Sept. 8 Cost: \$59 6 courses \$325
Registration is required by September 1, 1998.
This course gives an overview of the expanding role of supervisors and managers and why the need for their personal skill development has never been greater. It provides an overview of the Frontline Leadership program and covers the Basic Principles of maintaining positive work relationships. The principles taught in this course are the building blocks for all other frontline leadership training. A sixteen dollar text is provided in the cost of the course.

CEU 143-50 Zenger-Miller GIVING CONSTRUCTIVE FEEDBACK

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Sept. 15 Cost: \$59 6 courses \$325
Registration is required by September 8, 1998.
Develop your skill at delivering objective, honest feedback in a coherent fashion that will be relevant and useful to employees. A sixteen dollar text is provided in the cost of the course.

CEU 144-50 Zenger-Miller GETTING GOOD INFORMATION FROM OTHERS

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Sept. 22 Cost: \$59 6 courses \$325
Registration is required by September 15, 1998.
Become familiar with and learn to apply key actions and techniques associated with obtaining good information from others. Learn to plan appropriately for gathering in-depth information that impacts decision making. A sixteen dollar text is provided in the cost of the course.

CEU 145-50 Zenger-Miller GETTING YOUR IDEAS ACROSS

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Sept. 29 Cost: \$59 all 6 courses \$325
Registration is required by September 22, 1998.
This course provides skills that are particularly helpful for explaining tough decisions or complicated, possibly unpopular ideas. A sixteen dollar text is provided in the cost of the course.

CEU 146-50 Zenger-Miller DEALING WITH EMOTIONAL BEHAVIOR

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Oct. 6 Cost: \$59 6 courses \$325
Registration is required by September 29, 1998.
Learn to focus on ways to defuse non-constructive emotional behavior in work situations and how to refocus energies toward positive, productive solutions to issues. Learn to recognize and deal with the anger and frustration of upset employees (as well as your own anger). A sixteen dollar text is provided in the cost of the course.

CEU 147-50 Zenger-Miller RECOGNIZING POSITIVE RESULTS

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Oct. 13 Cost: \$59 6 courses \$325
Registration is required by October 6, 1998.
Build skills beyond giving basic feedback, by incorporating the motivating element of personal appreciation for a job well done. Become familiar with and learn to apply key actions and techniques designed to increase effectiveness. A sixteen dollar text is included in the cost of the course.

MANAGING INDIVIDUAL PERFORMANCE

Prerequisites for these courses are the CORE INTERPERSONAL SKILLS SEMINARS. Perhaps no other person influences the degree of individual commitment and performance more than the direct supervisor or manager. The Managing Individual Performance cluster of four units helps participants develop an on-going process for maximizing employees' potential. Those who attend all four courses will receive a certificate for 1.6 CEUs at the conclusion of the courses.

CEU 248-50 Zenger-Miller ESTABLISHING PERFORMANCE EXPECTATIONS

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Oct. 20 Cost: \$59 4 courses \$220
Registration is required by October 13, 1998.
This course offers a method for clearly focusing employees on the right targets, so they can get going quickly, keep goals in view and make better decisions. A sixteen dollar text is included in the cost of the course.

CEU 249-50 Zenger-Miller DEVELOPING JOB SKILLS

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Oct. 27 Cost: \$59 4 courses \$220
Registration is required by October 20, 1998.
Learn to train others in technical, mechanical and/or interpersonal skills. Also learn to help employees grow personally and professionally. A sixteen dollar text is provided in the cost of the course.

CEU 250-50 Zenger-Miller COACHING FOR OPTIMAL PERFORMANCE

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Nov. 3 Cost: \$59 4 courses \$220
Registration is required by October 27, 1998.
Show how to help employees examine their own performance. This course provides suggestions for generating employee commitment to improved results and mutually planning and carrying out ways to work smarter. Also covered are performance appraisal discussions. A sixteen dollar text is included in the cost of the course.

CEU 251-50 Zenger-Miller TAKING CORRECTIVE ACTION

Martin Campus W Room 141-C 1 session 5:30 - 9:30 p.m.
Instructor: Randy Jarrell Nov. 10 Cost: \$59 4 courses \$220
Registration is required by November 3, 1998.
This course provides tips for taking prompt action to correct unproductive behavior, replacing punishment with a high priority action plan for getting back on track. A sixteen dollar text is included in the cost of the course.

PROFESSIONAL DEVELOPMENT

CEU 166-50 PROFESSIONAL BUSINESS COMMUNICATIONS

Martin Campus W 235 5 sessions - 1.2 CEU
Registration is required by September 8, 1998. Cost: \$98
Instructor: Santha Meredith Tues. Sept. 15 - Oct. 13 6:30 - 9 p.m.
Fine-tune your business communications technique for clarity, courtesy, and concision. Highlight goals, standards, styles, and forms for professional communications including internal and external letters, reports, memorandums, e-mail, voice mail, formal and informal presentations, etc. Learn quick ways to boost your writing and speaking authority, plus easy tips for avoiding the most common communications errors. Address the impact of EEOC legislation on writing in the 90's workplace, including revision of gender exclusive language as a means to reduce professional exposure and convey a more progressive corporate image. "A must for independent business people, pro-active managers, and extrospective executives." Text: HOW 8, A Handbook for Office Workers, 8th Edition, by Clark & Clark.

CEU 319-50 WRITING SKILLS REVIEW

Martin Campus E CF #1 .3 CEU - 1 session

Registration is required by October 22, 1998. Cost: \$49

Instructor: Michael Garrett Thurs. Oct. 29 6-9 p.m.

Business is judged by every sheet of paper that leaves the office. Significant damage may be inflicted upon the corporate image when poorly written documents reach the hands of clients/customers. This hands-on workshop is taught using samples of actual writing, and is thus targeted to the specific needs of each participant. Sending your staff to this inexpensive workshop is a small investment with a tremendous potential payoff. It is taught at night, so it won't disrupt a work day. Participants submit two copies of a one-page sample of their writing with enrollment. Student names and references to employers will be deleted from examples used in class.

CEU 176-50 BASIC IN FALL FLORAL DESIGN

Martin Campus W 193 1.2 CEU - 6 sessions Cost: \$65

Registration is required by August 17, 1998. Max. students 20

Instructor: Randy Howell Mon. Aug. 24 - Oct. 5 6 - 8:15 p.m.

This course will teach you basic principles in floral design centered around fall themes including balance, stability, proportion, rhythm, and harmony as well as the elements of line, form, and texture. Information regarding containers, conditioning, and handling will assist in the development of outstanding techniques in floral design. The first class will be an informational demonstration. In each remaining session, participants will receive guidance in the design of a floral creation. Supplies are in addition to the cost of the course and are to be purchased independently.

CEU 135-50 CHRISTMAS FLORAL DESIGN

Martin Campus W 193 1.2 CEU - 6 sessions Cost: \$65

Registration is required by October 12, 1998. Max. student 20

Instructor: Randy Howell Mon. Oct. 19 - Nov. 23 6-8:15 p.m.

Get in the Christmas spirit with this course filled with holiday decorating ideas. Continue to develop the basic principles in floral design and produce marvelous decorating results. Classes include observation and hands-on experience in decorating with floral techniques. Register early to assure your place in this popular class. All supplies are in addition to the cost of the course and are to be purchased independently.

CEU 130-50 BEGINNING SIGN LANGUAGE

Martin Campus E CF #1 1.6 CEU - 8 sessions Cost: \$65

Registration is required by September 8, 1998. Max. 15 students

Instructor: Vickie Brown Mon. Sept. 14 - Nov. 2 6-8:15 p.m.

This sign language series offers you the opportunity to learn to communicate in the language used by America's four million hearing impaired persons. The beginning conversational class introduces you to finger spelling, vocabulary, and fluency through hand shapes, facial expressions, body language and mime in addition to providing a view of deaf culture. Students should complete this class with receptive and expressive practical elementary communication skills of Sign Language Continuum. Text: THE JOY OF SIGNING, 2nd Edition by L. Riekehof.

CEU 313-50 SPORTS OFFICIATING - BASEBALL

Martin Campus E 131 A 1.2 CEU - 6 sessions

Registration is required by September 14, 1998. Cost: \$79

Instructor: Larry Gray Mon. Sept. 21 - Oct. 26 6-8:15 p.m.

This course is designed to teach the rules, techniques and mechanics of officiating baseball on the high school and college level. Successful completion of this course will prepare an individual for an opportunity to officiate in the sport of baseball. Included in the training will be lecture and hands-on participation. A certificate of completion will be awarded to all who qualify. Text: 1998 National Federation for State High School Associations Baseball Rule Book, by Bradley A. Rumble.

CEU 316-50 SPORTS OFFICIATING - BASKETBALL

Martin Campus E 131 A 1.2 CEU - 6 sessions

Registration is required by September 15, 1998. Cost: \$79

Instructor: Larry Gray Tues. Sept. 22 - Oct. 27 6-8:15 p.m.

This course is designed to teach the rules, techniques and mechanics of officiating basketball on the high school level. Successful completion of this course will prepare an individual for an opportunity to officiate in the sport of basketball. Included in the course will be lecture and hands-on participation. A certificate of completion will be awarded to all who qualify. Text: 1998 National Federation of State High School Associations Basketball Rule Book., by Richard Schindler.

CEU 134-50 SPEED READING

Martin Campus TBA .6 CEU 6 sessions Register by September 28, 1998

Instructor: Charlene True Mon/Wed. Oct. 5 - Oct. 21 6-7 p.m.

The age of computers and fax machines has only increased the volume of paper-work that is processed daily by most individuals. Some professions require a tremendous amount of reading to stay abreast of the changes in the field. This course will help you develop skills to increase your reading speed and improve your comprehension, vocabulary and self confidence. You will also learn to overcome sub-vocalization, expand your span of vision and direct the flow of visual attention. Home study and practice enhance this course.

FINANCIAL MATTERS

CEU 172-50 SUCCESSFUL INVESTING & MONEY MANAGEMENT

Martin Campus W 161 3 sessions

Registration is required by September 8, 1998. Cost: \$79

Instructor: Dean Gambrell, Sr. Mon. Sept. 14 - 28 6-9:30 p.m.

This class covers the latest strategies and time-tested investment basics to help you successfully plan your financial future. Topics covered in the course include cash reserves, tax deferred fixed annuities, corporate & municipal bonds, common & preferred stock, mutual funds, 401(k) plans, 405 (b) tax-sheltered annuities, tax deferred variable annuities, insurance and estate planning, to mention a few. A colorful 157 page workbook is included in the cost of this course. You may bring your spouse at no additional charge, however only one workbook will be provided. A free consultation is available at the conclusion of this course.

CEU 235-50 FINANCIAL STRATEGIES FOR A SUCCESSFUL RETIREMENT

Martin Campus W 161 4 sessions

Registration is required by October 1, 1998. Cost: \$79

Instructor: Dean Gambrell, Sr. Thurs. Oct. 8 - 29 6-8:30 p.m.

Retirement is a financial disaster for a majority of Americans. Designed for those 50-67 years of age, this course will prepare you to meet the challenges successfully. Topics included in this course are the seven major objectives of retirement planning, nine reasons people fail to capitalize on their retirement years, putting your dollars to work with compound interest, company retirement plans, pension benefit options, IRA's, savings and cash reserves, tax-deferred annuities, corporate and treasure bonds, nine steps to retirement success, stock, mutual funds, asset allocation, risk management and more. A colorful 179 page workbook is included in the cost of this course. You may bring your spouse at no additional charge, however only one workbook will be provided. A free consultation is available at the conclusion of this course.

CEU 312-01 LIFELONG FINANCIAL SUCCESS: A Seminar for Retirees

Martin Campus W 161 4 sessions

Registration is required by October 1, 1998. Cost: \$79

Instructor: Dean Gambrell, Sr. Thurs. Oct. 8 - 29 1:30- 4 p.m.

This course is designed for people who have retired from full-time employment who wish to maintain or improve their standard of living by expanding their money management knowledge. Each session of the seminar examines the details of a financial issue that is crucial to maintaining financial independence. Course topics include risk and investments, tax planning, long-term care, and estate planning. You will be equipped with the facts needed to face the changes in Social Security, savings and investment returns, long-term care financing, and tax regulations. As life expectancies increase, retirees who are educated in money management strategies will be able to make informed decisions and reap the rewards for themselves and their families. Besides the instruction, each attendee receives a colorful 307 page workbook, a personal financial data booklet, and a personal one-to-one consultation after the final classroom session. Spouses may attend free of any additional cost when sharing the seminar materials.

PERSONAL INTEREST

CEU 308-50 BASIC HORSE CARE

Hope Farm 6 sessions

Registration is required by September 17, 1998. Cost: \$75

Instructor: Lynne Day Thurs. Sept. 24 - Oct. 29 6-9 p.m. (approx.)

Those who have just purchased a horse or desire to become a horse owner will benefit tremendously from this introductory course in proper equine management. Topics to be covered will include Field Care - fencing, watering, mineral blocks hay, etc.; Veterinarian - colors, markings, yearly shots, teeth; Shoeing and Your Farrier - how often, working with your blacksmith, daily feet maintenance; Feed and Hay; Stall Care - grooming, bedding; safety and tack care. Classes will be held at Hope Farm to provide hands-on training. Appropriate barn attire is required, i.e. long pants/jeans and boots or shoes of similar type. TEXT: The Horse, by Julie Brega.

CEU 123-50 BASICS FOR INTERIOR DECORATING

Martin Campus E CF # 2 1.6 CEU - 8 sessions

Registration is required by September 29, 1998. Cost: \$75

Instructor: Deborah Roy Tues. Oct. 6 - Nov. 24 6-8:15 p.m.

This course is designed to provide a general overview of design and decoration and guidance in the decoration of your home. Special attention is given to space planning, style, color and design. Flooring, wall coverings, window treatments, lighting techniques, textiles and accenting will also be covered.

CEU 127-50 BEGINNING CALLIGRAPHY: The Fine Art of Lettering

Martin Campus E CF # 2 6 sessions

Registration is required by September 8, 1998. Cost: \$65

Instructor: Beverly Byrne Mon. Sept. 14 - Oct. 19 6-7:30 p.m.

Learn the basic skills and techniques of free-hand lettering. Instruction will include a variety of styles useful for creating invitations, wall plaques, menus, gifts and more. While practicing this ancient style of lettering, your own style of writing will be enhanced as you create beautiful works of art.

CEU 236-50 INTRODUCTION TO ANTIQUES

Martin Campus E 254 6 sessions
Registration is required by August 20, 1998. Cost: \$65
Instructor: Charles Snowden Thurs. Aug. 27 - Oct. 1 6-8:15 p.m.
This class is designed for those interested in antiques. Covered in the course will be information regarding the identification, purchase, care, repair, appraisal, and insurance of antique furniture and accessories, as well as a discussion of metals, ceramics, glass, textiles, stone and paper.

CEU 292-50 HANDS-ON ANTIQUES

Martin Campus W 194 6 sessions
Registration is required by October 8, 1998. Cost: \$65
Instructor: Charles Snowden Thurs. Oct. 15 - Nov. 19 6-8:15 p.m.
Prerequisite for this course is Introduction to Antiques or the equivalent. Your knowledge will be expanded by learning information about old toys, country folk art, books, restoration techniques and art glass. You will also be aided in information regarding distinguishing American furniture from that of other countries.

CEU 124-50 INTRODUCTION TO PHOTOGRAPHY

Martin Campus E 6 sessions CEU 1.2
Registration is required by September 8, 1998. Cost: \$65
Instructor: Dennis Hall Mon. Sept. 14 - Oct. 19 6-8:15 p.m.
Capture those treasured moments by learning to be creative and confident with your camera. A 35 mm camera is required for this course. You will be introduced to photography including analysis and discussion of photographic equipment and techniques, cameras, lenses, film, filters, exposure calculation, light meters and artificial light sources. Develop your basic technique, visual skills and gain confidence in your photographic ability.

CEU 321-50 INTERMEDIATE PHOTOGRAPHY

Martin Campus E 6 sessions CEU 1.2
Registration is required by October 26, 1998. Cost: \$65
Instructor: Dennis Hall Mon. Nov. 2 - Dec. 7 6-8:15 p.m.
Prerequisite for this course is Introduction to Photography or the equivalent. In this course you will continue to enhance your photographic skill as your techniques are strengthened. Learn how to develop film, adding to your understanding of proper technique. This course is a must for those really interested in photography. A supply fee of \$10 will be collected by the instructor the night of class to offset the cost of the chemicals for film development.

CEU 170-50 BEGINNING SOCIAL DANCE

Fredd Campus Cafetorium 8 sessions Cost: \$49
Registration is required by August 26, 1998.
Instructor: Melodie Carr Wed. Sept. 2 - Oct. 21 7-8 p.m.
Basic dances will be taught during this course such as the Fox Trot, Waltz, Jive/Swing, Rumba, Cha-Cha and Tango. A variety of musical selections ranging from classical to rock will be used to accompany the learning of the dance steps.

CEU 328-50 FICTION WRITING FOR BEGINNERS

Martin Campus W CF #1 1 session
Registration is required by September 24, 1998.
Instructor: Michael Garrett Thurs. Oct. 1 6-9 p.m.
Just about everyone has a story to tell, and some of those tales could be tomorrow's best sellers. Do you have what it takes to sell your manuscripts to be shared with others? Whether you write short stories or novels, or haven't yet begun, this workshop will start you off on the right road to publication. Taught by a professional editor, you will learn the bare basics of writing to sell and meet other students who are just starting out on this exciting endeavor. Bring a two-page sample of your work to class and receive an objective, yet tactful, professional evaluation of your strengths and weakness as a writer, including suggested areas for improvement. For more information about the instructor, see his web site at <http://home.earthlink.net/~mgteach>.

CEU 287-50 SHORT STORY AND NOVEL CRITIQUE

Martin Campus W 213 1 session
Registration is required by November 25, 1998.
Instructor: Michael Garrett Thurs. Dec. 3 6-9 p.m. Cost: \$50
Most short story and novel submissions are rejected within the first few pages; editors rarely read every word submitted, and their rejection slips seldom explain why your manuscript fell short. Here's an opportunity to sit face-to-face with a professional fiction editor as he evaluates your submission. He will tell you why he would have rejected your work and what you can do to correct the problem. Bring two copies of the first five pages of your manuscript to class. If you prefer not to have your own writing reviewed, you will learn by listening to other critiques. Topics for discussion include: how editors evaluate submissions; proven methods to capture an editor's attention; aspects of an editor's job that all writers should know; the most common reasons for manuscript rejection; manuscript format and submission techniques; and marketing short stories versus novels. For more information regarding workshop content, see the instructor's web site at <http://home.earthlink.net/~mgteach>.

CEU 242-01 SHELTON RSVP SINGERS

Martin Campus E 132-P Mon. Aug. 31-Dec. 7 12 - 1 p.m. Cost: \$25
Instructor: Benny Russell Registration is required by August 24, 1998.
If you enjoy music and would like to participate in lifting the spirits of others, this course is for you. Each week a rehearsal of favorite songs will be held from 12-1 p.m. with a performance following from 2-3 p.m. at various locations around the community. FOCUS provides transportation for those who are willing to offer a few volunteer hours in return. Come join the fun!

CEU 238-50 SHELTON FACULTY & STAFF SUPER CIRCUIT

Martin Campus W 164-C Registration is required by August 17, 1998.
Mon/Wed. Aug. 24 - Dec. 9 4-6 p.m. Cost: \$35
This course has been designed for the faculty and staff at Shelton State to encourage physical health. It is a body toning and aerobic conditioning class using nautilus equipment and is designed for overall conditioning and muscle development as well as weight maintenance and osteoporosis prevention. As your work schedule allows, come in and rotate from one piece of equipment to another to receive a great body workout.

COLLEGE FOR LIVING

College for Living is a multi-disciplinary approach to education for people with developmental disabilities. It provides a continuing education experience that is a service learning experience for degree students and a college response to community needs.

CEU 258-01 BASIC MATH AND READING

Martin Campus W CF #1 Registration is required by August 17, 1998.
Instructor: Nancy Mitchell Cost: \$65 each session
Session I Tues/Thurs. Aug. 25 - Oct. 8 1:30 - 3 p.m.
Session II Tues/Thurs. Oct. 13 - Dec. 1 1:30 - 3 p.m.
This course is designed to teach very basic math and reading for those who have never conquered basic skills. The classes are paced to accommodate the learner. Reading will be taught using a combination of phonics and sight recognition. The cost of textbooks is not included in the course cost. A maximum of twelve (12) students will be enrolled on a first come first serve basis.

CEU 311-01 A CHORAL EXPERIENCE

Martin Campus E 132P Registration is required by August 21, 1998.
Instructor: Benny Russell Max. 20 students
Session I Fri. Aug. 28 - Oct. 9 1-2 p.m. Cost: \$49
Session II Fri. Oct. 16 - Dec. 4 1-2 p.m. Cost: \$49
This course is designed for those who enjoy music and would like to participate in a choral experience. Repetition of best loved songs will prepare the group for scheduled performances.

ATTENTION SENIOR LEARNERS

For your convenience, Shelton State Community College is offering two options of classes for the summer semester especially designed for senior adult learners. All of these classes are coordinated through the Division of Continuing Education.

OPTION ONE: SENIOR SCHOLARSHIP PROGRAM

Individuals 60 years of age or older may register for credit classes through the Senior Scholarship Program provided they have not taken the class before and there are at least fifteen traditional students enrolled in the class. Registration for these classes will take place in the Division of Continuing Education on the Martin Campus on August 21, 1998 from 9 a.m. - 4 p.m. The cost of these courses is \$6 per semester hour. For more information or for clarification, please call Continuing Education, (205) 391-2386.

OPTION TWO: FROM THE WELLNESS CENTER

A wide variety of non-credit classes is offered through Continuing Education. The cost of each course varies. Five exercise classes are provided at a minimal cost to senior students fifty-five years of age and older. These classes include:

CEU 108-01 SLIMNASTICS FOR SENIORS

Martin Campus W 164-B Registration is required by August 17, 1998.
Instructor: Patti Emplainscourt Cost: \$20 Max. 40 students
Mon./Wed. Aug. 24 - Dec. 9 8:15 - 9:20 a.m.
This course is a low impact aerobics class that offers supervised weight lifting, floor exercises and an aerobic workout designed for cardiovascular health and physical fitness.

CEU 108-02 SLIMNASTICS II FOR SENIORS

Martin Campus W 164-B Register by August 18, 1998.
Instructor: Patti Emplainscourt Cost: \$20 Max. 40 students
Tues/Thurs. Aug. 25 - Dec. 10 9 - 9:50 a.m.
This course is a low impact aerobics class that offers supervised weight lifting, floor exercises and aerobic workout designed for cardiovascular health and physical fitness.

CEU 220-01 WEIGHT TRAINING FOR SENIORS

Martin Campus W 164-A Registration is required by August 17, 1998.
Cost: \$20 Max. 40 students Mon/Wed. Aug. 24 - Dec. 9 12-1 p.m.
This weight training program is designed especially for seniors to improve overall muscular and cardiovascular strength and endurance. Weight Training also helps prevent osteoporosis.

CEU 214-50 PERSONAL FITNESS FOR SENIORS

Martin Campus W 164-B Registration is required by August 17, 1998.
Cost: \$20 Max. 40 students M/W Aug. 24 - Dec. 9 3:15 - 4 p.m.
This beginning course in fitness is a stretching and strengthening program designed to increase muscular strength, range of motion and mobility.

CEU 238-01 SUPER CIRCUIT FOR SENIORS

Martin Campus, W 164-C Registration is required by August 18, 1998.
Instructor: Patti Emplainscourt Cost: \$20 Max. 25 students
Tues/Thur. Aug. 25 - Dec. 10 8 - 8:50 a.m.
This is a body toning and aerobic conditioning class using nautilus equipment. It is designed for overall conditioning and muscle development and is a great weight maintenance and osteoporosis prevention program.

OPTION 3: LIFETIME LEARNING INSTITUTE

For a \$10 annual membership fee plus a \$35 semester fee, adult students may take any of the courses offered through the LifeTime Learning Institute. There are no formal requirements for membership in the LifeTime Learning Institute other than a minimum age of fifty-five and an interest in continued learning. Participants in the program do not have to hold any special academic or experience requirements. To register for any of these classes which are part of the LifeTime Learning Institute, please refer to the Registration Information at the beginning of the Continuing Education schedule or contact the Continuing Education Division at (205) 391-2386 or fax at (205) 391-2316. August 1 will be the renewal date each year for the LifeTime Learning membership fee regardless of the original payment date. People of all ages are welcome to attend the one day seminars for a fee of \$10 per seminar.

As part of Shelton State's community outreach program, a volunteer board of directors oversees the LifeTime Learning Institute. Members of the board are: Jean O'Connor-Snyder - President; James Cowden, Larry Mund, Fran Viselli, June Hollingsworth, Jerry Elmore, Kelle Lea, Charles Adams, Melford E. Espey, Jr., Allison Park, Lou Anne Dulaney, Joyce Ochoa, Carroll Tingle and JoAnne Miles. The LifeTime Learning Institute Board of Directors is proud to invite all members to attend the Terrific Tuesday Concert Series at Shelton held every Tuesday at 1:00 p.m. in the Rehearsal Hall. Members are also invited to attend the Brown-bag Book Review held the last Wednesday of every month at Shelton. For more information please contact (205) 391-2386.

CEU 223-50 CURRENT EVENTS

Martin Campus E CF #1 Registration is required by September 8, 1998.
Facilitator: Fran Viselli 6 sessions Tues. Sept. 15 - Oct. 20 2-3 p.m.
Come join this group for interesting and enlightening discussions on major topics of concern in our world today. Topics include changing technology, wars in the world, our Constitution then and now, and more.

CEU 270-50 BEGINNING DRAWING LEVEL III

Martin Campus E CF #1 Registration is required by August 20, 1998.
Instructor: Ray Rayfield 7 sessions Thurs. Aug. 27 - Oct. 15 2-4 p.m.
This is the third in a series of beginning drawing courses for seniors using black pencil on white paper. Newcomers are welcome. The first session will be a review of some of the basics that have been covered in past meetings with the first thirty minutes of each of the remaining six lessons devoted to review and discussion of questions and problems. Students will be taught to create realistic representations of everyday objects found in the home and in nature. Perspective, reflections, light and shade, shadows, development of form, composition and pictorial design will be explored. A list of required materials will be provided the first day of class. Come join the fun!

CEU 255-50 GETTING THE MOST MILEAGE FROM YOUR DOLLAR

Martin Campus, E CF #1 Registration is required by October 15, 1998.
Instructor: Brock Jones 7 sessions Thurs. Oct. 22 - Dec. 10 3-4 p.m.
This course is designed to advise and inform class participants regarding the managing of finances, planning for retirement, investments and legal matters frequently affecting seniors, and available retirement benefits. Topics include bonds and CD stock, equities, the stock market, mutual funds, estate planning and social security.

CEU 253-50 LOOKING GREAT AT ANY AGE - CHOOSING CLOTHES TO FLATTER

Martin Campus, E CF #1 Registration is required by October 5, 1998.
Instructor: Jo Ann Cook Mon. Oct. 12 3:30 - 4:30 p.m.
This one hour seminar is designed to assist you in choosing clothing that is flattering for each body shape. Topics included in the presentation are silhouette, color and design. (Open to all ages.)

CEU 322-50 DRESSING FOR THE NINETY'S - A MAN'S APPROACH

Martin Campus, E CF # 2 Registration is required by October 5, 1998.
Instructor: Jimmy Wall Mon. Oct. 12 3:30 - 4:30 p.m.
This one hour seminar is designed to assist you in choosing clothing. Topics to be covered include overcoming men's frequent objections to shopping, getting needed assistance, selecting a suit, tailoring to fit, accessories, appropriate dress, and casual dress. (Open to all ages.)

CEU 323-50 FINDING THE FOUNTAIN OF YOUTH

Martin Campus W 163 Registration is required by September 11, 1998.
Instructor: Milady Murphy Fri. Sept. 18 1-2 p.m.
Information will be shared that will improve the way you feel and enhance the quality of your life if you follow Dr. Murphy's formula to the "fountain of youth". Come be a part of this great seminar! (Open to all ages.)

CEU 236-01 ANTIQUES: FROM PURCHASE TO APPRAISAL

Martin Campus W CF # 1 Registration is required by September 8, 1998.
Instructor: Charles Snowden 8 sessions Mon. Sept. 14 - Nov. 2 1-2p.m.
Anyone interested in antiques will love this course! Topics to be covered include identification, purchase, care, repair, appraisal and insurance of antique furniture and accessories. Also covered in the course are discussions on metals, ceramics, glass, textiles, stone and paper.

CEU 317-02 INTRODUCTION TO COMPUTERS

Martin Campus W 244-E Registration is required by August 17, 1998.
Instructor: TBA 4 sessions Mon. Aug. 24 - Sept. 21 2-3:30 p.m.
This Introduction to Computer course is designed for those who have never used a computer but desire to get started. Terminology, the use of the mouse, information about hardware and software, description and personalization of the desktop, description and identification of Start Menu, and more will be covered in this beginning course.

CEU 227-02 INTRODUCTION TO WINDOWS 95

Martin Campus W 244-E Registration is required by August 18, 1998.
Instructor: TBA 4 sessions Tues. Aug. 25 - Sept. 15 2-3:30 p.m.
This introduction to Windows 95 will cover basics including the use of Windows Explorer, managing files and folders, the Clipboard, Windows 95 maintenance, configuring Windows 95 communications software, and more.

CEU 329-01 PREPARING PUBLICATIONS

Martin Campus E CF #1 Registration is required by September 2, 1998.
Instructor: Jim Kinney Wed. Sept. 9 10-12 noon
Are you interested in joining the writing staff of an organizational newspaper or newsletter, or starting a publication for an organization but you don't know where to begin, this seminar will show you the way. Encouragement will be given and suggestions offered for refining your strengths, organizing your ideas and getting started on the right footing. (Open to all ages.)

CEU 326-50 MEMORY RECALL: MAKING THE MOST OF YOUR MEMORY

Martin Campus W CF #1 Registration is required by September 2, 1998.
Instructor: Sheila Black 2 sessions Wed. Sept. 9 & 16 1-2:30 p.m.
This class will address age-related changes in memory, including age changes in the ability to remember appointments, proper names, parking locations, etc. In addition, the class will examine effective memory training techniques for older adults. For example, class members will learn how to improve their memory for proper names and medical appointments. During each class period, participants will also have an opportunity to practice these memory strategies. (Open to all ages.)

CEU 268-01 HOW TO GET STARTED ON YOUR FAMILY HISTORY

Martin Campus W CF #1 Registration is required September 9, 1998.
Instructor: Joan Mitchell 1 session Wed. Sept. 16 10-11:30 a.m.
This one session lecture will provide information for those interested in beginning a genealogy study of your family history. Included in the topics will be sources for information to assist you in getting started in your search. (Open to all ages.)

CEU 268-02 HOW TO GET GOING ON YOUR FAMILY HISTORY

Martin Campus W CF #1 Registration is required by September 11, 1998.
Instructor: Joan Mitchell 1 session Fri. Sept. 18 10-11:30 a.m.
Continue to develop your interest in learning of your family history with this one session lecture. Topics for discussion include the organization and interpretation of information for those beginning a genealogy search. (Open to all ages.)

CEU 327 ARCHAEOLOGY: FACT vs. Fantasy

Instructor: Dr. Bruce Bizzoco
Arrangements for this seminar could not be completed at the time of the schedule printing. All interested parties should contact the Division of Continuing Education for more information, (205 - 391-2386). (Open to all ages.)

"O, to realize space." - Walt Whitman

The dream of Theatre Tuscaloosa and the Shelton State Drama Department, for many years, has been to have a home of its own. One with space for scenery to be constructed, costumes to be built and stored, rehearsals to be conducted, office for staff and a theatre designed especially for the kind of shows we produce - all under one roof!

With the opening of the 1998-99 season, the dream has become reality. And special thanks are due to many for making it all possible - Shelton State Community College who has stood beside Theatre Tuscaloosa for nearly 20 years; the board members of this organization who have nurtured it into one in which the entire community can take pride; the countless volunteers and students who have graced our stage and shops with gifts of time and talent; the patrons who have so generously invested and of course, the audiences who have supported us over the years with their faithful and enthusiastic presence.

We invite you to join Theatre Tuscaloosa and the Shelton State Community College Theatre Department as we celebrate our first season in the new Bean-Brown Theatre.

Paul K. Looney
Executive Producer, Theatre Tuscaloosa
Theatre Department Chairman, SSCC



Theatre Tuscaloosa's 1998-99 Season

MY FAIR LADY October 16-18 & 22-25, 1998
PUMP BOYS & DINETTES November 13-15 & 19-22, 1998
AIN'T MISBEHAVIN' February 5-7 & 11-14, 1999
A LITTLE NIGHT MUSIC March 19-21 & 25-28, 1999
ALWAYS ... PATSY CLINE April 30-May 2 & May 6-9, 1999
ANNIE GET YOUR GUN July 30-August 1 & August 5-8, 1999

Shelton State Theatre Department's
Inaugural 1998-99 Season

OUR TOWN November 4-8, 1998
CINDERELLA April 15-18, 1999

FOR TICKET INFORMATION CALL 205-391-2277
OR VISIT US AT OUR WEB SITE: www.theatretusc.com

ABOUT THE TUSCALOOSA FINE ARTS CENTRE

The new Tuscaloosa Fine Arts Centre on the campus of Shelton State Community College is West Alabama's only multidisciplinary arts facility. In addition to the Bean-Brown Theatre seating 450 people, the Alabama Power Foundation Recital Hall accommodates up to 100 for intimate musical concerts. Instructional facilities include the Wilson Carr Rehearsal Hall, music studios for both private and group instruction, choral and orchestral practice rooms, a dance studio and visual art studios for everything from painting and photography to sculpture and ceramics. Complementing the performance and instructional areas is the Bell South Gallery. Theatre Tuscaloosa's new home is a state-of-the-art theatrical facility capable of staging even the largest productions. With complete facilities for flying scenery, scenic and costume studios, an orchestra pit and dressing rooms for casts up to 50, the Bean-Brown Theatre is the most fully-equipped theatre in the region and an asset for all of Alabama.